

**TOWNSHIP OF JOCELYN**  
**AGENDA FOR COUNCIL MEETING**

Date: Wednesday June 3, 2026

Time: 6:00 p.m.

Located at: Municipal Office Council Chambers – 3670 5<sup>th</sup> Side Road, Hilton Beach, ON, P0R 1G0



- 1) **Call Meeting to Order**
- 2) **Approval of Agenda**
- 3) **Addendum to Agenda (if applicable):**
- 4) **Disclosure of Pecuniary Interest:**
- 5) **Reeve's Address**
- 6) **Approve Previous Council Minutes:**
  - a) April 29, 2026 - Special Meeting of Council Draft Minutes
  - b) May 13, 2026 – Meeting of Council Draft Minutes
- 7) **Committee of the Whole Working Session**
  - a) Discussion RE: Animal Control matters and report from Clerk D'Angelo
- 8) **Legislative Matters & By-laws**
  - a) Proposed Resolution: East Algoma Community Safety and Well-Being Plan:  
*"Be it resolved that a new collaboration with neighbouring municipalities commence for the review and update of the Community Safety and Well-Being Plan, now known as the "East Algoma Community Safety and Well-Being Plan (EACSWB)" and further, that the final draft of this plan reflecting the review and any updates be presented to Council for consideration and possible adoption at an upcoming meeting."*
- 9) **Committee/Local Board Reports**
  - a) Purchasing Committee Meeting Minutes
    - (1) May 19, 2026, Meeting Minutes
    - (2) May 29, 2026, Meeting Minutes
  - b) Reeve Murdock providing an update from a meeting with the Ministry of Transportation
- 10) **Administrative Matters**
  - a) Financial Report: L. Moffatt RE: Public Works Department
  - b) Province of Ontario Correspondence: NORDS Funding
  - c) Review & Consider Quotes received to purchase Plow Truck & Utility Tractor (available on Wednesday as bids close at 1:00 p.m. Wednesday)
    - (1) Review recommendations from Purchasing Committee
- 11) **Other Correspondence**
- 12) **Closed/In-Camera Session – Not Applicable**
- 13) **Confirmatory By-law**
- 14) **Motion to Adjourn – Next meeting on July 8<sup>th</sup> @ 6:00 p.m.**

6a)



**TOWNSHIP OF JOCELYN**

**Special Council Meeting Minutes**

Date: Wednesday April 29, 2026

Time: 6:00 p.m.

Located at: Municipal Office Council Chambers – 3670 5<sup>th</sup> Side Road, Hilton Beach, ON, P0R 1G0

**Call Meeting to Order**

26-268

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Be it resolved that Council does call this meeting to order at 6:03pm.

Cd.

**Approval of Agenda**

26-269

Moved by: Greg Gilbertson

Seconded by: Jason Kennedy

Be it resolved that Council adopts the April 29<sup>th</sup> Special Meeting Agenda as presented.

Cd.

**Disclosure of Pecuniary Interest:** None declared.

**Reeve's Address:** *Next Regular Meeting of Council*

**Approve Previous Council Minutes:** *Next Regular Meeting of Council*

**Legislative Matters & By-laws**

26-270

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

**By-Law No. 2026- 1679 B** - Being a by-law to establish voting methods and procedures for the 2026 Municipal Election

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

Be it resolved that Council does give three readings and approves **By Law No. 2026- 1679 B** being a by-law to establish voting methods for voting for the 2026 Municipal Election and to rescind previous by-laws related to election policies and voting methods.

Cd.

26-271

**By-Law No. 2026 – 1681** Being a by-law to appoint a Chief Building Official for the Township of Jocelyn and authorize the Reeve and Clerk to enter into the Central Algoma Intermunicipal Services Agreement.

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

Be it resolved that whereas the Municipal Act, 2001, S.O.2001, c.25, authorizes the Township to appoint officials and enter into agreements for the provision of municipal services;

And whereas Council deems it advisable to appoint a Chief Building Official and to participate in the Central Algoma Intermunicipal Services Agreement to provide building services to the Township of Jocelyn;

Now therefore be it resolved that Council enact **By-Law No. 2026 -1685** being a by-law to appoint a Chief Building Official for the Township of Jocelyn;

**And be it further resolved that Council appoint Kevin Levergne as Chief Building Official for the Township of Jocelyn effective May 1, 2026**

And be it further resolved that Council authorize the Reeve and Clerk to execute, on behalf of the Corporation of the Township of Jocelyn, the Central Algoma Intermunicipal Services Agreement and any ancillary documents required to implement the Agreement.

And be it further resolved that the Reeve and Clerk are hereby authorized to take all acts necessary to give effect to this resolution.

Cd.

### **Administrative Matters**

Roads Resurfacing – Tender Submission

26-272

Moved by: Dennis Sopha

Seconded by: Albert Crowder

Be it resolved that Council receives the sole tender submission from Beamish Construction for single coat surface treatment in the amount of \$4.07 per square metre and authorizes up to \$160 000 in surface treatment (before taxes and aggregate/base prep costs) to be placed on 5<sup>th</sup> Side Road and Orrell Callahan Drive as per the 2026 budget; And that the Reeve and Clerk are authorized to execute agreements related to this project for the purpose of ensuring quality of service and agreeing to necessary timelines and other necessary contractual matters such as holdbacks etc.

