

TOWNSHIP OF JOCELYN
AGENDA FOR COUNCIL MEETING

Date: Tuesday September 29, 2026

Time: 6:00 p.m.

Located at: Municipal Office Council Chambers – 3670 5th Side Road, Hilton Beach, ON, P0R 1G0



- 1) **Call Meeting to Order**
- 2) **Approval of Agenda**
- 3) **Addendum to Agenda (if applicable):**
- 4) **Disclosure of Pecuniary Interest:**
- 5) **Reeve's Address**
- 6) **Approve Previous Council Minutes:**
 - a) *June 3, 2026 Meeting of Council Minutes*
 - b) *June 24, 2026 Special Meeting of Council Minutes*
 - c) *July 22, 2026 Meeting of Council Minutes*
 - d) *August 12, 2026 Meeting of Council Minutes*
 - e) *September 9, 2026 Meeting of Council Minutes*
- 7) **Committee of the Whole Working Session**
- 8) **Committee/Local Board Reports**
 - a) **Planning Board - Interested in Helping Shape the Future of St. Joseph Island?**

Following the 2026 Municipal Election, new members will be appointed to the **St. Joseph Island Planning Board** for the next four-year term. The Planning Board plays an important role in planning for the future of our Island communities, and appointments can include both Council members and members of the public. This is a great opportunity for residents who are interested in community development, land use, and the long-term future of St. Joseph Island to get involved, share their perspective, and make a meaningful contribution to our community. **If you are interested in serving on the Planning Board, we encourage you to consider putting your name forward.**

b) **Recreation – Financial Report** - Submitted by Lars Moffatt

b.2) Story Time Trail – presented by Reeve Cori Murdock

9) **Legislative Matters & By-laws**

10) **Administrative Matters**

- a) Fall Financial Update & Report – Submitted by Lars Moffatt
- b) Public Works Department Financial Feasibility Report
- c) Public Works Report – Business Case for Winter Sand Storage

d) Recycling Matters – Request for the purchase of recycling bins to be kept at the Centennial Grounds for events.

11) Closed/In-Camera Session

Recommendation: Be it resolved that Council proceed into Closed Session at _____ p.m in accordance with Section 239 of the Municipal Act, in order to address matters pertaining to:

2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

* Council to receive personal information from staff.

12) Confirmatory By-law

13) Motion to Adjourn – Next meeting to be announced

TOWNSHIP OF JOCELYN

Regular Council Meeting Minutes

Date: Wednesday June 3, 2026

Time: 6:00 p.m.

Located at: Municipal Office Council Chambers – 3670 5th Side Road, Hilton Beach,
ON, P0R 1G0



In attendance: Reeve Cori Murdock, Councillors Jason Kennedy, Albert Crowder, Greg Gilbertson, Dennis Sopha

Staff: Lars Moffatt (Deputy Clerk) & Andrew Gordanier (Public Works Foreman)

1) Call Meeting to Order

2026-392

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

BE IT RESOLVED THAT Council calls this Meeting of Council to order at 6:05 p.m.

2) Approval of Agenda

2026-393

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council adopts the June 3, 2026 Meeting of Council agenda as presented

3) Addendum to Agenda (if applicable):

4) Disclosure of Pecuniary Interest:

5) Reeve's Address

6) Approve Previous Council Minutes:

a) April 29, 2026 - Special Meeting of Council Draft Minutes

b) May 13, 2026 – Meeting of Council Draft Minutes

2026-394

Moved by: Dennis Sopha

Seconded by: Albert Crowder

BE IT RESOLVED THAT Council approves special meeting council minutes, dated April 29, 2026, and the regular meeting minutes of May 13, 2026 as presented.

7) Committee of the Whole Working Session

a) Discussion RE: Animal Control matters and report from Clerk D'Angelo

2026-395

Moved by: Jason Kenendy

Seconded by: Dennis Sopha

WHEREAS numerous concerns and complaints from residents regarding loose dogs have been received by Township staff in recent weeks;

AND WHEREAS the existing by-law (No. 981) has been discussed by Council;

BE IT RESOLVED THAT Council directs staff to draft a revised by-law with set fines and refer the recruitment of an Animal Control/By-law Officer to the Human Resources Committee.

8) Legislative Matters & By-laws

a) Proposed Resolution: East Algoma Community Safety and Well-Being Plan:

2026-396

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

WHEREAS the Township requires a revised regional community safety and well-being plan is required for the Central Algoma Area, which includes Jocelyn Township,

Be it resolved that Council of the Township of Jocelyn supports a new collaboration with neighbouring municipalities to commence the review and update of the Community Safety and Well-Being Plan, now known as the “East Algoma Community Safety and Well-Being Plan (EACSWB)” and further, that the final draft of this plan reflecting the review and any updates be presented to Council for consideration and possible adoption at an upcoming meeting

9) Committee/Local Board Reports

a) Purchasing Committee Meeting Minutes

(1) May 19, 2026, Meeting Minutes

(2) May 29, 2026, Meeting Minutes

b) Reeve Murdock provided an update from a meeting with the Ministry of Transportation regarding local highway projects and repairs.

10) Administrative Matters

a) Financial Report: L. Moffatt RE: Public Works Department

Council reviewed the financial report RE: the transition of contracted services to services completed in house. Equipment that is purchased will be paid back overtime with the savings from services being completed in house.

b) Province of Ontario Correspondence: NORDS Funding

- Jocelyn will receive annual funding from NORDS

c) Review & Consider Quotes received to purchase Plow Truck & Utility Tractor)

(1) Review recommendations from Purchasing Committee

2026-397

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

WHEREAS the Treasurer has presented a financial report assessing the feasibility of transitioning Public Works services from contracted delivery to in-house operations;

AND WHEREAS the Procurement Committee has reviewed the potential acquisition of a dump truck with plow and a tractor with associated implements, and staff have obtained quotes for the required equipment;

AND WHEREAS Township staff have received and evaluated proposals for both a Dump Truck & Plow and a Utility Loader/Tractor under Request for Proposals 2026-02 and 2026-03, with the Procurement Committee reviewing these submissions and providing recommendations;

