

The Corporation of the Township of Jocelyn

Submitted to: Jocelyn Township Council and Ratepayers

Submitted by: Kaylee D'Angelo, Clerk – Deputy Treasurer

Date: October 8, 2025

Report No. : 10 – 25

Subject: Jocelyn Township Landfill Security and Access

The Township of Jocelyn operates its landfill site under a **Certificate of Approval** issued by the **Ministry of the Environment, Conservation and Parks (MECP)**. This agreement clearly outlines the conditions under which the site must operate, including requirements for access control and safety.

In accordance with the Certificate of Approval, **unauthorized individuals are not permitted to enter the landfill during non-operational hours**. Only individuals who have been properly trained—or who are accompanied by trained personnel—will be permitted access outside of regular hours.

The Township has implemented a **secure lock system** at the landfill that tracks which users have opened the gate and when. **Access codes are assigned only to authorized staff and contracted service providers** who perform work on behalf of the municipality.

The Township relies on contracted businesses to push back and cover waste at the landfill on a regular basis. These services are essential but costly, and as such, Jocelyn Township **cannot continue to absorb the financial losses** that have occurred from unauthorized or untracked waste disposal.

All **businesses using the landfill** must provide a **qualifying local address** to the landfill attendant or office staff prior to leaving waste on site. **Tipping fees** are a necessary component of maintaining our landfill and help offset the significant operating and environmental compliance costs. All ratepayers are required to pay tipping fees as applicable.

Each year, **Free Dump Day Cards** are distributed with the first tax bill of the year. These cards:

- **Will not be replaced** if lost.
- **Cannot be used more than once.**

- **Must be completed in full** by the ratepayer, including first and last name, address, and any other required information.
Incomplete cards will result in the ratepayer being **invoiced for the appropriate tipping fee**.

Local businesses that cannot access the landfill during regular operating hours may contact the Township Office to **arrange an appointment**. These appointments will only be considered in **exceptional circumstances**, and approval will depend on **staff availability and discretion**.

The Township appreciates the cooperation of all residents and businesses as we work to maintain a secure, compliant, and financially responsible waste disposal site for our community.