Cd.

### **Closed/In-Camera Session**

Enter In-Camera Session

**Personal/labour matters related to our posted positions of Public Works Foreperson and Casual/On Call Office Admin Support**

26-273

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Be it resolved that Council proceed into **Closed Session** at **6:15 pm** in accordance with Section 239 of the Municipal Act in order to address matters pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employees;  
**Specific matters pertaining to individual employees and candidates.**
- (d) labour relations or employee negotiations, specifically to discuss **Staff requirements for Roads and Public Works matters & updated discussions related to the hiring the Public Works Foreperson.**

Cd.

### **Return to Open Session**

26- 274

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

Be it resolved that Council does arise from Closed Session at **6:53pm** and authorizes the staff to proceed as directed in Closed Session respecting the selecting of Candidates for the Public Works Foreperson position.

Cd.

### **Confirmatory By-law**

26-275

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Be it resolved that Council does pass **By-Law 2026-1682** to confirm the proceedings of the April 29<sup>th</sup>, 2026 Special Meeting of Council.

Cd.

### **Motion to Adjourn**

26-276

Moved by: Dennis Sopha

Seconded by: Albert Crowder

Be it resolved that Council does agree to adjourn this meeting at 6:55pm and will meet again on May 13<sup>th</sup> at 6:00pm or at the call of the Reeve.

Cd.

6b)

**THE CORPORATION OF THE TOWNSHIP OF JOCELYN**

**Council Meeting Minutes**

Date: Wednesday May 13, 2026

Time: 6:00 p.m.

Located at: Municipal Office Council Chambers – 3670 5<sup>th</sup> Side Road, Hilton Beach, ON, P0R 1G0



**Call Meeting to Order**

26-276

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council calls this Meeting of Council to order at 6:00pm  
Cd.

**Approval of Agenda**

26-277

Moved by: Dennis Sopha

Seconded by: Albert Crowder

BE IT RESOLVED THAT Council adopts the May 13, 2026 Meeting of Council agenda as presented.

Cd.

**Addendum to Agenda (if applicable): n/a**

**Disclosure of Pecuniary Interest:**

**Reeve's Address**

**Approval of Previous Council Meeting Minutes**

26-278

Moved by: Greg Gilbertson

Seconded by: Jason Kennedy

BE IT RESOLVED THAT Council approves regular meeting council minutes, dated April 8, 2026 with edits.

Cd.

**Legislative Matters & By-laws**

**By Law No. 2026 – 1683**

26-280

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council gives three readings and approves **By-Law No. 2026-1683**, being a By-Law to appoint Public Works Foreperson (Working) Andrew Gordanier and to define the duties and authority of the appointed individual. Effective May 13, 2026.

Cd.

**By Law No. 2026- 1684** Building Permit By-law (Including Fee structure)

26-281

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

BE IT RESOLVED THAT Council gives three readings and approves **By-Law No. 2026-1684**, being a By-Law respecting construction, demolition and change of use permits and inspections in the Township of Jocelyn, be read a first, second and third time, passed, signed and sealed this 13<sup>th</sup> day of May, 2026, coming into effect June 1, 2026.

Cd.

**SHORE ROAD ALLOWANCE :**

1. Public Comment – (If applicable)
2. **By-Law 2026-1686 BEING A BY-LAW TO STOP UP, CLOSE AND SELL THAT PORTION OF THE ORIGINAL ROAD ALLOWANCE SET OUT AND DESCRIBED AS FOLLOWS:** That part of the original shore road allowance in front of **PLAN M401 LOT 42 at 5174 Wierzbicki Drive – Owner Matthew Ray and Monica Shepherd-Ray.**

26-282

Moved by: Dennis Sopha

Seconded by: Albert Crowder

WHEREAS the Council of The Corporation of the Township of Jocelyn previously approved in principle the Shore Road Application for 5174 Wierzbicki Drive, PLAN M 401 LOT 42, Roll No. 37041, on April 1, 2026; AND WHEREAS adjacent landowners have now received notice of the application along with the draft proposed survey;

NOW THEREFORE BE IT RESOLVED THAT Council authorizes public comment to be received regarding the **Shore Road Application for 5174 Wierzbicki Drive, PLAN M 401 LOT 42, Roll No. 37041**, prior to final consideration of the application by Council.

Cd.

**Public Concern:**

Council heard from the adjoining neighbour to this property, Matthew Morin. Mr. Morin presented a sketch of his suggestion of altering the proposed property lines outlined in the draft survey completed by Monument – Urso Surveying Limited.

Mr. Morin has just built his retirement home **next** to 5174 Wierzbicki Drive, he hopes to purchase his own Shore Road Allowance at a later date. He feels the proposed new property lines will interfere with his own position of his dock and water line.

Mr. Ray has assured him and Council that he has no issue with the placement of Mr. Morin’s dock and water line, as they are in the water, he would not interfere with this. That being said, he is not willing to alter the proposed survey to accommodate it, he would rather have an agreement in place that Mr. Morin can leave his items there until a time where they are moved by natural causes / damaged and needing repair or if he will no longer be the property owner. He would rather go with what was suggested by the surveyor.