BE IT RESOLVED THAT Council authorizes staff to proceed with the purchase of a **2026 Tandem Axle Western Star Dump Truck** equipped with a **LaRochelle Sander and Plow** from **TMS in Sault Ste. Marie**, at a cost not exceeding **\$415,000** plus applicable taxes, registration, and fees, provided the unit can be delivered no later than **October 15, 2026**;

AND THAT staff are further authorized to proceed with the purchase of the following equipment:

- **Used Kubota M6-141 Utility Loader/Tractor and loader** from Deboer's Equipment for **\$129,500** plus taxes, shipping, and freight;
- **Used Flail Boom Mower** for **\$24,500** plus taxes and shipping;
- **New Disc Mower** from Deboer's for **\$19,200** plus applicable taxes and shipping;
- **Pallet forks** from Deboer's for **\$1,850** plus applicable taxes and shipping;

AND THAT Council directs the Treasurer to report back with recommendations regarding financing options or the potential for outright purchase of the above-noted equipment.

- PWF Gordanier advised of the proposed location of the sand dome structure that will be placed behind the Fire Department's Fuel tank beside the Public Works Garage. No concerns noted at that time.

11) **Other Correspondence:** N/A

12) **Closed/In-Camera Session** – Not Applicable

13) **Confirmatory By-law**

2026-397

Moved by: Greg Gilbertson

Seconded by: Dennis Sopha

BE IT RESOLVED THAT Council does give three readings and passes **By-Law 2025-1688** to confirm the proceedings of the June 3, 2026, Meeting of Council.

14) **Motion to Adjourn** – Next meeting on July 8th @ 6:00 p.m.

2026-399

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

BE IT RESOLVED THAT Council **BE IT RESOLVED THAT** Council does adjourn this meeting at 6:54 p.m. and will meet again on July 8th, 2026 @ 6:00 p.m. or at the call of the Reeve.

Reeve

Deputy Clerk

TOWNSHIP OF JOCELYN
SPECIAL COUNCIL MEETING MINUTES

Date: Wednesday June 24, 2026

Time: 6:00 p.m.

Located at: 1129 P Line Road (Jocelyn Community Hall), Richards Landing, ON, P0R 1G0



In attendance: Reeve Cori Murdock, Councillors Jason Kennedy (via zoom), Greg Gilbertson, Dennis Sopha
Staff: Lars Moffatt (Deputy Clerk) & Andrew Gordanier (Public Works Foreman)

Absence with regrets: Councillor Albert Crowder

1) Call Meeting to Order

Resolution: 2026-400

Moved by: Dennis Sopha Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council calls this Meeting of Council to order at 6:01 p.m.

2) Approval of Agenda

Resolution: 2026-401

Moved by: Dennis Sopha Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council adopts the June 24, 2026 Special Meeting of Council agenda as presented.

3) Addendum to Agenda (if applicable): N/A

4) Disclosure of Pecuniary Interest: None declared

5) Administrative Matters

- a) Staff Report – Purchase of Used Flail Mower for Tractor @ new maximum amount.

Resolution: 2026-402

Moved by: Dennis Sopha Seconded by: Jason Kennedy

WHEREAS Council previously approved the purchase of a used flail mower for the tractor at \$24,500 plus fees and taxes, AND

WHEREAS said mower has been unfortunately sold to another party and a unit is still required; BE IT RESOLVED THAT Council authorizes staff to proceed with the procurement and purchase of a Used Flail Boom Mower for \$32,500 plus taxes and shipping. CARRIED

- b) Request from Village of Hilton Beach to borrow the Township's wagon for Arts at the Dock Event

Resolution: 2026-403

Moved by: Dennis Sopha Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council authorizes the rental of the Township's wagon for the Village of Hilton Beach's Art on the Dock event, and that said use may continue on an annual basis until withdrawn by Council. CARRIED

6) Closed/In-Camera Session

Resolution: 2026-404

Moved by: Dennis Sopha Seconded by: Greg Gilbertson

Be it resolved that Council proceed into Closed Session at 6:12 p.m. in accordance with Section 239 of the Municipal Act in order to address matters pertaining to: A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26., including matters related to a revised Hilton Road Well agreement.

Resolution: 2026-405

Moved by: Greg Gilbertson Seconded by: Jason Kennedy

BE IT RESOLVED THAT Council enters open session at 6:55 p.m. and authorizes staff to proceed as directed in the closed-in camera section.

7) Confirmatory By-law

Resolution: 2026-407

Moved by: Dennis Sopha Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council does give three readings and passes By-Law 2026-1689 to confirm the proceedings of the June 24, 2026 Meeting of Council.

8) Motion to Adjourn – Next meeting on July 8th @ 6:00 p.m.

Resolution: 2026-408

Moved by: Dennis Sopha Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council does adjourn this meeting and will meet again on July 8th, 2026 @ 6:00 p.m. or at the call of the Reeve.

Reeve

Deputy Clerk



TOWNSHIP OF JOCELYN

MEETING MINUTES

Date: **Wednesday July 22, 2026**

Time: 6:00 p.m.

Located at: Jocelyn Township Hall 1125 P Line, Hilton Beach P0R 1G0

Present:

Councillor Greg Gilbertson
Councillor Jason Kennedy
Councillor Albert Crowder
Councillor Dennis Sopha

Reeve Cori Murdock
Clerk Kaylee D'Angelo
Public Works Foreman Andrew Gordanier

Meeting Called to Order

26-407

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council calls this Meeting of Council to order at 6:02pm

Cd.

Approval of Agenda

26-408

Moved by: Dennis Sopha

Seconded by: Albert Crowder

BE IT RESOLVED THAT Council adopts the July 2, 2026 Meeting of Council agenda, as presented.

Cd

Disclosure of Pecuniary Interest – None to disclose.

Reeve's Address – Reeve Cori Murdock spoke about the tradition of having the Harvest Fest event – volunteers are needed in order to make this happen. A meeting will be held where volunteers are asked to attend and speak to which area they hope to volunteer for.

