

**THE CORPORATION OF THE TOWNSHIP OF JOCELYN**  
**Minutes of the Special Meeting of Council**  
**July 9, 2024**  
**7:00 PM**  
**JOCELYN TOWNSHIP OFFICE**  
**3670 5<sup>TH</sup> SIDE ROAD, HILTON BEACH, ON**

Present:	Reeve Henderson	Councillor Nelson Soares
	Councillor Albert Crowder	Councillor Jason Kennedy
Staff:	DeeDee Thompson, Deputy Clerk	Councillor Greg Gilbertson
	Treasurer/Deputy Clerk Clive Henderson	Deputy Clerk Dennis Sopha

---

**These minutes are a draft until approved by Council at our next meeting.**

**Call to Order**

24-405

Moved by Albert Crowder

Seconded by Nelson Soares

Be it resolved that we call this regular meeting of council to order at 7:00pm.

Cd.

**Adoption of Agenda**

24-406

Moved by Greg Gilbertson

Seconded by Albert Crowder

Be it resolved that we adopt the agenda as presented.

Cd.

**Adoption of Minutes**

24-407

Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we adopt the minutes from the meetings held on June 4, 2024 and June 17, 2024.

Cd.

**Conflict of Interest**

There are no conflicts of interest to report.

**Delegates**

Marcy Clark from the Trefry Center attended in person and provided her presentation on the Trefry Center. For a copy of the presentation please see <https://jocelyn.ca/seniors-persons-with-disability/>

Judi Dukes presented a cheque from St. Joseph Island Lions Club for \$3,714.27 for the House of History.

**COMMITTEE REPORTS/UPDATES**

1. Roads – Councillor Gilbertson provided a report on roads. The first grass cutting along the roads has been completed and a second grass cutting will be done. Ditching is scheduled once the grass cutting is completed. The Reeve reported there are some roads to be resurfaced we are finalizing the pricing and that information will be available at the next council meeting. Councillor Gilbertson advised there are beavers on A Line and the water is starting to come over the road and that will need to be addressed. The Reeve suggested advising Tyler Smith about the beavers.
2. Museum – No report was provided
3. Planning – Faye Stevens advised she attended the last planning meeting and there was some discussion about severing 100 acres property that's already been severed several times and Faye believes it wasn't going to go ahead because it doesn't fit the plan. All other severances were routine.
4. Landfill – Councillor Crowder provided a report on the landfill. The landfill has been cleaned up. The fire department donation shed and sea can will be moved across from the landfill attendant's booth in the hopes that people will no longer be able to leave their garbage in the donation shed and sea can.
5. Cemetery – Councillor Crowder provided a report on the cemetery. A minor expansion is being completed at the back of the cemetery for cremations and urns. Our current fees need to be reviewed and addressed.
6. Fire Department – Councillor Crowder provided a report on the Fire Department. The fire truck that is located on 4<sup>th</sup> Concession is having some issues with the storage compartments underneath filling up with water from the leaks in the tank. They have patched a few of the leaks but there are more still causing issues. In 2025 we will be looking for a replacement firetruck.
7. Buildings – Treasurer/Deputy Clerk Henderson provided a report on buildings. There are 10 permits for 2024 as of today.
8. Clerks Report – Deputy Clerk Thompson provided a report on the office. NORDS, OFIC and Gas Tax reporting was completed by Glenn Martin. EHT was reported by Deputy Clerk Thompson. Deputy Clerk Thompson reached out to BDO to get started on the 2023 audit. Final tax bills will be mailed out at the end of August. The Township website now has a board and committee page where minutes and information from other boards and committees will be posted there.

We are working with BDO, NCU and EncompassIT to get pay-stream up and running through Sage this will allow for quicker payments and reduce the number of cheques we are mailing out.

9. Recreation – Deputy Clerk for recreation Cori Murdock provided a report on recreation. Plans for Harvest Fest are the main focus right now and then the Maple Run.
10. Health Care – Councillor Crowder provided a report on health care. We need permanent housing for locum physicians. MMAH is having their regular golf tournament.
11. Trefry Center – There was nothing to report. Marcy Clark come and provide a presentation on the Trefry Center.
12. Emergency Management – Deputy Clerk Sopha provided a report on emergency management. There was a meeting a few weeks ago to go over how they monitored COVID tracking, tracing & compliance.

