

THE CORPORATION OF THE TOWNSHIP OF JOCELYN
Minutes of the Regular Council Meeting
April 9, 2024
7:00 PM
JOCELYN TOWNSHIP OFFICE
3670 5th SIDE ROAD, HILTON BEACH, ON

Present: Reeve Mark Henderson Councillor Nelson Soares
 Councillor Greg Gilbertson Councillor Jason Kennedy
 Councillor Albert Crowder (Joined Meeting in Progress)
Staff: DeeDee Thompson, Deputy Clerk

These minutes are a draft until approved by Council at our next meeting.

Call to Order

24-319

Moved by Nelson Soares

Seconded by Jason Kennedy

Resolved that we do call the regular meeting of council to order at 7:03pm
Cd.

Adoption of Agenda

24-320

Moved by Nelson Soares

Seconded by Jason Kennedy

Be it resolved that we adopt the agenda and two addendums as presented.
Cd.

Adoption of Minutes

24-321

Moved by Jason Kennedy

Seconded by Nelson Soares

Resolved that we adopt the minutes from the meetings held on March 12, 2024 and
March 28, 2024.

Cd.

Closed Session

24-322

Moved by Jason Kennedy

Seconded by Nelson Soares

Be it resolved that Council proceed into closed session at 7:04pm in accordance with
Section 239 of the Municipal Act, to address matters pertaining to

b) Personal matters about an identifiable individual, including municipal or local board
employees;

Cd.

24-323

Moved by Nelson Soares

Seconded by Jason Kennedy

Resolved that we do rise from closed session at 7:56pm

Cd.

Conflict of Interest

There are no conflicts of interest to report.

Vouchers

The following vouchers were provided to council.

Recreation Voucher A – \$672.70

Recreation B – Payroll

Township Voucher A – Main in the amount of \$94,638.44

Township Voucher B – Kentvale in the amount of \$88.82

Township Voucher D - Payroll

Committee Reports and Updates

1. Roads – Councillor Gilbertson provided a report on roads. Kevin Ibbitson provides grass cutting along the road sides and will be removing debris on the road sides to prevent any damage to the mowers. We will do minimal sweeping of the roads as the majority of the roads will be swept by highways. If additional sweeping is required, we will have Kevin complete that. The roads are drying up and the half loads signs may come off earlier than usual.
2. Museum – Janet Callahan provided a report to council. The museum board is all set for spring with events and fund raisers being held.
3. Planning – The planning meeting was cancelled so there is no report.
4. Landfill – The main entrance lock at the Township Landfill has been replaced, there is a notice on the Jocelyn website advising existing key holders to please come to the Township office to get a new key.
5. Cemetery – Office staff will be working with Councillor Crowder to gather information regarding the cemetery.
6. Fire Department – The Township office doesn't have a smoke detector installed we will be purchasing a new smoke detector and installing it in the Township office.
7. Building – Treasurer Deputy Clerk Henderson provided a report to council on buildings. We have submitted 4 building permits so far in 2024 and have received a few inquiries.
8. Clerks Report – Deputy Clerk Thompson provided her clerks report to council
 - a. There was a tree down at Beech Beach which was a potential hazard so Emergency Management Deputy Clerk Dennis Sopha removed the tree.

- b. Recreation reconciliation and reimbursement forms have been created by the Township office staff and will be presented to the recreation committee at the next meeting by Cori Murdock.
- c. Resolutions and by-laws from other townships. In the agenda package council has been provided a spreadsheet with a list of all the resolutions and by-laws received from other townships. If council would like to see the resolution or by-law, please advise the office staff so that can be presented to council at the following meeting.
- d. Agenda Package – The office would like to post the agenda package on the website along with the agenda.

24-324

Moved by Reeve Henderson

Seconded by Jason Kennedy

Resolved that council authorizes the office staff to post the agenda package on the Jocelyn website with the posted agenda.

Cd.

- e. Power Lines – The office received an email from a ratepayer regarding his experience when a power line went down on his property. The ratepayer advised the following: "Residents should be made aware that if a tree takes down the power line on the owner's property Algoma Power cannot enter the property to do a repair. They will disconnect the line and then it is up to the property owner to hire a Contractor to reconnect. This is a ruling from the ESA". The Township office will be providing a link on our website to Algoma Power.
 - f. Cemetery – The office staff would like to reach out to Councillor Crowder to come to the Office and provide information regarding the operation of the cemetery and to advise on who we can consult with regarding the cemetery processes.
 - g. Live Stream Council Meetings – The office staff now has access to the Jocelyn website and complete postings and changes to the website. Live streaming of the Council meetings will be available for the May meeting. There will be a link posted before the meeting on the Jocelyn Website under Agenda, once the meeting is over the link will be removed.
9. Recreation – Cori Murdock provided a report to council for recreation. The disc golf 9-hole expansion has been fully funded by sponsorships and this spring they will go ahead with the expansions. The next recreation meeting is Thursday evening.
 10. Health Care – Councillor Crowder is not in attendance at this time, no report was given.