Legislative Matters

Animal Control

26-409

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Whereas Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, authorizes municipalities to pass by-laws respecting the health, safety and well-being of persons and the protection of persons and property;

And whereas Council of the Corporation of the Township of Jocelyn deems it necessary to regulate dogs and running at large and establish rules respecting responsible dog ownership and control within the Township of Jocelyn;

Be it resolved that Council of the Corporation of the Township of Jocelyn directs staff to research fees, set fees, remove the section regarding kennel, submit to province for approval.

Cd.

Compliance Audit Committee

26-410

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Whereas Section 88.37 of the *Municipal Elections Act, 1996, as amended*, requires that every municipality appoint a Compliance Audit Committee prior to October 1, 2026 of an election year.

And whereas the Councils of the Municipalities of Prince; MacDonald, Meredith & Aberdeen Additional; Laird; Tarbutt; Johnson; Hilton; Hilton Beach; Jocelyn; St. Joseph; Bruce Mines; Plummer Additional; and Huron Shores have deemed it desirable to establish a joint Compliance Committee in accordance with Section 88.37 of the *Municipal Elections Act, 1996 as emended*.

Now therefore BE IT RESOLVED THAT Council of the Corporation of the Township of Jocelyn hereby enacts By-Law No. 2026 -

Being a by-law to authorize the appointment of a Compliance Audit Joint Committee for the Central Algoma Area Municipalities.

Cd.

Revised Investment Policy

26- 411

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

Whereas Sections 418 to 420 of the *Municipal Act, 2001, S.O. 2001, c.25, as amended*, and Ontario Regulation 438/97 as amended, authorize municipalities to establish policies governing the investment of municipal funds;

And whereas Council of the Corporation of the Township of Jocelyn has reviewed its Municipal Investment Policy and wishes to update the policy to reflect current legislative requirements and best practices for municipal investments;

Now therefore BE IT RESOLVED THAT Council of the Corporation of the Township of Jocelyn hereby approves and adopts the revised **Schedule “A”- Municipal Investment Policy, attached to and forming part of By-Law 2026- Xx replacing the previous Schedule “A” adopted under By-Law No _____**

And further that the revised Schedule “A” establishes the Township’s Municipal Investment Policy, including its purpose and objectives to:

- Ensure compliance with all applicable legislation
- Preserve municipal capital
- Maintain sufficient liquidity to meet operational and capital funding requirements
- Maximize investment returns with an acceptable level of risk
- Establish a transparent reporting process to Council regarding municipal investments.

Cd.

Shore Road Allowance Application

26-412

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Whereas the required initial application fee has been received by the Township; and
whereas Council has reviewed the application and wishes to grant approval in principle,
subject to the completion of the remaining requirements of the Shore Road Application
process;

Now therefore BE IT RESOLVED THAT Council of the Township of Jocelyn approves, in principle, the Shore Road Application submitted by D. Eagles for the property located at 2875 Green Street PLAN M294 LOT 6

And further that the applicant shall be responsible for submitting a survey of the property to the Township, at the applicant's expense, in order for the application to proceed to the next stage of the Shore Road Application process.

And further that this approval in principle does not constitute final approval and remains subject to the satisfaction of all applicable Township requirements and any other approvals that may be required.

Cd.

Election

26-413

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Whereas Section 275 of the *Municipal Act, 2001*, S.O. 2001, c.25, authorizes Council to delegate certain authorities prior to the election period;

And whereas Council of the Corporation of the Township of Jocelyn deems it necessary to ensure the efficient administration of municipal business during the 2026 municipal election period;

Now therefore BE IT RESOLVED THAT Council of The Corporation of the Township of Jocelyn hereby enacts By-Law No. 2026 – Xx Being a by-law to delegate certain authority to the Clerk during the 2026 Municipal Election Period.

Cd.

Reports

Public Works Report

26-414

Moved by: Albert Crowder

Seconded by: Dennis Sopha

BE IT RESOLVED THAT Council receives the July Public Works Report submitted by Public Works Foreman Andrew Gordanier.

Cd.

Fire Department Monthly Report

26-415

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

BE IT RESOLVED THAT Council receives the June Fire Department Report submitted by Fire Chief Rick Sirvio.

Cd.

Financial Report

26-416

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council receives the 2026 Mid Year Financial Report submitted by Treasurer Lars Moffatt, as presented.

Cd.

Treasury Update

26-417

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council receives the Treasury Department update submitted by Lars Moffatt, as presented.

Cd.

A Line Bridge Design Report

26-418

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Whereas Council has received and reviewed the report and recommendation from Treasurer Lars Moffatt regarding the future replacement of the A Line Bridge;

Now therefore BE IT RESOLVED THAT Council accepts the Treasurer's recommendation and:

1. Authorizes staff to issue a Request for Proposals (RFP) for professional engineering services related to the replacement of the existing single-lane bridge on A-Line Road;
2. Directs the successful consultant to:
 - review the existing structure and evaluate replacement alternatives, including a bridge or large – span culvert
 - Complete any required geotechnical investigations;
 - prepare preliminary engineering designs and drawings for the preferred alternative; and
 - prepare Class A cost estimate to support future capital budgeting and funding applications and;

3. Approves a project budget of up to \$30 000 plus applicable taxes, funded from available capital infrastructure reserves and/or annual infrastructure funding allocations, with \$15 000 allocated in 2026 and \$15000 allocated in 2027.

Cd.

26- 419

Moved by: Albert Crowder

Seconded by: Dennis Sopha

Closed/In-Camera Session

Be it resolved that Council proceed into **Closed Session** at 6:50pm in accordance with Section 239 of the Municipal Act in order to address matters pertaining to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations,

Cd.

26-420

Moved by: Albert Crowder

Seconded by: Greg Gilbertson

Return to Open Session

Be it resolved that Council does arise from Closed Session at 8:17pm

Cd.

26-421

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

Be it resolved that Council instruct the staff to carry out the Closed Session directives

Cd.

