

The Corporation of the Township of Jocelyn

Regular Meeting of Council

Wednesday October 8, 2025

7:00pm

3670 5th Side Road, Hilton Beach

Present:

Reeve Cori Murdock

Clerk-Deputy Treasurer Kaylee D'Angelo

Councillor Albert Crowder

Councillor Jason Kennedy

Councillor Dennis Sopha

Councillor Greg Gilbertson

Call To Order

25-253

Moved by: Jason Kenndy

Seconded by: Greg Gilbertson

Be it resolved that we call this Regular Meeting of Council to order at 7:02pm.

Cd.

Agenda Approval

25-254

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Be it resolved that we adopt the October 8, 2025 Regular Meeting of Council Agenda, as presented.

Cd.

Approval of Most Recent Meeting Minutes

25-255

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Be it resolved that Council approve that meeting minutes from the September 10, 2025 Regular Meeting of Council.

Cd.

Reeve's Address – The importance of education for staff, Council and ratepayers.

Delegations/ Presentations – N/A

Committee of the Whole Working Session (Policy in the Making) -

A) Draft – The Jocelyn Township Employee Handbook.

Some suggested edits: 1. Adding Concern Tracker to the Handbook

2. More specific rules regarding communication / social media.

25-256

Moved by: Greg Gilbertson

Seconded by: Jason Kennedy

Be it resolved that Council discuss and list any necessary edits, then approve the draft Jocelyn Township Employee Handbook. This document will be reviewed and referred to, with all current staff and any new hires in the future. This should be reviewed every two years as a minimum, and more frequent if there are any necessary changes to make.

Cd.

Legislative Matters – By-Laws

25-257

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Whereas the Corporation of the Township of Jocelyn issued a Request for Proposal (RFP-2025-01) on September 26, 2025, for the provision of Finance Treasury and Administrative Services; and

Whereas the deadline for submission was October 3, 2025 at 12:00pm; and

Whereas the Township received one proposal from a qualified, experienced and driven individual ;

Now therefore be it resolved that Council of the Corporation of the Township of Jocelyn hereby accepts the proposal submitted by **Lars Moffatt; and**

Further that Council authorizes the passing of **By Law No. 2025- 1661, being a by-law to appoint Lars Moffatt as Treasurer- Deputy Clerk for the Corporation of the Township of Jocelyn.**

Cd.

Committee / Local Board Reports

Roads – N/A

Museum- Report given by Janet Callahan. There will be a wreath making fundraiser taking place on November 1, 2025. Advertisement to follow. The museum was open for the Country Roads Tour. A calendar of events will be shared.

Planning – No updates relevant to Jocelyn.

Landfill – Councillor Albert Crowder reports that he has spoken to Gilbertson’s about wanting to reconfigure the landfill. Fire Department will be burning brush.

Tenby Bay Cemetery – N/A

Recreation – Harvest Festival Report submitted by Line Webster. This year the proceeds are designated to the House of History.

25-258

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

Be it resolved that Council accepts the financial report: Harvest Festival 2025 submitted by Line Webster.

Cd.

New Business

A) Dump Hours – Update and Report

25- 259

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

Whereas concerns have been raised by ratepayers regarding the current hours of operation at the Jocelyn Township Landfill;

And whereas Council wishes to gather community input to better understand ratepayer preferences and needs related to landfill access;

Now therefore be it resolved that Council directs staff to prepare and distribute a survey to ratepayers to collect feedback on preferred landfill hours or operation;

And further that the survey be made available both online and in the Township Office to ensure accessibility for all ratepayers.

Cd.

Clerk’s Report No. 10-25 – Jocelyn Township Landfill Security and Access

B) Share Shed – Hours of Operation Closing Date

25- 260

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

Whereas the Jocelyn Township Share Shed provides a valuable reuse opportunity for residents;

And whereas the facility is not equipped for colder weather conditions;

And whereas the Township of Jocelyn strives to remain compliant with the Occupational Health and Safety Act (OHSA) and to ensure the safety of both staff and the public;

Now therefore be it resolved that Jocelyn Township Share Shed be scheduled to close for the season on **November 1, 2025** weather permitting.

And further that notice of seasonal closure be posted for ratepayers through the Township's regular communication channels.

Cd.

C) Maintained Sign List

25-261

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Be it resolved that Council add the new sign identifying the cemetery at U Line, to the list of signs that the municipality maintains.

Cd.

D) Emergency Management Update – Emergency Management Control Group has met, insuring we are compliant. In December we will touch base again regarding education and possible grants.

Financial Update- August/ September Expenditure Report submitted by Line Webster

25-262

Moved by: Greg Gilbertson

Seconded by: Jason Kennedy

Be it resolved that Council receives the Expenditure Reports for both August and September submitted by Line Webster.

Cd.

Correspondence

25-262

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

Be it resolved that Council receives the correspondence submitted by the St. Joseph Island Historical Society and that Council grant permission to place a commemorative plaque on the grounds at the #2 School House, recognizing the contributions of Alice Ward.

Cd.

Closed Session

25-264

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

Be it resolved that Council proceed into Closed Session at 7:43 in accordance with Section 239 of the Municipal Act in order to address matters pertaining to:

2. b) Personal matters about an individual, including municipal or local board employees

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Cd.

*Review of legal advice received regarding Hilton Road well *

Arising from Closed Session

25-265

Moved by: Greg Gilbertson

Seconded by: Jason Kennedy

Resolved that we do rise from Closed Session at 8:24pm.

Cd.

Confirmation of Proceedings

25-266

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Resolved that we do pass By-Law 2025-1662 to confirm the proceedings of the October 8, 2025 Meeting of Council.

Cd.

Adjournment

25-267

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

Be it resolved that Council agree to adjourn this meeting at 8:26pm and will meet again on November 5, 2025 or at the call of the Reeve.

Cd.