At the meeting in July either both property owners will have arrived at an agreement, or Council will decide if the concerns are valid and whether or not to approve the purchase as the survey shows.

26-283

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Be it resolved that the matter of the Shore Road Allowance purchase at 5174 Wierzbicki Drive be deferred to July’s Council Meeting, to give the land owners an opportunity to find a resolution to their concerns.

Cd.

**Committee/Local Board Reports – None submitted.**

**Administrative Matters**

**By-Law 2026-1685** Appointing a working group for the procurement of equipment

26-284

WHEREAS the Council of The Corporation of the Township of Jocelyn deems it necessary to establish a working group to review and research equipment needs and procurement options for the Public Works Department;

NOW THEREFORE BE IT RESOLVED THAT Council hereby appoints a Public Works Equipment Procurement Working Group consisting of Councillor Dennis Sopha, Councillor Greg Gilbertson, Clerk Kaylee D'Angelo, Consultant Heather Coleman, and Public Works Foreperson Andrew Gordanier;

AND FURTHER THAT the Working Group shall review equipment needs, procurement options, pricing, and related information in accordance with the Township's Procurement Policy and any other applicable policies or legislation, and provide recommendations to Council;

AND FURTHER THAT the Working Group shall share and receive information with the Treasurer to assist in ensuring the best available options and financial considerations are presented to Council for consideration.

AND THAT Council gives three readings and approves **By-Law No. 2026-1685, being a by-law to appoint a Public Works Equipment Procurement Working Group.**

Cd.

**Public Works** - RFP results for a ¾ ton truck.

26-285

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

**WHEREAS** The Corporation of the Township of Jocelyn issued Request for Proposal RFP 2026-01 for the procurement of a suitable ¾ ton truck for the Public Works Department, which closed on May 12<sup>th</sup> at 4pm;

**AND WHEREAS** Council has reviewed the results of RFP 2026-01 and the recommendations provided by staff:

**NOW THEREFORE BE IT RESOLVED THAT** Council hereby accepts the results of RFP 2026-01 with the included report;

**AND FURTHER THAT** Council authorizes the Public Works Equipment Procurement Working Group to review the available options and to proceed with the purchase of a suitable ¾ ton truck for an amount not to exceed \$70,000 plus HST, with required safety equipment, crowing, and bed liner to be completed at additional costs, in accordance with the Township's Procurement Policy and approved budget considerations.

AND THAT the working group and staff review the extended warranty and financing options for the acquired vehicles (if applicable) and provide recommendations to council on which warranty option the Township should purchase.

Cd.

### **Other Correspondence**

For Action: Trefry – Yearly contribution

26-286

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

**BE IT RESOLVED THAT** Council approves the requested payment of \$ 1,550 to the Dr. H.S. Trefry Memorial Centre as it provides numerous essential programs and services to seniors and individuals living with disabilities in our community. These community support services are partially funded by the Ministry of Health and Long-Term Care; however, this funding is not always consistent and often falls short of covering the full cost of operations.

Cd

**For Action: St. Joseph Island Historical Society**

As previously discussed, hall rental fees can be waived for a non profit group. Fees will be waived for the Historical Society meetings held in May and June. A cleaning deposit will be required. The school house will be opened, a plaque in memory of Alice Ward will be set up on site.

For Action: Central Algoma Land Trust- Request for Sponsorship  
Council decided not at this time.

For Information: MMAH - Municipal Buy Ontario Procurement Directive  
Council would like more information on this.

**Closed/In-Camera Session**

Enter In-Camera Session

26-287

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Be it resolved that Council proceed into **Closed Session** at 6:52pm in accordance with Section 239 of the Municipal Act in order to address matters pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employees; **The hiring of a Casual/ On Call Office Admin Assistant. Specific matters relating to the Hilton Road Well and any related agreements.**
- (d) labour relations or employee negotiations, **specifically to discuss the wage scale to be used for Township Employees.**

Cd.

**Return to Open Session**

26-288

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Be it resolved that Council does arise from Closed Session at 7:57pm.

Cd.

26-289

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

Be it resolved that Council direct staff to carry out the Closed Session directives.

Cd.

**Confirmatory By-law**

**26-290**

Moved by: Dennis Sopha

Seconded by: Albert Crowder

BE IT RESOLVED THAT Council does gives three readings and passes **By-Law 2025-1686** to confirm the proceedings of the May 13, 2026 Meeting of Council.

Cd.

**Motion to Adjourn**

26-291

BE IT RESOLVED THAT Council does adjourn this meeting at 8:01 pm and will meet again on **June 3, 2026 at 6:00pm** or at the call of the Reeve.

Cd.

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Clerk

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Reeve

7a)

## **The Corporation of the Township of Jocelyn**

### **Report to Council**

### **Dog Control and Responsible Pet Ownership By-law**

**Prepared by:** Kaylee D'Angelo, Clerk

**Date:** June 3, 2026

**Report No. :** 01 - 26

### **Purpose**

The purpose of this report is to advise Council of ongoing concerns and complaints received from residents regarding dogs running at large within the Township of Jocelyn, and to recommend the development and enforcement of an updated Dog Control and Responsible Pet Ownership By-law.