26-422

Moved by: Albert Crowder

Seconded by: Greg Gilbertson

Confirmatory By-law

BE IT RESOLVED THAT Council does gives three readings and passes **By-Law 2025-16Xx** to confirm the proceedings of the August 12, 2026 Meeting of Council.

Cd.

26-423

Moved by: Albert Crowder

Seconded by: Dennis Sopha

Motion to Adjourn

Be it resolved that Council does adjourn this meeting at 8:20pm and will meet again on **August 5th at 6:00 pm** or at the call of the Reeve.

Cd.

DRAFT

Report #2026-09-25
Township of Jocelyn

RECREATION DEPARTMENT FINANCIAL REPORT

Date: September 25, 2026

RECOMMENDATION

That Council:

1. Receive this report for information.

ONTARIO TRILLIUM FOUNDATION - GRANT FUNDING (\$14,500)

In March 2026, Township staff applied for funding under the Ontario Trillium Foundation (OTF) Capital Grant Stream to complete the following:

- Complete repairs on some of the existing trail systems with the addition of fill/aggregate in areas that are rough. Jocelyn hosted the North Shore Secondary School cross country meet in the fall of 2025 and at that time, it was noted that there were several areas along the trail system that could use some fill to make winter grooming operations and make the trail more accessible for walkers and more user friendly for bikers.
- Purchase 9 new disc golf baskets to build off of the existing Orchard loop and ensure that the tee pads installed would be accessible. The existing tee pads on the orchard loop would also be cemented to increase accessibility and make grass cutting around such easier. Portable turf was also to be purchased to allow the Township to host larger disc golf events in the future if this was of interest. The turf also gives the Township the ability to create more friendly, portable holes for seniors and higher age categories at both the recreational and competitive level.

Council and members of the public should be aware that the OTF funding has no material impact on taxation because the project is fully funded by OTF. The original project revenue and expense were included in the 2026 budget; however, the project would not have proceeded if funding had not been approved. The original budget allocation was \$10,000, and the Township was subsequently awarded \$14,500.

HARVEST FEST - FINANCIAL PERFORMANCE

Harvest Fest generated total revenue of \$9,508.18. Net of taxes, \$2,881.29 was spent on supplies and food, and \$61.06 was spent on advertising. The Township also received donations from local businesses, which contributed to the success of the event. After these expenses, net proceeds were \$6,565.83.

CROSS COUNTRY SKIING OPERATIONS

A donation box is located near the parking lot for contributions toward cross-country skiing operations. A total of \$84.90 was received in 2026.

Estimated costs associated with cross-country skiing operations are as follows:

- Estimated Attributable Wages (Grooming) 3,064.49 (January to March 15, 2026)
- Fuel, mileage, and supplies (788.39)

Total estimated ski-grooming operating costs: \$3,852.88

Net operating cost attributable to cross-country skiing: \$3,767.98

OVERALL FINANCIAL PERFORMANCE

In the 2026 Budget, a total of \$73,422.49 in expenditures was budgeted for recreation-related items, as outlined below.

Item / Budget Line	Additional Details	Total Amount Budgeted	Actual Spent to Date
Wages	Grooming of ski trails, grass cutting (Parks including Jocelyn Parks, Hall, and Beech), parks maintenance, cleaning and maintenance of outhouses at all parks, etc.Costs include all payroll related expenses such as CPP, EI, EHT, WSIB, Pension, etc.	\$10,456.68	\$8,773.99
Recreation Programs	Materials and supplies for events such as harvest fest, fundraisers, special events, etc.	\$2,500.00	\$1,561.27
Fuel, mileage, and lubricants	Equipment maintenance of all parks materials, fuel/mileage attributed to trailering of lawn mower/fuel to all parks in Township, and lubricants	\$2,000.00	\$2,344.29
Facilities Maintenance	This included the replacement of the water system of the hall, repairs to either the Hall or fair ground buildings, etc.The water treatment system at the Hall was estimated to cost \$10,000 and was approved by Council at their December meeting.	\$13,000	\$12,117.19
Museum Levy	Township levy paid by the Township of Jocelyn to the St. Joseph Island Museum Board, changes annually based on need and subject to approval of other communities.	\$8,500.00	\$9,241.00
Library Levy	This is an amount that is paid to the Township by the Provincial government, that is then sent to a participating library on the island that provides library services to our residents (Subject to an existing service agreement between the Twp and a library).	\$1,503.00	\$0.00

Item / Budget Line	Additional Details	Total Amount Budgeted	Actual Spent to Date
Parks Maintenance	Signage, supplies for all parks and outhouses, material for trails/parking,	\$11,250.00 (including \$10,000 originally budgeted under the OTF funding application).	\$6,433.01
Parks Depreciation/Amortization	Depreciation of the value of parks assets limited to but not including grass cutting/grooming equipment, buildings, etc.	\$24,212.81	\$24,212.81
		\$73,422.49 TOTAL BUDGET	\$64,683.56 TOTAL ACTUAL

DISC GOLF OPERATIONS

As a reminder to Council, the arrangement pertaining to the disc golf course is as follows:

- St. Joseph Island Disc Golf Club, an independent and insured club, maintains the trails in the summer months at no charge to the municipality, including limbing up trees, removing fallen trees on trail, grass cutting and trimming. The club also mows the ski/walking trails in the spring and near the end of fall (at no cost to the Twp) to make winter grooming operations easier. This club also has its own insurance through the Ontario Disc Sports Association.
- St. Joseph Island DGC cuts the grass on the grounds on the top of the hill as shown in the red box.
- St. Joseph Island DGC does all of the above at no cost to the municipality and they pay for their own fuel and equipment maintenance.



Members of the public have requested information regarding disc golf operations, including the associated revenues and expenses. The revenues are as follows:

Revenues Associated with MountainView Disc Golf

- \$2,191.60 (Northern Ontario Championships). Includes green fees, camping fees, and revenue from food/raffle)
- \$315.00 Fall/Winter league funds provided to Township.
- \$422.10 2026 Ice Bowl Revenues (Paid directly to Food Bank)

Total Revenue Attributable to Disc Golf: \$2,928.70

Disc Golf related expenses (net of HST rebates):\$395.50 (BBQ/Food fundraiser for NOC)

\$422.10 (Donated to SJI Food Bank)

Net income from disc golf in 2026: \$2,111.10.

