

The Corporation of The Township of Jocelyn

Regular Meeting of Council Minutes

Tuesday May 6, 2025

7:00PM

3670 5th Side Road, Hilton Beach, ON P0S 1G0

Present:

Reeve Cori Murdock

Clerk Kaylee D'Angelo

Councillor Jason Kennedy

Councillor Greg Gilbertson

Councillor Albert Crowder via phone

Guest: Nick Larson, Agile – Asset Management

Call To Order

25-155

Moved by: Jason Kennedy

Seconded by: Albert Crowder

Be it resolved that we call this Regular Meeting of Council to order at 7:00pm.

Cd.

Approval of Agenda

Moved by: Albert Crowder

Seconded by: Jason Kennedy

Resolved that Council approve the May 6, 2025 agenda as presented .

Declarations of Disqualifying Interest – None to declare

Reeve's Address – Roles of Staff and Council

Delegations/ Presentations

1. Agile – Asset Management Plan – presentation

25- 157

Moved by: Jason Kennedy

Seconded by: Albert Crowder

Be it resolved that Council asks Clerk D'Angelo to research and consult with Agile – Asset Management to come up with a proposal to use Agile for our Asset Management Plan.

Cd.

2. Fire Department – Status Update Condition of Number 2 Hall and Number 2 Pumper – Presented by Fire Chief Rick Sirvio

Council Direction From Previous Meeting

Health & Safety Training – Fleming and Campbell correspondence

Clerk's recommendation is to arrange the mandatory health and safety training for staff, Council and volunteers as this is now the law. Fleming and Campbell can provide two alternate dates, one lesson and cover all of the mandatory modules, and the cost can be shared amongst townships in this area.

25-158

Moved by: Greg Gilbertson

Seconded by: Albert Crowder

Be it resolved that Council authorize the Clerk to coordinate the mandatory Health and Safety Training for ALL staff, and appropriate volunteers, provided by Fleming and Campbell, while sharing the costs with other municipalities.

Cd.

Committee of the Working Whole

Road work to be completed - sweeping, the 6 km surface treatment plan,

Setting a date for the Roads Committee meeting and create terms for the committee
– Kevin Ibbitson is set to begin sweeping of the 5th Side Road and 4th Concession .

- A roads tour will be completed with the Roads Committee and Council for the purpose of recording which jobs are the highest urgency and which are longer term.

Share Shed – Review previous policy- discussion regarding the need for an updated volunteer contract & expectations

25-159

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

Be it resolved that Council directs the Clerk to do the appropriate research and create a draft of a new Share Shed policy that protects it's volunteers as well as ratepayers, for the municipality.

Cd.

Discussion regarding ATV rules/regulations as per previous correspondence - review other municipalities policies, is there a need? Tabled for now.

Legislative Matters

By-Laws

Delegation of Authority – *Work in progress*

Tax Ratio Error – *Correction Made*

25-160

Moved by: Greg Gilbertson

Seconded by: Jason Kennedy

Be it resolved that Council approves the amendment made to **By-Law No. 2025-1628 – A by-law to set Tax Classes and Tax Ratios for Municipal purposes for the year 2025**

Cd.

Public Hearings: Planning or Zoning Matters – None

Committee / Local Board Reports

- A. Roads – Andrew has been working on filling potholes. There is 6km of road resurfacing to do. The exact areas will be determined during the roads tour.
- B. Museum – one student was hired. They are still seeking volunteers.

- C. Planning – Report attached, submitted by Pat Giunti
- D. Landfill- The dump needs to be pushed back, Gilbertson’s usually handles this, they also level it. Albert will direct this when he returns.
- E. Tenby Bay Cemetery – No news
- F. Fire Department
- G. Building - Clerk D’Angelo is working at gathering information from other municipalities and from the Chief Building Officer, Kevin Morris (Tulloch Engineering) regarding Building Permits. There is limited information in the office as far as what the process is, so she will be creating a “ How To” process as she learns more information.
- H. Recreation- A call out for new members is required. Disc Golf is looking to complete a cement pad for the course in Jocelyn.

25-161

Moved by: Greg Gilbertson

Seconded by: Albert Crowder

Be it resolved that Council direct the Clerk to post ads looking for Committee members – this can be done on the website, social media, The Clippings etc.

Looking for volunteers interested in any committees. The post can include the call out, contact information and committee rules.

Cd.

25- 162

Moved by: Albert Crowder

Seconded by: Jason Kennedy

Be it resolved that Council approve the request for the cement pad for the remaining 18 hole disc golf course . This will cost approximately \$3500.00

Cd.

Stated that this is the only current recreation activity taking place, and it would be nice to see it completed and the community members out enjoying it. This group also holds tournaments and has their own volunteers that raise the funds required to work on the course.

- I. Trefry – June is Senior’s Month- Senior of the Year is an award given at an annual dinner held at Trefry, honouring senior’s in your municipality. Did you know that Jocelyn has the highest ratios of client’s to volunteers? The community can nominate a deserving senior by submitting a brief write up and name to the office. The Clerk can advertise for these nominations.