### **Background**

Over the past several months, the Township has received various complaints from property owners regarding issues involving dogs that are unleashed and not under the control of their owners. Complaints have included:

- Dogs running loose on neighbouring properties and municipal property;
- Dogs not being cleaned up after by their owners;
- Dogs displaying signs of aggressive or threatening behaviour toward residents and other animals; and
- Concerns regarding public safety, nuisance issues, and responsible pet ownership.

At this time, the Township's existing provisions related to dog control may no longer adequately address current concerns or provide sufficient enforcement mechanisms.

### **Legislative Authority**

Municipalities in Ontario are provided authority under the Municipal Act, 2001 to pass by-laws respecting the health, safety, and well-being of persons, protection of property, and nuisance control. In addition, the Dog Owners' Liability Act establishes liability for dog owners and provides municipalities with authority to regulate and prohibit dogs from running at large, including addressing dangerous dog behaviour.

These legislative authorities support the Township's ability to enact and enforce a comprehensive dog control by-law.

## **Discussion**

In response to the concerns raised by residents, it is recommended that the Township develop and implement an updated Dog Control and Responsible Pet Ownership By-law that clearly outlines owner responsibilities and enforcement measures.

Proposed provisions of the by-law may include:

- Dogs must be leashed while on public property;
- Dogs must remain under the care and control of the owner at all times;
- Dogs shall not be permitted to run at large;
- Owners are responsible for immediately cleaning up after their dogs on public or private property not owned by them;
- Provisions addressing aggressive or dangerous dogs;
- Establishment of fines and penalties for non-compliance; and
- Authority for enforcement personnel to issue warnings, orders, and penalties where required.

It is further recommended that the Township investigate retaining the services of a Municipal By-law Enforcement Officer and Dog Control Officer/Dog Catcher to assist with enforcement of the proposed by-law. Enforcement personnel would provide the Township with the ability to respond to complaints in a timely and consistent manner and help improve public safety and compliance.

## **Financial Implications**

Implementation of a new by-law may result in costs associated with:

- By-law enforcement services;
- Dog control or pound services;
- Administrative processing of complaints and penalties; and
- Potential legal or enforcement proceedings.

However, these costs may be partially offset through licensing fees, fines, and penalties established under the by-law.

## **Recommendation**

That Council direct staff to prepare a draft Dog Control and Responsible Pet Ownership By-law for Council's review and consideration, including provisions respecting dogs running at large, leash requirements, waste removal, aggressive behaviour, enforcement measures, and applicable fines and fees;

And further, that Council direct staff to investigate options for municipal by-law enforcement and dog control services for future consideration.

**THE CORPORATION OF THE TOWNSHIP OF JOCELYN  
BY-LAW NO. 981**

***A by-law to provide for the licencing of dogs, requiring registration of dogs and the prohibiting of the running at large of dogs***

WHEREAS the Council of the Township of Jocelyn is authorized to pass by-laws under the Municipal Act, R.S.O. 1990, c. M.45, as amended to prohibit and regulate the keeping of animals, to regulate breeding and boarding establishments, providing pounds, animals being at large or trespassing, an animal identification system, appraising of damages, compensation for impounding animals, licencing and registration of dogs, prohibiting dogs running at large;

AND WHEREAS it is deemed advisable to enact such a regulations;

NOW THEREFORE the Council of the Corporation of the Township of Jocelyn ENACTS AS FOLLOWS:

**1. INTERPRETATION:**

In this by-law:

- (a) “Dog” shall mean a male or female domesticated dog;
- (b) “kennel” shall mean an establishment where a kennel of pure-bred dogs are registered with the Canadian Kennel Club and bred under the owner’s name;
- (c) “Sled Dog Establishment” shall mean a facility where sled dogs are kept.
- (d) “Mature Dog” shall mean a female dog over six months old or a male dog over eight months old;
- (e) “Owner” of a dog includes a person who owns, or has control, care, custody or harbours a dog and, where the owner is a minor, the person responsible for the custody of the minor;
- (f) “The Municipality” shall mean the Corporation of the Township of Jocelyn;
- (g) The “Clerk” shall mean the Clerk of the Municipality.
- (h) A “dog catcher”, “Poundkeeper” or “By-law Enforcement Officer” shall mean a person designated by the municipality to be responsible for enforcing this by-law.
- (i) “Running at large” shall mean an animal that is not on the property of the owner and not under control of a person responsible.

**2. LICENCE REQUIREMENT, PENALTY FOR NON RENEWAL AND LICENCE FEE AND REGULATION:**

- (1) Every owner of a dog shall register on or before the 31<sup>st</sup> day of March of each year, each dog owned, possessed or harboured by the owner in the

**THE CORPORATION OF THE TOWNSHIP OF JOCELYN**  
**BY-LAW NO. 981**

*A by-law to provide for the licencing of dogs, requiring registration of dogs and the prohibiting of the running at large of dogs*

*(continued)*

Municipality and at that time pay to the Clerk the licence fee prescribed in Schedule 1, attached hereto, and the Clerk shall issue to such owner a receipt acknowledging registration of the dog and payment of the fee. Every owner who fails to register on or before March 31<sup>st</sup> of each year is liable to pay twice the fees set out in Schedule 1.