Another disc golf tournament is being hosted on October 3 (Mountainview Colour Tournament) which will generate additional funds for the Township as another food fundraiser will be completed that day and a \$5.00 green fee per player will be paid to the Township.

Staff have had discussions with St. Joseph Island Disc Golf and there are no concerns with establishing a \$5.00 green fee per player going forward for all events and tournaments. It is recommended that this relationship between the Township and an insured organization be formalized in a land-use agreement to further solidify responsibilities of each party.

NORTHERN ONTARIO CHAMPIONSHIPS

For clarification purposes, St. Joseph Island Disc Golf Club hosted the Northern Ontario Championships and was responsible for all finances associated with the event. Players paid a specific fee to enter the tournament and then based on the Tier (A, B, or C) of the event, it is determined what amount of the original player fees need to be paid back to amateurs and professional players in either player packs or payouts (professionals), net of all fees that are incurred to run the Tournament. Some of the fees included porta potty rentals, green fees, pass through fees from other agencies including Ontario Disc Golf Association and the Professional Disc Golf Association (PDGA). This arrangement is common for disc golf tournaments across the world and all expenses are approved as per PDGA policies. The event paid a \$2.00 user/green fee per player that was paid to the Township for use of the grounds, and also gave the Township all proceeds from camping and a raffle that was held. To increase the revenue to the Township, staff authorized the purchase of food to be sold in the event that all proceeds came back to the Township from food/drink sales.

In 2025, Council authorized materials to be purchased to cement the tee pads on the disc golf course and add nine new holes to the course. These funds came from monies that were raised by Recreation/St. Joseph Island Disc Golf was held by the Township, as well as previous revenues from other tournaments and events that were hosted in previous years. As there was no recreation committee to formally request the funds to be spent on what the money was raised for, a request was brought to Council in 2025 to still proceed with this expenditure. \$12,150 was fundraised for this expansion project and had no impact on taxpayers.

MOUNTAINVIEW AND OTHER PARKS MAINTENANCE COSTS

Estimated costs to maintain the buildings and grounds of Mountainview are estimated at roughly 35% of all recreation wages and fuel costs. It is worth noting that these grounds are used for several events, groups, residents and activities over and above disc golf. All other remaining costs can be attributed to maintaining the other parks/public spaces in the Township.

Submitted by:

Lars Moffatt
Treasurer

2026 Fall Financial Report

COUNCIL REPORT

Subject: 2026 Fall Financial Report

To: Mayor & Council

Date: September 28, 2026

From: Lars Moffatt, appointed Treasurer

Recommendation:

1. That Council receives the 2026 Fall Financial Report as presented.
2. That Council authorizes MNP to be Township's interim auditing firm for the 2024,2025 and 2026 audits.

Purpose

The purpose of this report is to update members of Council on the financial status of Jocelyn's operations until September 15, 2026, compared to budget estimations. Council should accept these documents as unaudited, working documents that will likely see adjustments in the coming months as additional invoices for this period may be received. To simplify the report, depreciation was removed from each line item so operating expenditures can be directly compared.

EXPENSES	2026 Actual (Unaudited) as of September 15, 2026	2026 Budget (Minus Depreciation)	Percentage of Budget Used	Notes
Council	\$12,278.50	\$25,119.50	48.88%	
Administration	\$257,197.09	\$405,085.80	63.49%	
Fire & Protective Services	\$157,086.12	\$245,131	64.08%	Includes policing, fire, CBO services, etc.
Roads & Public Works	\$259,900.57	\$352,387.76	73.75%	Most of the major work completed for year includes high costs incurred due to previous winter plowing.
Environmental Services	\$43,659.94	\$87,158.87	50.09%	
Public Health/Cemetery	\$20,368.12	\$26,591.00	76.60%	Public Healthy Levy Paid in Full for the year.

2026 Fall Financial Report

Social Services	\$248,440.49	\$331,254.00	75.00%	Paid ADSAB invoice up until September 30, 2026
Recreation & Culture	\$40,470.75	\$49,209.68	82.24%	Major purchases (OTF project, water treatment at hall) completed in majority). Museum levy paid in full.
Planning	\$4,679.00	\$6,000.00	77.98%	Annual Planning Levy paid in full.
Total Operating Expenses (before Depreciation & Capital Expenditures)	\$1,044,080.58	\$1,527,937.61	68.33%	
Capital Purchases	\$370,436.94	\$160,000	231.52%	Roads Equipment (224,480.86) Roads Capital (145,956.08). Roads Equipment pulled from reserves as per report
Transfers to Reserves	\$92,000.00	\$92,000.00	100.00%	As budgeted

Other Key Information

- Capital expenditures noted below do not create an operating loss/expenses. It is simply an exchange of cash for assets. These assets are then depreciated over a set period.

2024 Audit - Updates

The audit for 2024 will begin in 3 weeks. HST submissions for previous years are being sent later this week. The Audit was moved back as there was some transition of staff at BDO, a significant number of staff that Jocelyn staff have worked with over the years have moved over to MNP. Our understanding is that BDO is soon to not have assurance auditors at their Sault office and would require someone to work remotely from Southern Ontario. For the purpose of efficiency & time, it is recommended that Council approve MNP to complete our 2024, 2025 & 2026 audits which are expected to cost rates similar to previous years/audits as to what was previously charged by BDO. MNP will have staff who are similar to our file working on it, which makes the process easier.

2027 - Brief Budget Outlook

A base review of a budget outlook for 2027 has been completed by the Treasurer. Subject to the new Council coming in (and their immediate priorities) and 2027 provincial revenue being set, an annual increase of 2-3% may be possible as the Township continues to reduce its reliance on external consultants, legal fees, and external contractors that are not considered necessary or cost efficient. External levies such as Public Health, Algoma District Social Services (including ambulance), and policing (OPP), continue to be the main drivers of cost increases annually and are expected to be the same in 2027 & beyond.

