

**THE CORPORATION OF THE TOWNSHIP OF JOCELYN**  
**Minutes of the Regular Meeting of Council**  
**August 13, 2024**  
**7:00 PM**  
**JOCELYN TOWNSHIP OFFICE**  
**3670 5<sup>TH</sup> SIDE ROAD, HILTON BEACH, ON**

|          |                               |                            |
|----------|-------------------------------|----------------------------|
| Present: | Reeve Henderson               | Councillor Nelson Soares   |
|          | Councillor Jason Kennedy      | Councillor Greg Gilbertson |
| Staff:   | DeeDee Thompson, Deputy Clerk | Councillor Albert Crowder  |

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**Call to Order**

24-429

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved that we call this regular meeting of council to order at 7:04pm.

Cd.

**Adoption of Agenda**

24-430

Moved by Greg Gilbertson

Seconded by Nelson Soares

Be it resolved that we adopt the agenda as presented.

Cd.

**Adoption of Minutes**

24-431

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we adopt the minutes from the meetings held on July 9, 2024 and July 26, 2024.

Cd.

**Conflict of Interest**

There are no conflicts of interest to report.

**Committee Reports/Updates**

1. Roads – Councillor Gilbertson reported that Kevin will be completing the second round of grass cutting. Some areas on Otter Lake Road require some tar. Mark will contact Andrew to have that completed. Some of the surface treatments have been completed, some leveling and prepping of the roads is being completed in order to complete the rest of the surface treatments. Kevin will be completing some more brushing and will wait until after August 25<sup>th</sup> to complete a more brushing farther back. Reeve Henderson advised that there will be more

chip and dip work completed on the P Line Hill, U Line & 5<sup>th</sup> Side Road, 4<sup>th</sup> concession to 5<sup>th</sup> Side Road down to Lake Rains.

2. Museum – Janet Callahan reported that the events have been successful and new memberships are always needed and welcome.
3. Planning Board – There was no meeting so there is nothing to report.
4. Landfill – Councillor Crowder reported the fire department recycling buildings have been moved next to the landfill attendants post to help prevent people from leaving items not for recycling. On Aug 14, 2024 there's a meeting with circular materials for the recycling program.
5. Cemetery – Councillor Crowder reported on the cemetery advising that the back of the cemetery has been cleaned up.
6. Fire Department – Fire Chief Rick Sirvio reported on the fire department. They have received 40 calls to date 16 fire and 44 are medical calls. Last year there was 46 calls. We are working on a fire protection grant to purchase more bunker gear. Mechanicals have been completed for all the trucks we will be rust proofing the trucks this year. #1 pumper truck there are no issues with, 5625 the rescue truck there are no issues. Tanker 19 the pump at the side of the truck was repaired and the starter, as well as adding 3 new batteries. There was a leak in the tanker. Number 2 pumper the starter problem has been fixed but there is water in the pump isn't certified and we can't find anyone who will certify the truck. The current fire hall on 4<sup>th</sup> concession can hold the current fire truck however Rick has been looking at the used fire trucks and there is nothing small enough to currently fit in the existing fire hall so we will need to expand the fire hall. (17:56 into the meeting). We need to add 12 feet to the existing fire hall. Rick will contact Tulloch and get a proposal completed and Rick will have that ready for our next meeting.

24-432

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved that we do authorize the fire chief to contact Tulloch Engineering to have them do a proposal involving design and pricing.

Cd.

7. Building – Deputy Clerk Thompson reported that building permits are coming in and going out. Deputy Clerk Thompson advised she will request a written report from Deputy Clerk Treasurer Clive Henderson if he won't be able to attend the meetings so she can read his report on his behalf.
8. Clerks Report – Deputy Clerk Thompson reported that the pay stream is underway. Sage required an upgrade that we have completed. We are currently waiting for the hard token to be delivered once that has been received a test file can be created, once the test file is approved by NCU we can go live with pay stream. The property tax bills should be mailed out by the end of the month and

we will send another insert in the final tax bills for people to sign up for their invoices and receipts to be emailed to them. The auditors came to the township office to gather the documents that they require, there are some documents that they were not able to locate when they were in the office so I will gather that information for them and provide that to them as soon as possible. The 2024 budget has been posted on the website. Omers 2023 reconciliation has been completed and I've worked closely with Omers to complete all documents that they require for the previous staff departures. At the July 9, 2024 meeting resolution 24-409 was completed from a by-law that wasn't actually approved by council. We've reached out to Mike Jagger to have him write a more up to date by-law for The Good and Welfare of the Employees and Office of the Corporation. There was a notice from North Shore Health Network in Blind River regarding a COVID outbreak and that notice will be posted on the website. Deputy Clerk Thompson advised that she will be resigning in February 2025. She will give her formal registration letter at the next meeting.

9. Recreation

10. Councillor Crowder reported on health care – The pressure on the emergency department at North Shore Health Network – Richards Landing – Matthews site is becoming more and more as people are coming to the island hospital due to less waiting times than other hospitals in the area. The Richards Landing community night was a great success which
11. Trefry Centre – There was nothing to report
12. Emergency Management – There was nothing to report.

**New Business**

24-433

Moved by Greg Gilbertson

Seconded by Nelson Soares

Be it resolved that The Township of Jocelyn is waiving the municipality's right to parkland dedication or cash-in-lieu thereof for the severance consent application #4/24 – Lot 32 & Pt. Lot 33 Concession A.

Cd.

24-434

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved council authorizes the office staff to replace the existing hall and table rental agreements with the new revised agreements.

Cd.

24-435

Moved by Jason Kennedy

Seconded by Albert Crowder

Be it resolved that council authorizes Deputy Clerk DeeDee Thompson to be added as a director to the CRA account for the Township of Jocelyn.

Cd.

**Closed Session**

24-436

Moved by Jason Kennedy

Seconded by Albert Crowder

Be it resolved that Council proceed into closed session at 8:17pm in accordance with Section 239 of the Municipal Act, to address matters pertaining to

2b) personal matters about an identifiable individual, including municipal or local board employees;

Cd.

24-437

Moved by Albert Crowder

Seconded by Jason Kennedy

Resolved that we do rise from closed session at 8:31pm.

Cd.

**CONFIRMATION BY-LAW**

24-438

Moved by Jason Kennedy

Seconded by Albert Crowder

Resolved that we do pass By-Law 2024-1605 to confirm the proceedings of the meeting of Council held on Aug 13, 2024.

Cd.

**ADJOURN**

24-439

Moved by Albert Crowder

Seconded by

Resolved that we do agree to adjourn and meet again on Sept 10, 2024 at 7:00pm or at the call of the Reeve.

Cd.

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Reeve Mark Henderson

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Treasurer/Deputy Clerk Clive Henderson