- (2) Every person who becomes the owner of a dog shall register the same and pay the licence fee provided in subsection (1) within fifteen days of acquiring the dog.
- (3) The municipality limits the number of dogs per household, to three dogs, unless the exception is provided for under Part 1, Clause (b) and (c). Any person, when so required by an officer of the Township of Jocelyn, shall deliver to him/her a statement in writing of the number of dogs owned by him/her or that are habitually kept upon the premises. A person who owns more than three dogs at the time of the passing of this by-law, may keep them in his possession until the time of their removal from the home or death, where they cannot be replaced if it will exceed the limit of three dogs per household.
- (4) Every person who neglects or refuses to furnish the statement required by Section 3 of this by-law, or who makes a false statement, is guilty of an offence and on summary conviction, is liable to a fine of \$100.00, exclusive of costs. Each day the offence exists shall be deemed to be a separate offence.
- (5) Where the tax, as set out in Schedule 1 has been demanded and is not paid Within thirty days from the date of demand, the person in arrears shall be deemed to have committed an offence against this by-law, and the person in arrears may be summoned before a magistrate and on summary conviction, be fined \$100.00 exclusive of costs.
- (6) The owner of a kennel of dogs and sled dog establishments shall pay an annual licence fee, as described in Schedule 1.

**3. TAGS:**

- (1) Upon Payment of the licence fee for a dog, the owner shall be furnished with a dog tag and shall keep the tag securely fixed on the dog at all times until he tag is renewed or replaced, but the tag may be removed while the dog is being lawfully used for hunting in the bush or the animals are licenced under Part 1, Section (b) and (c).

**THE CORPORATION OF THE TOWNSHIP OF JOCELYN**  
**BY-LAW NO. 981**  
*(continued)*

- (2) A tag shall bear a serial number and the year in which it was issued. The clerk shall keep a record of this for the purposes of showing the name and address of the owner and the serial number of the tag.
- (3) No person shall put upon or affix to a dog a tag unless the same was issued for use upon that dog.

**4. RUNNING AT LARGE:**

- (1) The running at large of dogs within the municipality is prohibited and the owner of any dog found running at large within the municipality shall be guilty of a breach of this by-law and liable to pay the penalty provided in Section 2(5).

**5. IMPOUNDING:**

- (1) A dog which is found running at large contrary to the provisions of this by-law shall be seized and impounded.
- (2) A dog so impounded shall be held for a period of three days and if not claimed and released to the owner thereof, within such periods, such dog may be sold or taken to the City of Sault Ste. Marie Humane Society.
- (3) Where fees and penalties for licences, penalties and impounding are outstanding, such fees, as established in Schedule 1, must be paid prior to the release of the animal.

**6. PENALTY:**

Any person who contravenes any provisions of this by-law or any part thereof shall be liable to a penalty of \$100.00

**7. BY-LAWS REPEALED:**

This by-law replaces previous by-laws regarding the licencing of dogs, requiring registration of dogs and the prohibiting of the running at large of dogs.

**8. EFFECTIVE DATE:**

This by-law shall come into affect on the final date of passing.

***THE CORPORATION OF THE TOWNSHIP OF JOCELYN  
BY-LAW NO. 981***

*A by-law to provide for the licencing of dogs, requiring registration of dogs and the  
prohibiting of the running at large of dogs*

*(continued)*

Read this first and second time this 3rd day of May 2001.

Read a third time and passed this 7<sup>th</sup> day of June, 2001.

REEVE MICHELINE YANDEAU

CLERK JANET BOUCHER

**THE CORPORATION OF THE TOWNSHIP OF JOCELYN**  
**BY-LAW NO. 981**

*A by-law to provide for the licencing of dogs, requiring registration of dogs and the  
prohibiting of the running at large of dogs  
(continued)*

Schedule 1

Showing the amount of fee payable as provided in this by-law

(a)	Each male/female dog Spayed or neutered	\$5.00
(b)	Each male/ female dog* Not spayed or neutered	\$15.00
(c)	Each dog kennel	\$50.00
(d)	Each sled dog establishment	\$25.00
(e)	Impounding fee – Whole or part of a day	\$10.00
(f)	Fine Exclusive of costs (As defined throughout this by-law)	\$100.00

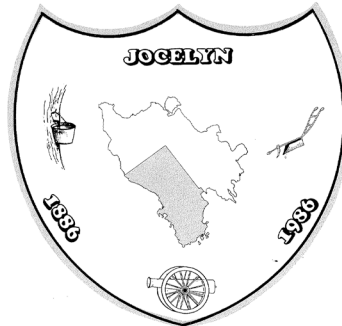
\*Where the certificate from a veterinary surgeon is produced showing that a female dog has been spayed, and a male dog neutered, it shall be licenced as the same rate as (a)

-Proof of rabies shots are required prior to the issuance of a dog tag

# CENTRAL ALGOMA COMMUNITY SAFETY & WELL-BEING PLAN

2021-2022

THE MUNICIPALITIES OF:



A PLAN FOR COLLABORATION AND ACTION

**LIVE \* GROW \* THRIVE**

9a)

## **TOWNSHIP OF JOCELYN**

### **Purchasing Committee Meeting**

**Date:** Tuesday May 19, 2026

**Time:** 11:00am

**Location:** 3670 5<sup>th</sup> Side Road, Township Office

**In attendance:** Councillor Greg Gilbertson, Consultant Heather Coleman, Treasurer Lars Moffatt, Clerk Kaylee D'Angelo, Public Works Foreman Andrew Gordanier.