Asset Management Plan Revisions

I worked with Hemson Consulting Ltd to update most of our asset data, including revised asset replacement costs, financing strategies, and risk assessments. This was completed at no charge to the municipality as it was a project funded by the Municipal Finance Officers Association (MFOA). Now this data needs to be implemented into a new AMP Plan which will be completed internally after the 2024 audit is over. This will allow us to save \$2,500 a year as we will no longer require PSD CityWide software to manage our assets and will be more user friendly for plan updates and general staff use.

COUNCIL REPORT

Subject: Public Works – Equipment Costs and Financing Plan

To: Mayor and Council

Date: September 28, 2026

From: Lars Moffatt

RECOMMENDATIONS

- THAT Council receive Staff Report #2026-09-28 for information;
- AND THAT Council approve using \$178,000 from Township reserves to help pay for the tractor, pickup truck, and brushing attachments: \$138,000 from the Efficiency Reserve Fund and \$40,000 from the Roads Winter Control Reserve;
- AND THAT Council approve using another \$500,000 from various Township reserves and funds to pay for the remaining equipment costs, with the money to be paid back to those reserves over time;
- AND THAT the \$500,000 be taken from the following reserves and funds: 60% from the Roads Capital Reserve (\$300,000); 30% from the Tangible Capital Asset Replacement Reserve (\$150,000); 5% from the Efficiency Reserve (\$25,000); and 5% from Working Funds (\$25,000);
- AND THAT Council approve using up to \$150,000 from the Roads Capital Reserve toward the immediate repayment of the internal debt;
- AND THAT Council authorize staff to arrange short-term bank financing, if needed, to maintain enough cash to pay the Township's bills while waiting for money owed to the Township;
- AND THAT, once cash flow improves and the expected funds are received, any short-term bank loan used for this purpose be repaid or converted into an internal debt owed to Township reserves, with repayment made to those reserves over time;
- AND THAT any bank financing be arranged so it can be paid off at any time without major penalties, and that the intention be to clear any external bank loan within 12 months of this report, where possible, to reduce interest costs.

1. WHY ARE WE BRINGING THIS REPORT FORWARD?

At the June 2, 2026 Council meeting, staff presented a report about whether the Township could bring some Public Works services in-house instead of paying outside contractors.

Residents have asked how the Township can afford new and gently used equipment and pay for it over time. These are fair questions. This report explains the equipment costs, where the money will come from, how it will be paid back, and how the Township plans for future equipment needs.

The goal is to bring some services in-house without putting extra pressure on property taxes.

2. WHAT ARE WE CURRENTLY PAYING FOR?

In recent years, the Township has budgeted about \$245,000 each year for outside contractors to provide:

- Snowplowing and winter road patrols
- Summer road patrols
- Road sign repairs
- Road repairs and pothole patching

- Cutting grass along roads
- Minor work at the landfill
- Minor roadside brushing

Other work, such as road grading, ditching and major brushing, is budgeted separately and is expected to remain contracted out. These costs are not included in the \$245,000.

3. WHAT EQUIPMENT ARE WE BUYING?

The estimated cost of the equipment is \$678,000 before taxes.

Equipment	Estimated Cost	Expected Life	Estimated Value When Sold
Ford F250 (new)	\$80,000	10 years	\$20,000
Western Star plow (new)	\$415,000	10 years	\$75,000
Tractor (gently used)	\$128,000	15 years	\$30,000
Tractor attachments (gently used)	\$55,000	10 years	\$0
TOTAL	\$678,000		

4. WHERE WILL THE MONEY COME FROM?

The Township plans to use existing reserves to pay for the equipment rather than take on a large, long-term bank loan.

Source	Amount
Efficiency Reserve Fund	\$138,000
Roads Winter Control Reserve	\$40,000
Other Township reserves and funds	\$500,000
TOTAL	\$678,000

The \$500,000 will be temporarily taken from different Township reserves and funds. This is called internal debt: the Township will owe the money back to the reserves it uses.

Reserve or fund	Share	Amount
Roads Capital Reserve	60%	\$300,000
Tangible Capital Asset Replacement Reserve	30%	\$150,000
Efficiency Reserve	5%	\$25,000
Working Funds	5%	\$25,000
TOTAL	100%	\$500,000

5. WHAT ABOUT THE \$150,000 PAYMENT?

Staff recommend that Council approve using up to \$150,000 from the Roads Capital Reserve toward the immediate repayment of the internal debt. This would reduce the amount owed back to the Township's reserves.

This is not an additional equipment purchase. It is a transfer from the Roads Capital Reserve to help repay money temporarily taken from other reserves. The remaining amounts owed will be repaid over time.

6. WHY MIGHT WE NEED A BANK LOAN?

The Township has money coming in, but some of it has not arrived yet. At the time of this report, the Township has about \$940,000 in cash and investments. About \$600,000 is immediately available.

Money owed to the Township	Expected amount
Ontario Municipal Partnership Funding (OMPF)	\$436,100

Ontario Community Infrastructure Fund (OCIF)	\$125,000
Previous years' HST refunds	\$160,000
TOTAL	\$721,100

After these amounts are received, the Township expects to have about \$1.3 million to \$1.5 million in cash and investments. The Township still has bills to pay, including surface treatment costs that have not yet been invoiced. Property tax payments expected in November will also help cover regular expenses.

Because money does not always arrive at the same time bills are due, staff recommend allowing short-term bank financing if needed to keep enough cash available.

This bank loan would be temporary. Once cash flow improves and the expected funds arrive, the Township intends to pay off the bank loan. If the Township still needs to use those funds for the equipment, the amount may instead be moved into the internal debt arrangement and recorded as money owed back to Township reserves. In other words, the external bank loan would be replaced by an amount the Township owes to its own reserves, to be repaid over time.

