

THE CORPORATION OF THE TOWNSHIP OF JOCELYN

Minutes of the Council Meeting-January 11, 2022

7:00 p.m.

ZOOM MEETING – TELECONFERENCE ONLY

Present: Reeve Mark Henderson
Councillor Albert Crowder
Councillor Greg Gilbertson
Councillor Janet Callahan
Councillor Brian Dukes

Staff: Janet Boucher, Clerk Treasurer

A. Call to order

22-01

Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we do call the regular meeting of Council to order at 7:05 PM.

Cd.

Adoption of minutes from previous meeting

22-02

Moved by Albert Crowder

Seconded by Janet Callahan

Resolved that we do adopt the minutes of the November 2, 2021 regular meeting of Council and the Closed Meeting Minutes, as presented.

Disclosures of Conflict of Interest

Township Vouchers were presented for approval. Reeve Henderson declared a Conflict of Interest and vacated his seat for the adoption of Recreation Voucher No. 2021.11 (B) as his spouse is an owner of Kentvale Merchants. Councillor Greg Gilbertson declared a Conflict of Interest and vacated his seat for the adoption of Township Voucher 2021.12(C) as he has an interest in Gilbertson Enterprises.

B. Delegates – no delegates

C. Public Meeting – no public meeting

D. Vouchers

22-03

Moved by Albert Crowder

Seconded by Greg Gilbertson

Resolved that we do approve Township Voucher 2021.11 (A) in the amount of \$290,141.25 and 2021.12(A) in the amount of \$163,800.98.

Cd.

22-04

Moved by Albert Crowder

Seconded by Janet Callahan

Resolved that we do approve Recreation Voucher 2021.11 in the amount of \$519.60 and 2021.12(A) in the amount of \$1599.95, paid out of Recreation Funds.

Cd.

22-05

Moved by Janet Callahan

Seconded by Albert Crowder

Resolved that we do approve Recreation Voucher 2021.11 ((B) in the amount of \$441.61 paid out of Recreation Funds.

Cd.

22-06

Moved by Janet Callahan

Seconded by Albert Crowder

Resolved that we do approve Township Voucher 2021.12 (C) in the amount of \$728.50.

Cd.

E. Committee Reports and Updates

- | | | |
|-------------|-----------------------|-----------------|
| 1. Roads | 5. Tenby Bay Cemetery | 9. Recreation |
| 2. Museum | 6. Fire Department | 10. Health Care |
| 3. Planning | 7. Building | |
| 4. Landfill | 8. Clerk | |

Several verbal reports were provided by Council members.

22-07

Moved by Brian Dukes

Seconded by Greg Gilbertson

Resolved that we do adopt the Clerk’s Report as submitted.

Cd.

The Clerk updated Council on several matters including Shore Road Allowance Applications, Consent Applications and the NORD funding.

F. Previous Business

1. Jocelyn Recreation Committee – adoption of COVID19 Vaccination Policy for the Hall

22.08

Moved by Brian Dukes

Seconded by Albert Crowder

Whereas the Jocelyn Hall Covid Policy (use agreement) was reviewed at the November Council meeting; And whereas a legal opinion was requested and received on said policy;

Therefore be it resolved that the policy be adopted as recommended.

Cd.

G. New Business

1. NORD grant – grant info and project selection

This new funding was announced in November 2021 for roads impacted by resource development. Projects must be a priority within the municipality's Asset Management Plan. The second resolution regarding this was adopted to include Class 6 roads that are not currently identified in our Asset Management Plan

22-09

Moved by Albert Crowder

Seconded by Janet Callahan

Whereas correspondence was received from the Ministry of Northern Development and Mines on November 24, 2021 announcing the Northern Ontario Resource Development Support Fund (NORDS);

And whereas funding allocation for Jocelyn Township will be \$63,741.23 annually for five years, and will complement existing funding streams;

Therefore, Council agrees to submit application for funding pursuant to the conditions of the program, for projects including the A Line Bridge, road improvements and surface treatment projects.

Cd.

22-10

Moved by Albert Crowder

Seconded by Janet Callahan

Resolved that we amend the Jocelyn Township Asset Management Plan to include gravelling of Class 6 roads, as budgets and funding allows.

Cd.

2. Shore Road Applications - approval in principal:

5540 Wierzbicki Drive, 5548 Wierzbicki Drive, 5534 Wierzbicki Drive, 5478 Wierzbicki Drive

1450 Orrell Callahan Drive

22-11

Moved by Brian Dukes

Seconded by Albert Crowder

Whereas Council acknowledges receipt of Shore Road Applications from the following landowners: 1450 Orrell Callahan Drive, 5548 Wierzbicki Drive, 5540 Wierzbicki Drive, 5534 Wierzbick Drive and 5478 Wierzbicki Drive;

And whereas Council has no objections to their request to purchase the shore road allowance;

Therefore, Council approves the applications in principal, authorizing the applicants to proceed to the next step of the process.

Cd.

3. By-law Adoption – Tax Ratio By-law, Capping Exemption By-law, Interim Tax Rate By-law

The following three by-laws were adopted, allowing for the Interim Tax Rate By-law to be established, provision of tax ratios for 2022 and the adoption of the 2022 capping exemption by-law.

22-12

Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we do adopt By-Law No. 2022-1480 being a by-law to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent.

Cd.

