



Council Meeting Minutes

Date: Wednesday May 13, 2026

Time: 6:00 p.m.

Located at: Municipal Office Council Chambers – 3670 5th Side Road, Hilton Beach, ON, P0R 1G0

Call Meeting to Order

26-276

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council calls this Meeting of Council to order at 6:00pm
Cd.

Approval of Agenda

26-277

Moved by: Dennis Sopha

Seconded by: Albert Crowder

BE IT RESOLVED THAT Council adopts the May 13, 2026 Meeting of Council agenda as presented.

Cd.

Addendum to Agenda (if applicable): n/a

Disclosure of Pecuniary Interest:

Reeve's Address

Approval of Previous Council Meeting Minutes

26-278

Moved by: Greg Gilbertson

Seconded by: Jason Kennedy

BE IT RESOLVED THAT Council approves regular meeting council minutes, dated April 8, 2026 with edits.

Cd.

Legislative Matters & By-laws

By Law No. 2026 – 1683

26-280

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council gives three readings and approves **By-Law No. 2026-1683**, being a By-Law to appoint Public Works Foreperson (Working) Andrew Gordanier and to define the duties and authority of the appointed individual. Effective May 13, 2026.

Cd.

By Law No. 2026- 1684 Building Permit By-law (Including Fee structure)

26-281

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council gives three readings and approves **By-Law No. 2026-1684**, being a By-Law respecting construction, demolition and change of use permits and inspections in the Township of Jocelyn, be read a first, second and third time, passed, signed and sealed this 13th day of May, 2026, coming into effect June 1, 2026.

Cd.

SHORE ROAD ALLOWANCE :

1. Public Comment – If applicable.
2. **By-Law 2026-1686 BEING A BY-LAW TO STOP UP, CLOSE AND SELL THAT PORTION OF THE ORIGINAL ROAD ALLOWANCE SET OUT AND DESCRIBED AS FOLLOWS:** That part of the original shore road allowance in front of **PLAN M401 LOT 42 at 5174 Wierzbicki Drive – Owner Matthew Ray and Monica Shepherd-Ray.**

26-282

Moved by: Dennis Sopha

Seconded by: Albert Crowder

WHEREAS the Council of The Corporation of the Township of Jocelyn previously approved in principle the Shore Road Application for 5174 Wierzbicki Drive, PLAN M 401 LOT 42, Roll No. 37041, on April 1, 2026; AND WHEREAS adjacent landowners have now received notice of the application along with the draft proposed survey;

NOW THEREFORE BE IT RESOLVED THAT Council authorizes public comment to be received regarding the **Shore Road Application for 5174 Wierzbicki Drive, PLAN M 401 LOT 42, Roll No. 37041**, prior to final consideration of the application by Council.

Cd.

Public Concern:

Council heard from the adjoining neighbour to this property, Matthew Morin. Mr. Morin presented a sketch of his suggestion of altering the proposed property lines outlined in the draft survey completed by Monument – Urso Surveying Limited.

Mr. Morin has just built his retirement home **next** to 5174 Wierzbicki Drive, he hopes to purchase his own Shore Road Allowance at a later date. He feels the proposed new property lines will interfere with his own position of his dock and water line.

Mr. Ray has assured him and Council that he has no issue with the placement of Mr. Morin's dock and water line, as they are in the water, he would not interfere with this. That being said, he is not willing to alter the proposed survey to accommodate it, he would rather have an agreement in place that Mr. Morin can leave his items there until a time where they are moved by natural causes / damaged and needing repair or if he will no longer be the property owner. He would rather go with what was suggested by the surveyor.

At the meeting in July either both property owners will have arrived at an agreement, or Council will decide if the concerns are valid and whether or not to approve the purchase as the survey shows.

26-283

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Be it resolved that the matter of the Shore Road Allowance purchase at 5174 Wierzbicki Drive be deferred to July's Council Meeting, to give the land owners an opportunity to find a resolution to their concerns.

Cd.

Committee/Local Board Reports – None submitted.