The preferred bank financing would allow repayment at any time without major penalties. The intention is to clear any external bank loan within 12 months of this report, where possible, to reduce interest costs.

7. HOW WILL THE TOWNSHIP PAY THE MONEY BACK?

The plan is to use savings from bringing some Public Works services in-house to repay the reserves. Each year, money will go toward:

- Paying back reserves used to buy the equipment
- Rebuilding those reserves
- Saving for future equipment purchases
- Reducing the need to borrow in the future

The amount set aside each year is expected to increase by about 2.25% to help keep up with rising costs. Contractor prices can also increase over time.

The goal is to have money saved before equipment needs to be replaced, rather than always owing money for the last purchase when it is time to buy new equipment.

8. WHAT IS DEPRECIATION?

Depreciation means equipment loses value as it gets older and is used. For example, a truck that costs \$80,000 and lasts 10 years has estimated depreciation of \$8,000 per year. This is an accounting expense; it does not mean the Township pays another \$8,000 in cash each year.

Equipment	Estimated yearly depreciation
Ford F250	\$8,000
Western Star plow	\$41,500
Tractor	\$8,533
Tractor attachments	\$5,500
TOTAL	\$63,533

The Township plans to set aside more than \$95,000 each year for equipment financing, paying reserves back and future equipment purchases. That is about \$31,467 more than the estimated yearly depreciation. This is intended to help build savings for future replacement.

9. HOW DOES THIS HELP TAXPAYERS?

The Township plans to use money already budgeted for certain contracted services to help pay for its own equipment and provide those services in-house.

The plan is to use reserves now, pay the money back over time, save for future equipment and avoid unnecessary long-term bank loans. The goal is to manage these costs without adding pressure to property taxes.

10. CONCLUSION

The Township is proposing to buy \$678,000 in equipment to bring some Public Works services in-house. The purchase would be funded through Township reserves. The \$500,000 taken from various reserves would be treated as internal debt and paid back over time.

Staff also recommend using up to \$150,000 from the Roads Capital Reserve toward the immediate repayment of internal debt. If needed, the Township may use a short-term bank loan while waiting for money owed to it. Once cash flow improves, the bank loan would be paid off or converted into internal debt owed back to Township reserves.

The goal is straightforward: buy the equipment needed to do some work ourselves, repay the money used, and save for future replacements so taxpayers are not faced with the same large expense every time equipment wears out.

Public Works		Equipment Reserve Analysis			* Interest rate and Annual increases set at 2.25%											
Year	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
Amount added/returned	0	\$95,000.00	\$97,137.50	\$99,323.09	\$101,557.86	\$103,842.92	\$106,179.38	\$108,568.42	\$111,011.21	\$113,508.96	\$116,062.91	\$118,674.33	\$121,344.50	\$124,074.75	\$126,866.43	\$129,720.93
Minus Asset Sales	0										\$67,044.69	\$91,424.58				
Interest Earned/Charged	0	-\$15,000.00	-\$9,450.00	-\$7,477.03	-\$5,410.49	-\$3,247.18	-\$983.77	\$1,383.13	\$3,857.04	\$6,441.57	\$9,140.46	\$11,957.53	\$11,468.33	\$3,074.26	\$5,935.11	\$8,923.14
Total Bal (Before purchases)	-\$500,000.00	-\$420,000.00	-\$332,312.50	-\$240,466.44	-\$144,319.07	-\$43,723.33	\$61,472.27	\$171,423.82	\$286,292.06	\$406,242.59	\$531,445.96	\$609,703.51	\$136,633.66	\$263,782.66	\$396,584.20	\$535,228.27
Reserve Withdrawls (at values increasing 2% annually)	0	0	0	0	0	0	0	0		0	-\$219,419.00	-\$505,882.68	0	0	0	-\$219,419.00
Item Purchased											Truck & Tractor Implements	Plow Truck				Tractor
Total Revised Reseve Balance	-\$500,000.00	-\$420,000.00	-\$332,312.50	-\$240,466.44	-\$144,319.07	-\$43,723.33	\$61,472.27	\$171,423.82	\$286,292.06	\$406,242.59	\$379,071.65	\$3,820.83	\$136,633.66	\$263,782.66	\$396,584.20	\$315,809.28

Roads Report -September 29th, 2026

To- Clerk D'Angelo and Jocelyn Township Council

From- Andrew Gordanier, Public Works Foreman

Re- Public Works Report

Date- September, 29th, 2026

The following is an update of some of the key operations of the Public Works Department this summer. A few of the points are review from previous reports but I've added a little more background to some of them.

Equipment Update

-We took delivery of our new Ford F250 pickup July 6th. This truck will be used for all things related to roads such as summer and winter patrols, cold patching, manual tar and chip, etc., as well as supporting all infrastructure maintenance in the township.

-Tandem combo Plow Truck has been delivered to dealership and is now at the Hydraulics Shop getting the dump box, wing and plow harness installed as well as all the hydraulics that support the sander. We are very fortunate to have been able to source the truck and the plow/sanding equipment from a local supplier. This will help with maintenance and future repairs.

-Our new to us(1250hrs) tractor and disc mower(new) were delivered in late June. This loader tractor is 140hp. We used it to cut our shoulders in early July. This tractor will also run the Boom Brush Mower trimming ditches. It has proved very useful assisting with the clearing of the area for winter sand storage. It will be an important part of the equation this winter for loading sand.

-Purchase of Boom Brush Mower was completed September, 23rd and we are awaiting delivery. This is a used piece of equipment in good condition. Plan is to use this tool this fall once the leaves are off the trees and grass is browned off so we can see obstacles in the ditch. Typically, it will be used in the spring after the snow melts before things green up. This Brush Mower will make clearing brush in the ditches easier to maintain on a shorter interval. Cutting brush in the ditches assists with better drainage, improved lines of site at intersections and curves and make it easier to see wildlife approaching roads from the

ditches. This Mower will not completely replace the heavy-duty brush cutting that is currently hired out but it will maintain the work that this contractor does and over time reduce our reliance on outside operators.