Late Arrival: Councillor Dennis Sopha

### **Appointment of Committee Chair**

All members in favour of appointing our Public Works Foreman, Andrew Gordanier as the Committee Chair.

### **RFP Results**

Review of information received through the previously posted RFP. A 4 door, 4 wheel drive  $\frac{3}{4}$  ton truck will be available at the East Court Ford dealership in Scarborough. This truck will have the snow plow package added to it. It will be \$67 000 plus applicable taxes. Safety equipment to be added in house – saving mark up costs. Warranty and maintenance issues can be handled at Maitland Ford in Sault Ste. Marie. This truck can be ready by early July. Andrew can pick it up and deliver it here. We have been offered the opportunity to rent a vehicle from Stobie's Mechanical in the meantime, at \$1000 per month (250/week).

Other options available, would not be ready until late fall, were priced higher and did not include the same necessities.

Moved by: Greg Gilbertson

Seconded by: Heather Coleman

We accept the proposal received from East Court Ford for the 2026 F 250 4x4 SD Crew Cab 6.75 box 160"WB x LT, ( W2B) with the price of \$66 888 plus HST. **CARRIED.**

### **Equipment Registry**

Heather has been working on this and to provide notes to staff.

### **Tractor**

Information will be collected for an 80 – 100 horsepower tractor. This will be used to complete our own grass cutting, brush cutting, sand loading, landfill maintenance, saving

the Township significant funds annually. The unit can be purchased used, attachments could be purchased new. A backhoe may be too expensive to get started and will spend more time sitting.

**Priority List**

A priority list for 2026 – 2027 will be worked on to assist with budget prep for next year.

**Next Meeting:**

Tuesday May 26, 2026 at 11:00am

**Adjourned**

Meeting adjourned at 12:05pm

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Clerk - Kaylee D'Angelo

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Chair - Andrew Gordanier

9a ii)

**TOWNSHIP OF JOCELYN**

**Purchasing Committee Meeting**

**Date:** Tuesday May 29, 2026

**Time:** 11:00am

**Location:** 3670 5<sup>th</sup> Side Road, Township Office

**In attendance:** Andrew Gordanier, PWF (Chair) & Committee Members: Heather Coleman, Dennis Sopha, Greg Gilbertson, Lars Moffatt (Recording Secretary)

Absent: Clerk Kaylee D'Angelo

Meeting called to order at 11:15 a.m.

- Ford F-250 was purchased and expected to arrive in late June 2026.
- Preliminary estimate for Plow truck to purchase is roughly \$410,000 plus taxes. Some vehicle brands are not serviced locally. Requested that the Truck include manual systems for sand spreading.

**Moved by: Greg Gilbertson**

**Seconded: Heather Coleman**

**BE IT RESOLVED THAT the Committee recommends to go to Council requesting that a cap of up to \$425,000 be spent on a Plow truck, with the final vehicle being approved by Council and that the committee proceed with issuing an RFP for said vehicle. Financing to be reviewed by the Treasurer Carried.**

**Other Necessary Equipment Discussed:**

Sand Storage:

Andrew: confirmed that we will not receive sand from Ledcor in 2026-2027 winter season as they are no longer selling it municipalities locally. Township will have to arrange how we can store our own sand. Some structures can be constructed between \$100,000-\$150,000.

Estimated savings from purchasing our sand "in-house" is estimated to be \$10,000 per year. Township may just tarp the sand for the first few years until an arrangement can be made. Further discussion to occur at next meeting.

Roadside Equipment Discussed:

- Roadside grass cutting, brushing equipment
- Recommendation by group to proceed with a tractor that would allow us to brush/grass cutting so we can complete multiple passes per year.
- Discussion on whether the PWF would have enough time to do in-house grass cutting and brushing and it is understood that this should not be an issue.

- Andrew advised that there are some gently used tractors that are being sold significantly under brand new prices. Tractors are in the range of 100-140hp with low hours.
  - o Recommendation by Committee to pursue a new disc mower for a tractor attachment.
  - o Township to likely pursue a used Brush hog Boom flair mower.

**Moved by: Dennis Sopha Seconded: Greg Gilbertson**

**Be it resolved that the Procurement group recommends researching “Rent/lease to own” options or look at purchasing used for a minimum of +100hp tractor.**

**And that the Group recommends that the Township purchase maintenance implements to be used on a tractor (either leased or owned) as needed.**

Next Meeting:

Group is intending to meet before Council meeting – June 3<sup>rd</sup> 5:30 p.m. to discuss the plow truck purchase options.