Administrative Matters

By-Law 2026-1685 Appointing a working group for the procurement of equipment

26-284

WHEREAS the Council of The Corporation of the Township of Jocelyn deems it necessary to establish a working group to review and research equipment needs and procurement options for the Public Works Department;

NOW THEREFORE BE IT RESOLVED THAT Council hereby appoints a Public Works Equipment Procurement Working Group consisting of Councillor Dennis Sopha, Councillor Greg Gilbertson, Clerk Kaylee D'Angelo, Consultant Heather Coleman, and Public Works Foreperson Andrew Gordanier;

AND FURTHER THAT the Working Group shall review equipment needs, procurement options, pricing, and related information in accordance with the Township's Procurement Policy and any other applicable policies or legislation, and provide recommendations to Council;

AND FURTHER THAT the Working Group shall share and receive information with the Treasurer to assist in ensuring the best available options and financial considerations are presented to Council for consideration.

AND THAT Council gives three readings and approves **By-Law No. 2026-1685, being a by-law to appoint a Public Works Equipment Procurement Working Group.**

Cd.

Public Works - RFP results for a ¾ ton truck.

26-285

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

WHEREAS The Corporation of the Township of Jocelyn issued Request for Proposal RFP 2026-01 for the procurement of a suitable 3/4 ton truck for the Public Works Department, which closed on May 12th at 4pm;

AND WHEREAS Council has reviewed the results of RFP 2026-01 and the recommendations provided by staff:

NOW THEREFORE BE IT RESOLVED THAT Council hereby accepts the results of RFP 2026-01 with the included report;

AND FURTHER THAT Council authorizes the Public Works Equipment Procurement Working Group to review the available options and to proceed with the purchase of a suitable 3/4 ton truck for an amount not to exceed \$70,000 plus HST, with required safety equipment, crowing, and bed liner to be completed at additional costs, in accordance with the Township's Procurement Policy and approved budget considerations.

AND THAT the working group and staff review the extended warranty and financing options for the acquired vehicles (if applicable) and provide recommendations to council on which warranty option the Township should purchase.

Cd.

Other Correspondence

For Action: Trefry – Yearly contribution

26-286

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council approves the requested payment of \$ 1,550 to the Dr. H.S. Trefry Memorial Centre as it provides numerous essential programs and services to seniors and individuals living with disabilities in our community. These community support services are partially funded by the Ministry of Health and Long-Term Care; however, this funding is not always consistent and often falls short of covering the full cost of operations.

Cd

For Action: St. Joseph Island Historical Society

As previously discussed, hall rental fees can be waived for a non profit group. Fees will be waived for the Historical Society meetings held in May and June. A cleaning deposit will be required. The school house will be opened, a plaque in memory of Alice Ward will be set up on site.

For Action: Central Algoma Land Trust- Request for Sponsorship

Council decided not at this time.

For Information: MMAH - Municipal Buy Ontario Procurement Directive

Council would like more information on this.

Closed/In-Camera Session

Enter In-Camera Session

26-287

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Be it resolved that Council proceed into **Closed Session** at 6:52pm in accordance with Section 239 of the Municipal Act in order to address matters pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employees; **The hiring of a Casual/ On Call Office Admin Assistant. Specific matters relating to the Hilton Road Well and any related agreements.**
- (d) labour relations or employee negotiations, **specifically to discuss the wage scale to be used for Township Employees.**

Cd.

Return to Open Session

26-288

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Be it resolved that Council does arise from Closed Session at 7:57pm.

Cd.

26-289

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

Be it resolved that Council direct staff to carry out the Closed Session directives.

Cd.

Confirmatory By-law

26-290

Moved by: Dennis Sopha

Seconded by: Albert Crowder

BE IT RESOLVED THAT Council does gives three readings and passes **By-Law 2025-1686** to confirm the proceedings of the May 13, 2026 Meeting of Council.

Cd.

Motion to Adjourn

26-291

BE IT RESOLVEDTHAT Council does adjourn this meeting at 8:01 pm and will meet again on **June 3, 2026 at 6:00pm** or at the call of the Reeve.

Cd.

Clerk

Reeve