Projects completed and/or underway-

-10th SR Hill winter sand removal along and under guard rail- this is the start of a larger project to improve drainage and road conditions along the 10th SR and in particular the area north and south of Hilton Road.

- Shoulder rehabilitation on 10 SR north of Hilton Road. Shoulder excavated 3-4" deep and recycled asphalt grindings placed and packed to support shoulder and reduce future erosion. Then a strip of manual tar and chip was applied to reinforce road edge. The plan would be to do the same for the stretch of 10 SR south of Hilton Road up the mountain next year.

-On 5th SR between Jocelyn Drive and Sterling Bay Drive, the ditch bank had collapsed. 4x8 blast rock was installed in the ditch bank and ditch bottom to reinforce the shoulder area and prevent further collapse.

-Culvert on Otter Lake Road has been replaced.

-Cold Patching- an ongoing project-about 10 tons of cold patch was applied this summer to township roads- the weather is cooperating into October so we will be able to continue with cold patching as needed in holes and road edges.

-5th SR from U line to just south of the 4th Line and Orrell Callahan Drive were prepped with cold patch and manual tar and chip where needed. They have been resurfaced by outside contractor. As you well know, the roads in the township are our most valuable asset. Staying on top of resurfacing is very important. All roads studies point to preventative maintenance being much more affordable in the long run, rather than reactive maintenance to damaged overdue repairs. This resurfacing is a perfect example of this. We were able to resurface both of these roads without having to tear them up and start over with the surface treatment. When you resurface the way we did this year, on these stretches of road, it only needs one pass of product compared to when you have to start over with two passes therefore more than doubling the cost.

-Manual Tar and Chip- 12 barrels of manual tar (RS-1) and chip where applied where needed over the summer

-Landfill-site was tidied up earlier in the summer and will be again before winter. An ongoing project there is to improve the signage for the landfill to assist with items getting to the right areas as well as signage for the Share Shed.

-Winter Sand Storage. The site beside and behind the groomer shed has been cleared and a gravel pad has been installed. We were able to manage this phase of the project with myself and our part-time labourer with a hired excavator and dump truck. As mentioned above our loader tractor proved very useful though this project. Managing the project ourselves made for a savings of 35-45,000 dollars.

-Hilton road west of 10SR cable guard rail. The posts are in the process of being replaced to support the cables and improve safety

-The well that supplies office behind the Public Works Barn was damaged years ago and needs to be repaired. A contractor has been engaged, and repair will be made before winter.

-Hilton Road Water Well Drainage. This is on the schedule to be done before winter.

It's been a great summer weather wise, and this has allowed for a good number of projects to be completed. It has been pleasure to serve the community in my role here.

Respectfully,

Andrew Gordanier

Public Works Foreman

Business Case for In House Winter Sand -September 29th, 2026

To- Clerk D'Angelo and Jocelyn Township Council

From- Andrew Gordanier, Public Works Foreman

Re- Business Case for In House Winter Sand

Date- September, 29th, 2026

The following is some background information regarding Winter Sand and a Business Case that spells out the details of Winter Sand for the Township.

-In the last five years Winter Sand has gone from \$32.00/cubic meter to \$52.00/cubic meter when supplied from the contractor that plows the provincial highways.

-It has been clear from the provincial highway contractor that Winter Sand will not be available from them moving forward. If not this year, then in the near future.

-We use approximately 450 cubic meters of sand per winter

-Between November and April there are about one hundred trips made to the sand storage barn near Hilton Beach to fetch sand. This takes at least one hour to complete each trip. This time is mostly to do with coordinating having an operator at the storage facility to load the sand.

-Current cost of sand from highway contractor- about **\$25,000.00**

-Past plow contractor transportation of sand (which is about the same that it will cost us to operate our own Plow Truck) @ \$200.00/hr x 100 trips- about **\$20,000.00**

TOTAL- \$45,000.00

-Phase 2 of actual building of Sand Structure- about \$200,000.00- or about **\$20,00.00/year**

-Loading Sand-assuming half of the cost of purchasing, operating, maintaining, etc of Loader Tractor is devoted to Winter Sand Loading- **\$10,000.00/year**

-Cost of Sand and Salt landed in Jocelyn Works Yard-about **\$12,000.00/year**

TOTAL-\$42,000.00

It should also be noted that with the Winter Sand being close to home in the township the truck will not need to be loaded to full capacity. It would be safe to say ¾ loads or less depending on conditions. This will result in fuel savings of as much as 20%. At current fuel prices of about \$2.65/liter **those savings would be \$5,000.00 and as much as \$6,500.00.**

In summary the savings are there for sure but the up-front layout of capital for Phase 2 of actual building a sand structure is for next year's proposed operating budget. But having said that is being worked into proposed budget for next year to see how it fits in and would be part of future approvals.

Respectfully,

Andrew Gordanier

Public Works Foreman

The Corporation of the Township of Jocelyn

BY-LAW No. 2026-16Xx

Being a by-law to confirm the proceedings of the Council of Township of Jocelyn at its meeting on the 29th day of September, 2026.

Whereas Subsection 3 of Section 5 of the Municipal Act, SO 2001, c. 5, provides that municipal powers, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise.

And whereas it is deemed expedient and desirable that the proceedings of the Council at its meeting on **September 29, 2026**, be confirmed and adopted by by-law.

Now therefore, the Council of The Corporation of The Township of Jocelyn hereby Enacts as follows:

1. That the actions of the Council at its meeting held on the **29th day of September, 2026**, in respect of each motion, resolution and other action passed, and taken by the Council at its meeting, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this Bylaw; and
2. That the Head of the Council and the proper Officers of the Corporation of the Township of Jocelyn are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and, except where otherwise provided, the Chair and the Clerk are hereby directed to execute all documents necessary in that behalf, and to affix the Corporate Seal of the Corporation of the Township of Jocelyn to all such documents.
3. This By-law shall come into force and effect on the date of final passing thereof.

Passed in Open Council on the **29th day of September, 2026**.

Reeve

Clerk