Adjournment:

**Moved by: Dennis Sopha                      Seconded: Heather Coleman**

**BE IT RESOLVED THAT the Committee adjourns at 12:38 p.m. to meet again at 5:30 p.m. on June 3, 2026. Carried.**

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Chair

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Secretary

# Update on Public Works Department

## **COUNCIL REPORT**

Subject: Update on the Financial Feasibility of an internal Public Works Department

To: Mayor & Council

Date: June 2, 2026

From: Lars Moffatt, appointed Treasurer

### **Recommendation:**

That Council receives this report for information.

### **Background**

After careful consideration of several financial and operational factors, Council for the Township of Jocelyn has made the decision to establish and operate its own Public Works Department, reducing the Township's reliance on external contractors for services such as winter maintenance, road patrols, patching, and general road maintenance.

Since this decision was announced, the Township has received questions and concerns from residents regarding the financial implications of this transition, both in the immediate future and over the long term. In particular, some residents have expressed concern about the potential impact on future property tax rates.

The purpose of this report is to provide residents with additional information and clarification regarding:

- The current and historical costs of contracting public works services;
- How the Township intends to finance an in-house Public Works Department and the required equipment;
- The benefits of providing these services internally;
- The anticipated short- and long-term impacts on municipal tax rates.

In addition to this report, I remain available during future Reeve's Reviews and Council meetings to discuss any concerns residents may have. Residents are also encouraged to contact the Township Office with any questions regarding municipal finances or this transition.

### **Current and Historical Costs of Contracted Services**

The Township currently budgets approximately **\$245,000 annually (before taxes)** for contracted public works services. These services include road patrols, roadside maintenance, brushing and grass cutting, as well as winter snowplowing and maintenance.

# Update on Public Works Department

Historically, this budget has provided approximately **1,300 to 1,400 hours of service annually** from contracted vendors, with the majority of these services being provided by Stobie Mechanical under agreements for summer and winter road maintenance and patrols.

It is important to note that these figures do not include grading services, major landfill-related contracted work, or large-scale brushing and ditching projects, which require specialized equipment and are often funded through separate capital budgets or external funding opportunities. In addition, road material costs—including aggregate, surface treatment, asphalt patching, signage, and related materials—are not included in these figures, as those costs remain necessary regardless of whether services are contracted or performed by Township staff.

## Financing an In-House Public Works Department

As the Township transitions many of these services in-house, the estimated annual operating cost of the Public Works Department is projected to be approximately **\$242,000 per year**, consisting of:

- **\$102,000** in employee wages and employer-related costs, including CPP, EI, WSIB, Employer Health Tax, benefits, and other statutory obligations;
- **\$40,000** for fuel and equipment maintenance;
- **\$5,000** for annual operational supplies;
- **\$95,000** dedicated annually to reserve replenishment for future equipment replacement.

The Township currently has sufficient reserve funds available to purchase necessary equipment outright. Funds withdrawn from reserves will be replenished over a defined period through annual budget allocations. Depending on financing terms and available interest rates, some equipment may be financed over a short-term period of four to five years to maintain strong municipal cash flows.

The long-term objective is for the equipment purchases to become financially neutral within approximately four to five years, after which the Township will continue contributing to reserves to support future capital replacements and maintain long-term financial sustainability.

## Benefits of Providing Public Works Services In-House

One of the primary advantages of establishing an internal Public Works Department is the increased value received for a comparable annual cost.

# Update on Public Works Department

While the Township currently receives approximately 1,300 to 1,400 hours of contracted service annually, an in-house department will provide more than **1,900 hours of labour each year, resulting in approximately 500 additional service hours** that can be directed toward road maintenance, facility upkeep, and other municipal priorities.

Additional benefits include:

## Improved Service Levels

- Increased labour capacity allows for more proactive maintenance and improved overall service delivery.

## Faster Response Times

- Municipal staff can respond more quickly to urgent situations such as winter weather events, road hazards, or infrastructure concerns. Unlike contractors who must balance multiple clients, Township employees can focus solely on municipal priorities.

## Greater Operational Control

- Municipal staff can make timely operational decisions and adjustments based on local conditions without requiring direction through a third-party contractor.

## Ownership of Municipal Assets

- Rather than paying solely for contracted services, the Township will build and maintain a fleet of municipal assets. Annual reserve contributions will ensure funds are available for future equipment replacement, supporting long-term sustainability and reducing reliance on external providers.

## Impact on Property Taxes

Based on current projections, the decision to establish an in-house Public Works Department is not expected to create additional pressure on municipal tax rates. In fact, it is anticipated that this approach will help stabilize costs and provide greater budget certainty in both the short and long term.

The proposed operating model includes annual reserve contributions to fund future equipment replacement, ensuring the Township can plan responsibly for future capital needs without creating significant financial burdens for taxpayers.

It is also important to recognize that contractor costs—particularly for winter maintenance and snowplowing services—have continued to rise due to increasing

# Update on Public Works Department

insurance, labour, fuel, and equipment costs. Had the Township continued to rely solely on contracted services, it is likely that future contract renewals would have resulted in substantial cost increases, placing additional pressure on operating budgets and property tax rates.