### **NEW BUSINESS**

24-408

Moved by Albert Crowder

Seconded by Jason Kennedy

Be it resolved that council wishes to have The Township of Jocelyn released from the recycling depot program effective December 31, 2024.

Cd.

24-409

Moved by Greg Gilbertson

Seconded by Jason Kennedy

Be it resolved that council approved the office staff provide COLA increase to all employees at a rate of 3% effective January 1, 2024. A retro payment will be completed by the office staff.

Cd.

Landfill attendant breaks - There were some concerns from residents regarding allowing residents to proceed ahead to the landfill when our landfill attendant is on her breaks. We will continue to allow residents to proceed ahead during our landfill attendants breaks.

24-410

Moved by Jason Kennedy

Seconded by Greg Gilbertson

Resolved that we pass by-law 2024-1601 making Peter Barnas Deputy Clerk Treasurer of safety.

Cd.

24-411

Moved by Greg Gilbertson

Seconded by Jason Kennedy

Resolved that we pass by-law 2024-1602 to provide for the Adoption of Current Estimates and Tax Rates and to provide for penalties and interest for default of payment thereof for 2024.

Cd.

24-412

Moved by Greg Gilbertson

Seconded by Jason Kennedy

Be it resolved that council authorizes Glenn Martin to speak to NCU on behalf of the Township of Jocelyn to assist with consolidating the Townships bank account.

Cd.

24-413

Moved by Albert Crowder

Seconded by Nelson Soares

Resolved that we acknowledge receipt of Consent Application #4/24 – Lot 32 & Pt. Lot 33 Concession A

And provide for the following conditions:

1. This approval shall apply to the severance of Part of Lot 33, Concession A in the Township of Jocelyn, with an area of approximately 38.6 hectares ( $\pm$  96 ac.) and frontage of A Line Road of about 7.3 metres (24 ft.), from Lot 32, Concession A, Township of Jocelyn.
2. Prior to the deeds for this transaction being stamped:
  - i) All property taxes levied against the subject properties shall be paid in full;
  - ii) The applicant shall convey 5% of the subject lands to the municipality, if requested, for park purposes. Alternatively, the municipality may require cash in lieu of all or portion of such conveyance.
3. The subject transaction shall be completed within two years of the date of notice on this approval.

Cd.

24-414

Moved by Albert Crowder

Seconded by Nelson Soares

Be it resolved to approve the Shore Road Applications from the following:

1. Shore Road Allowance – applications for purchase

- a) 1436 (lot 3) Sterling Bay Drive

And whereas Council has no objections to their request to purchase the shore road allowance;

Therefore, Council approves the application in principle, authorizing the applicants to proceed to the next step of the process.

Cd.

24-415

Moved Jason Kennedy

Seconded by Albert Crowder

Be it resolved that council approves the consultant service rate increase for Island Consultant from \$50.00 to \$75.00

Cd.

**Closed Session**

24-416

Moved by Jason Kennedy

Seconded by Greg Gilbertson

Be it resolved that Council proceed into closed session at 8:57pm in accordance with Section 239 of the Municipal Act, to address matters pertaining to

2b) personal matters about an identifiable individual, including municipal or local board employees;

2g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;

Cd.

24-417

Moved by Jason Kennedy

Seconded by Albert Crowder

Resolved that we do rise from closed session at 9:27

Cd.

As a result of the closed session Council adopted the following resolution.

24-418

Moved by Albert Crowder

Seconded by Nelson Soares

Be it resolved that we do authorize the Reeve and Glenn Martin to contact potential auditors and bookkeepers in the Sault area.

Cd.

**CONFIRMATION BY-LAW**

24-419

Moved by Nelson Soares

Seconded by Jason Kennedy

Resolved that we do pass By-Law 2024-1603 to confirm the proceedings of the meeting of Council held on July 9, 2024.

Cd.

**ADJOURN**

24-420

Moved by Jason Kennedy

Seconded by Nelson Soares

Resolved that we do agree to adjourn and meet again on Aug 13, 2024 at 7:00pm or at the call of the Reeve.

Cd.

---

Reeve Mark Henderson

---

Treasurer/Deputy Clerk Clive Henderson