22-13

Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we do adopt By-Law No. 2022-1481, being a by-law to set tax classes and the tax ratios for municipal purposes for the year 2022.

Cd.

22-14

Moved by Janet Callahan

Seconded by Brian Dukes

Resolved that we do adopt By-Law No. 2022-1482, being a by-law to adopt optional tools for the purposes of administering limits for the Commercial, Industrial and Multi-residential property classes for the year 2022.

Cd.

In addition, the 2021 resolution to allow for transfers to and from reserve accounts at yearend was adopted.

22-15

Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that Council adopt the following resolution to transfer any surplus or deficit funds to or from reserves for the respective accounts for the year ending 2021:

Roads Capital Surplus to Roads Capital Reserve;

Working Fund Surplus or deficit to or from Working Fund Reserve;

Fire budget surplus or deficit to Fire reserves;

Landfill budget surplus to Landfill reserves;

Roads Operating Surplus /deficit to or from Roads Reserves;

Recreation Surplus/deficit to or from Recreation reserves.

Cd

H. Correspondence – action items

1. Jon Laidley, MNRF – A Line Repair Information
2. Erin Nixon, MNRF – A Line Repair Information
3. DFO – A Line Repair Information

4. Tulloch/Township emails – A Line Repair Project

Council discussed the correspondence regarding the A Line Bridge repair and the following resolution was passed regarding pursuing a deflection test on the structure. Council also discussed the general condition of the A Line. The following resolution was passed regarding the deflection test.

22-16

Moved by Greg Gilbertson

Seconded by Brian Dukes

Resolved that we do consult with Elliot Engineering regarding a deflection test on the A Line Bridge.
Cd.

5. Cenlo Engineering – Re 1436 Orrell Callahan Drive Culvert Replacement – Consent Application #6/21.

This report was discussed by Council. The Clerk advised Council that the report had not been provided to the Planning Board as required. The municipality has since done so. The conclusions and recommendations from the report indicated that a 300 mm pipe would be sufficient in this area and that the municipality should assume an easement for future maintenance of the underground pipe. Council will provide additional comments to the Planning Board on this matter, advising of their concerns regarding assumption of an easement and underground pipe of this nature. Provisional terms of approval for the consent comes from the Board, therefore, Council deferred to the Planning Board on this matter.

22-17

Moved by Greg Gilbertson

Seconded by Brian Dukes

Resolved that Council acknowledge receipt of correspondence and report from Cenlo Engineering, regarding Consent Application #6/21 and defer the matter to the St. Joseph Island Planning Board.
Cd.

6. Algoma Insurance – 2022 Policy - \$41,895.36 (10% increase from 2021)

The 2022/2023 insurance policy was presented and the following resolution was adopted.

22-18

Moved by Albert Crowder

Seconded by Brian Dukes

Resolved that we do acknowledge receipt of and accept the 2022/2023 Insurance Proposal from Algoma Insurance in the amount of \$41,895.36.

Cd.

I. Correspondence: Information Items

1. AODA – compliance audit request
2. AMO – 2022 membership - \$868.08
3. Central Algoma Freshwater Coalition – seeking a membership donation - \$250 - \$500

4. Huron Shore and Manitoulin Island Community Owned Fibre Infrastructure – COFI – December 2021 Project Update
5. Tammy Thornton – re walking on roads – slippery
6. Ministry of Infrastructure – Increase of OCIF funding to \$100,000 per calendar year from \$50,000
7. Habitat for Humanity – information flyer
8. Dr. Harold S. Trefry – contribution acknowledgement
9. Ministry of Municipal Affairs – regulations to streamline and simplify Ontario's Planning system – Bill 13, The Supporting People and Businesses Act , 2021 and Bill 276, the Supporting Recovery and Competitiveness Act, 2021

J. Reports and Newsletters: Information items

1. O.P.P. - Calls for Service Billing Summary Report – October
2. O.P.P. - Calls for Service Billing Summary Report –November
3. Jocelyn Recreation - 2021-12-08 minutes
4. Island Clippings – Issue 1318-1325

K. Closed Session

22-19

Moved by Brian Dukes

Seconded by Janet Callahan

Be it resolved that Council proceed into closed session at 8:10 PM to address matters pertaining to:

1. A closed meeting re. s.239(2)(e) to discuss matters regarding litigation or potential litigation – ongoing litigation involving the municipality.
2. A closed meeting re. s.239(2)(c) to discuss matters regarding potential acquisition of property – road right of way
3. A closed meeting re. s.239(2)(f) to receive advice that is subject to solicitor-client privilege

Cd.

22-.20

Moved by Janet Callahan

Seconded by Brian Dukes

Be it resolved that Council does rise from Closed Session at 8:20 PM.

Cd.

Items 1 and 3 from the Closed Session were received as information. Item 2, regarding acquisition of property (road right of way) will be addressed at the next meeting of Council.

L. Confirmation By-Law

22-21

Moved by Janet Callahan

Seconded by Greg Gilbertson

Resolved that we do adopt By-Law No. 2022-1483, being a by-law of the Corporation of the Township of Jocelyn to confirm the proceedings of the meeting of Council held on January 11, 2022.

Cd.

M. Adjourn

22-22

Moved by Janet Callahan

Seconded by Albert Crowder

Resolved that we agree to adjourn and meet again on 2022 02 08 or at the call of the Reeve.

Cd.

Reeve Mark Henderson

Clerk Janet Boucher