While transitioning services in-house does require initial investment, staff are implementing a plan (subject to approval) that maintains healthy cash flow, protects municipal reserves, and supports long-term financial sustainability while remaining mindful of the need to keep property taxes as affordable as possible.

## **Final Remarks**

In recent months, I have received comments from residents expressing concern about the Township's financial position, particularly following discussions surrounding the proposed tax increase of approximately 18% during the 2025 budget process.

It is important to note that the 18% increase was a preliminary proposal presented during budget deliberations and was subsequently adjusted by Council before the final budget was approved. The purpose of the proposed increase was to address the gap between municipal revenues and the actual costs of delivering services, maintaining infrastructure, and supporting the long-term financial health of the Township.

Like many municipalities, Jocelyn faces increasing operational costs and growing infrastructure demands. Council's objective throughout the budget process was to strike a balance between maintaining service levels, investing in municipal assets, and minimizing the financial impact on taxpayers.

The decision to establish an in-house Public Works Department should not be interpreted as a response to financial hardship. Rather, it is a strategic decision intended to improve service delivery, provide greater operational control, build municipal assets, and create long-term financial sustainability. Through careful planning and responsible financial management, the Township is implementing this transition while maintaining strong fiscal oversight and planning for future needs.

Residents who have questions regarding the Township's financial position, budget decisions, or the Public Works transition are encouraged to contact the Township Office or attend future Reeve's Reviews and Council meetings to discuss their concerns and obtain additional information.

10b)

Ministry of Northern Economic  
Development and Growth

Office of the Minister

16<sup>th</sup> Floor, Suite 1600  
438 University Avenue  
Toronto ON M5G 2K8

Ministère du Développement et  
de la croissance économique  
du Nord

Bureau du ministre

16<sup>e</sup> étage, bureau 1600  
438, avenue University  
Toronto ON M5G 2K8



774-2026-157

May 15, 2026

Her Worship Cori Murdock  
Reeve  
Township of Jocelyn  
[reevemurdock@jocelyn.ca](mailto:reevemurdock@jocelyn.ca)

Dear Reeve Murdock:

I am pleased to write to you regarding the Northern Ontario Resource Development Support (NORDS) Fund.

As outlined in the 2026 Ontario Budget, our government has now extended the NORDS Fund so it will continue to invest \$15 million annually in municipalities across Northern Ontario to help with infrastructure to enable resource development as well as offset some of the impacts that development sectors including forestry, mining, aggregates and agriculture, can have on local municipal and community infrastructure.

All 144 municipalities in Northern Ontario will continue to be eligible to receive funding under the NORDS Fund to support investments in municipal infrastructure projects. This funding will continue to complement existing funding streams available to municipalities for infrastructure projects.

We have heard from municipalities across the North, and we will continue to ensure that the NORDS Fund remains flexible, allowing municipalities to stack with other programs, carry over unused allocations year-over-year and pursue partnerships with other northern municipalities to support regional projects. As well, our government understands the importance of stable and predictable funding to municipalities, so we will maintain the same allocation for each municipality in Northern Ontario.

I also heard the requests to ensure that the program can be used to fund infrastructure related to agricultural development and I am pleased to confirm that is eligible.

I am pleased to confirm that the Township of Jocelyn's annual allocation is \$63,741.23. This annual allocation can fund projects that began on or after April 1, 2026.

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Guy Pelletier, a Northern Development Advisor from my ministry's Regional Economic Development Branch, will contact you soon to provide support, or to answer any questions you may have. Mr. Pelletier can also be contacted by phone at (705) 943-7973, or by email at [guy.pelletier@ontario.ca](mailto:guy.pelletier@ontario.ca).

Our government remains committed to working with and supporting municipalities across Northern Ontario.

Sincerely,

A handwritten signature in grey ink, appearing to be 'G. Pirie', with a long horizontal line extending to the left.

The Honourable George Pirie  
Minister of Northern Economic Development and Growth

The Corporation of the Township of Jocelyn

**BY\_LAW No. 2026-XXXX**

**Being a by-law to confirm the proceedings of the Council of Township of Jocelyn at its meeting on the 3<sup>rd</sup> day of June, 2026.**

**Whereas** Subsection 3 of Section 5 of the Municipal Act, SO 2001, c. 5, provides that municipal powers, including a municipality’s capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise.

And whereas it is deemed expedient and desirable that the proceedings of the Council at its meeting on June 3, 2026, be confirmed and adopted by by-law.

**Now therefore, the Council of The Corporation of The Township of Jocelyn hereby Enacts as follows:**

1. That the actions of the Council at its meeting held on the **3<sup>rd</sup> day of June, 2026**, in respect of each motion, resolution and other action passed, and taken by the Council at its meeting, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this Bylaw; and
2. That the Head of the Council and the proper Officers of the Corporation of the Township of Jocelyn are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and, except where otherwise provided, the Chair and the Clerk are hereby directed to execute all documents necessary in that behalf, and to affix the Corporate Seal of the Corporation of the Township of Jocelyn to all such documents.
3. This By-law shall come into force and effect on the date of final passing thereof.

Passed in Open Council on the **3<sup>rd</sup> day of June, 2026.**

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Reeve

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Deputy Clerk