Reminder from Clerk D'Angelo :

“Regular Council Meetings are held on the first Tuesday of each month at 7:00pm. The agenda is to be completed and circulated to Council members the Friday prior.

All reports and items to be included in the agenda MUST be submitted by Thursday at 12:00PM. This will help ensure that agendas are posted in a timely matter and in accordance with our Procedural By-Law.

If you have an item that you hope to include after the deadline- you can communicate with the Clerk and the Reeve, it will be at their discretion if an Addendum needs to be done to include your item.”

Thank you,

Kaylee D'Angelo

Clerk, Jocelyn Township

Administrative Matters

25- 163

Moved by: Greg Gilbertson

Seconded by: Jason Kennedy

Be it resolved that Council accepts the resignation of Emergency Management Coordinator Dennis Sopha, dated April 30, 2025 and received by Clerk D'Angelo.

Cd.

Clerk's Report – *submitted by Clerk Kaylee D'Angelo*

25-164

Moved by: Jason Kennedy

Seconded by: Albert Crowder

Be it resolved that Council accepts the Clerk's Report dated May 6, 2025.

25-165

Moved by: Albert Crowder

Seconded by: Jason Kennedy

Be it resolved that Council approves the request to have Line Webster, CAO/ Treasurer, Plummer Additional facilitate training on an “as needed” basis for both the Clerk and Treasurer. Her rate of pay being \$35 an hour.

Cd.

25-166

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Be it resolved that Council accepts the documents outlining the rates and services provided by Ironside Consulting, Lars Moffatt, and E4M.

Cd.

25-167

Moved by: Greg Gilbertson

Seconded by: Dennis Sopha

Be it resolved that Council instruct Clerk D’Angelo to Contact Line Webster and Lars Moffatt for a quote and confirmation that they can assist with the 2025 budget.

Cd.

25-168

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Be it resolved that Council authorizes Clerk D’Angelo to sign the required agreement with Circular Materials, moving forward with our Recycling Depot operations/costs.

Cd.

25-169

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Be it resolved that Council accepts the Treasurer's Report submitted by Interim Treasurer Michelle Turco and dated May 6, 2025.

Cd.

Correspondence

Trefry Report

25-170

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Be it resolved that Council accepts the information submitted by the Trefry Center. Council approves a donation of \$1500.00 for the year 2025.

Cd.

Senior of the Year

25- 171

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Be it resolved that Council instructs Clerk D'Angelo to advertise for nominations for Jocelyn's Senior of the Year to be submitted by **May 23, 2025**.

Cd.

Closed Session

25-172

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Be it resolved that Council proceed into Closed Session at 9:08 p.m in accordance with Section 239 of the Municipal Act in order to address matters pertaining to:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations.

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Discussion regarding A) Hiring Committee progress report for Treasurer position

B) Addressing a staff concern

C) Addressing a ratepayer concern

Cd.

Business Arising From Closed Session

25-173

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Be it resolved that we do rise from Closed Session at 10:20pm.

Cd.

25-174

Be it resolved that Council direct Consultant Heather Coleman, Clerk Kaylee D'Angelo and Reeve Cori Murdock to meet with Treasurer candidate to present an employment contract.

Cd.

25-175

Moved by: Jason Kennedy

Seconded by: Dennis Sopha

Be it resolved that Council amend By-Law No. 2025-16Xx to state that Kaylee D'Angelo has been hired as Clerk with a probation of six months.

Cd.

25-176

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Be it resolved that Council add the title of Deputy Treasurer to Clerk D'Angelo's title as well as an increase of pay, effective immediately.

Cd.

25-177

Moved by: Dennis Sopha

Seconded by: Jason Kennedy

Be it resolved that Council rescinds the previous resolutions :

24-425 banning resolution

24- 380 inquiry of consultant

24- 379 striking first delegate from the record

24- 426 resolution directing report to Facebook

Allowing this ratepayer full access to applying to be a delegate at Regular Council Meetings.

Cd.

25- 178

Moved by: Greg Gilbertson

Seconded by: Dennis Sopha

Be it resolved that due to our obligation to provide a safe work environment for our employees , the ban of the ratepayer from the Jocelyn Landfill remain in place and will be re-assessed on an annual basis.

Cd.

Confirmation of Proceedings By-Law

25-179

Moved by: Greg Gilbertson

Seconded by: Dennis Sopha

Be it resolved that Council adopts **By-law 2025-1646** being a by-law to confirm the proceedings of the special meeting of Council held on May 6, 2025.

Cd.

Adjournment

25-180

Moved by: Dennis Sopha

Seconded by: Greg Gilbertson

Be it resolved that this Council shall now adjourn at 10:26pm to meet again on Tuesday June 3, 2025 at 7:00pm or until the call of the Reeve.

Cd.