

**THE CORPORATION OF THE TOWNSHIP  
OF JOCELYN**

**Special Meeting of Council**

**Agenda – January 21, 2025**

**4:30 PM**

**Location: Jocelyn Township Office - 3670 5<sup>th</sup> Side Road, Hilton Beach, ON.**

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**ROUTINE BUSINESS**

1. Call to Order

Moved by:

Seconded by:

Resolved that we do call the regular meeting of council to order at 4:\_\_\_ pm

2. Adoption of Agenda

Moved by:

Seconded by:

Be it resolved that we adopt the agenda as presented.

3. Disclosures of Pecuniary Interest

**OLD BUSINESS**

1. 2025 Municipal Insurance Policy

Moved by:

Seconded by:

Be it resolved that we accept the Municipal Insurance Policy presented by \_\_\_\_\_  
and that \_\_\_\_\_

**NEW BUSINESS**

- 1. Appointment of Acting Clerk:**

Moved by:

Seconded by:

Be it resolved that we appoint Kaylee D'Angelo as Acting Clerk and the Reeve and Deputy Clerk be authorized to sign the by-law.

- 2. Health and Safety Awareness Training**

Moved by:

Seconded by:

Be it resolved the Council of the Corporation of Jocelyn is committed to the health and safety of all it's employees and that we request all new employees

carry out the Worker health and safety awareness in four steps on the Province of Ontario website

### **3. Letter from Minister Paul Calandra**

Moved by:

Seconded by:

Be it resolved the Council of the Corporation of Jocelyn accepts the letter from Minister Calandra and that all efforts be made to cooperate with the requirements of the letter.

### **4. Municipality's Council-Staff Relations Policy**

Moved by:

Seconded by:

Be it resolved that we update the Council-Staff Relations Policy to meet the Municipal Act, specifically related to the supervision of day-to-day operations of the municipality.

### **5. Policy for the appointment of volunteer officers**

Moved by:

Seconded by:

Whereas Council finds it necessary to use additional aid in the form of volunteers, and

Whereas Council may require from time to time these volunteers to perform statutory responsibilities of the clerk and/or treasurer,

Be it resolved that Council hereby appoint Nikki Moore and Heather Coleman to draft a policy on the appointment of volunteers to perform some of the responsibilities of the clerk and/or treasurer, as suggested by the Minister of Municipal Affairs and Housing.

## **BY-LAWS**

(attached)

## **CONFIRMATION BY-LAW**

Moved by:

Seconded by:

Resolved that we do pass By-Law 2025-xx to confirm the proceedings of the special meeting of Council held on January 21, 2025.

## **ADJOURN**

Moved by:

Seconded by:

Resolved that we do agree to adjourn and meet again on February 4, 2025, at 7:00pm or at the call of the Reeve