**THE CORPORATION OF THE TOWNSHIP OF JOCELYN**

**Special Meeting of Council**

**Saturday February 8, 2025**

**9:00AM**

**Location: Jocelyn Township Office**

**3670 5th Side Road, Hilton Beach, ON**

Present: Reeve Mark Henderson Staff: Clerk Kaylee D’Angelo

Councillor Greg Gilbertson Councillor Albert Crowder (via phone)

Councillor Jason Kennedy (Zoom) Councillor Cori Murdock

**Routine Business**

1. **Call To Order**

25-45

Moved by: Cori Murdock

Seconded by: Greg Gilbertson

Be it resolved that we call this Special Meeting of Council to order at 9:05am.

Cd.

1. **Adoption of Previous Meeting Minutes**

25-46

Moved by: Greg Gilbertson

Seconded by: Cori Murdock

Be it resolved that we adopt the minutes from the meeting held on February 4, 2025.

Cd.

1. **Adoption of Agenda**

25-47

Moved by: Cori Murdock

Seconded by: Greg Gilbertson

Be it resolved that we adopt the agenda as presented.

Cd.

1. **Disclosure of Pecuniary Interest**

None to declare

1. **Closed Session**

25-48

Moved by: Greg Gilbertson

Seconded by: Cori Murdock

Be it resolved that Council proceed to Closed Session at 9:10AM in accordance with Section 239 of the Municipal Act in order to address matters pertaining to 2b:

*2.*

*b) personal matters about an identifiable individual, including municipal or local board employees*

Cd.

**End of Closed Session**

**Arising From Closed Session**

25-49

Moved by: Mark Henderson

Seconded by: Greg Gilbertson

Be it resolved that we do rise from Closed Session at 11:22AM

Cd.

25-50

Moved by: Cori Murdock

Seconded by: Greg Gilbertson

Be it resolved that Council directs the Treasurer to fulfill the Closed Session directive.

Cd.

25-51

Moved by: Cori Murdock

Seconded by: Greg Gilbertson

Be it resolved that Council of the Township of Jocelyn hereby receive the report entitled Report to Council for Records Retention By-Law and adoption of a Corporate filing and that Council approve the Records Retention By-Law attached as Appendix “A” to this report and the By-law be approved and that all staff file records in this manner and;

That the new corporate server be set up in the same manner and all staff file digital records in the TOMRMS format.

25-52

Moved by: Cori Murdock

Seconded by: Greg Gilbertson

Be it resolved that we accept Clive Henderson’s resignation as Treasurer and Deputy Clerk of Jocelyn Township.

Cd.

25-53

Moved by: Greg Gilbertson

Seconded by: Cori Murdock

Be it resolved that we appoint Ann Mullins as Interim Treasurer. Effective immediately.

Cd.

25-54

Moved by: Greg Gilbertson

Seconded by: Cori Murdock

Be it resolved that we accept the resignation of Reeve Mark Henderson.

Cd.

25-55

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

Be it resolved that Council appoints Cori Murdock as Reeve for the remainder of the election term.

Cd.

25-56

Moved by: Jason Kennedy – By proxy

Seconded by: Greg Gilbertson

Be it resolved that Council appoints Clive Henderson to the vacant council position.

Cd.

25-57

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

Be it resolved that Council moves to discuss the need for a CAO (Chief Administrative Officer)

Cd.

25-58

Moved by: Jason Kennedy

Seconded by: Greg Gilbertson

Be it resolved that Council sees the need for a period of three months, at which point Council will reassess their position. Council shall appoint Mark Henderson as said CAO Interim CAO.

25-59

Moved by: Greg Gilbertson

Seconded: Clive Henderson

Resolved that we do pass By-Law 2025-1625 to confirm the proceedings of the meeting of Council held on February 8, 2025.

Cd.

25-60

Moved by: Clive Henderson

Seconded by: Greg Gilbertson

Resolved that we do agree to adjourn and meet again on March 4, 2025 or at the call of the Reeve.

Cd.