11. Trefry – Faye Stevens provided a report to council on the Trefry Centre. Programming costs to run their events is \$25,000 and that money is collected from each municipality. The percentage of seniors in each municipality will determine the amount each municipality pays. Jocelyn Township's percentage is 4.9% an invoice will be sent to the office.

Councillor Crowder arrived at the meeting.

24-325

Moved by Jason Kennedy

Seconded by Nelson Soares

Be it resolved that we pass by-law 2024-1577 being a by-law to appoint Greg Gilbertson as Deputy Reeve.

Cd.

Reeve Henderson stepped away from the meeting to allow council to discuss the integrity commissioner's final report. Deputy Reeve Greg Gilbertson stepped in as head of council.

Previous Business

Integrity Commissioner – Council discussed the final report from the integrity commissioner.

Reeve Henderson returned to the meeting as Head of Council.

New Business

24-326

Moved by Jason Kennedy

Seconded by Greg Gilbertson

Be it resolved that council accepts Myra Eddy's resignation as Deputy Clerk.

Cd.

24-327

Moved by Greg Gilbertson

Seconded by Jason Kennedy

Be it resolved that we pass by-law 2024-1578 being a by-law to set Tax Classes and the Tax Ratios for Municipal purposes for the year 2024.

Cd.

24-328

Moved by Greg Gilbertson

Seconded by Jason Kennedy

Be it resolved council authorizes the office staff to work with Mike Jagger to create a document retention by-law.

1. By-Laws, Minutes, Agendas, Resolutions – Retain Permanently.
2. Financial Records – Retain for 7 years.

All other documents will be retained permanently until further recommendations are submitted to council for approval.

Cd.

24-329

Moved by Jason Kennedy

Seconded by Greg Gilbertson

Be it resolved that the Jocelyn Township/Recreation Facebook page password be changed and posting permission give to the following: Office Staff, Cori Murdock, Andrew Gordanier.

Cd.

24-330

Moved by Nelson Soares

Seconded by Jason Kennedy

Be it resolved council nominates Nancy and Gord Strachan as seniors of the year.

Cd.

24-331

Moved by Greg Gilbertson

Seconded by Jason Kennedy

Be it resolved council appoints Paul Cassan as the new integrity commissioner effective immediately.

Cd.

24-332

Moved by Greg Gilbertson

Seconded by Jason Kennedy

Be it resolved council appoints Nelson Soares as this years Harvest Fest Czar.

Cd.

24-333

Moved by Greg Gilbertson

Seconded by Jason Kennedy

Be it resolved that council authorizes the office staff to work with Mike Jagger to update by-law 07-1138 Public Notice Policy.

Cd.

24-334

Moved by Greg Gilbertson

Seconded by Jason Kennedy

Be it resolved council authorizes the renewal of the FCM (Federation of Canadian Municipalities) membership for 2024 for the amount of \$235.76.

Cd.

24-335

Moved by Greg Gilbertson

Seconded by Jason Kennedy

Be it resolved that we pass by-law 2024-1579 being a by-law to Authorize the Establishment and Operation of a Committee for the Conduct of Recreation, Culture and Heritage Programming.

Cd.

24-336

Moved by Jason Kennedy

Seconded by Greg Gilbertson

Be it resolved that council authorizes the office staff to post advertisement on the Jocelyn website for accepting resumes for volunteer appointments to the Township of Jocelyn Recreation, Culture and Heritage Programming Committee.

Cd.

24-337

Moved by Jason Kennedy

Seconded by Greg Gilbertson

Be it resolved that council approves the sale of Alzheimer Society's – Forget me not raffle tickets in the Township of Jocelyn.

Cd.

24-338

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved that we pass by-law 2024-1580 being a by-law to adopt an asset management plan for the Corporation of the Township of Jocelyn.

Cd.

24-339

Moved by Greg Gilbertson

Seconded by Nelson Soares

Be it resolved that we pass by-law 2024-1581 being a by-law to Establish a Tax Deferral Program for Low Income Seniors and Persons with Disabilities.

Cd.

Confirmation By-Law

24-340

Moved by Greg Gilbertson

Seconded by Jason Kennedy

Resolved that we do pass by-law 2024-1582 to confirm the proceedings of the meeting of Council held on April 9, 2024.

Cd.

Adjourn

24-341

Moved by Jason Kennedy

Seconded by Greg Gilbertson

Resolved that we do agree to adjourn and meet again on April 16, 2024 at 7:00PM or at the call of the Reeve

Cd.

Reeve Mark Henderson

Treasurer/Deputy Clerk Clive Henderson

THE CORPORATION OF THE TOWNSHIP OF JOCELYN
Minutes of the Regular Council Meeting
April 16, 2024
7:00 PM
JOCELYN TOWNSHIP OFFICE
3670 5th SIDE ROAD, HILTON BEACH, ON

Present: Reeve Mark Henderson Councillor Nelson Soares
 Councillor Greg Gilbertson Councillor Jason Kennedy (Via Zoom)
 Councillor Albert Crowder
Staff: DeeDee Thompson, Deputy Clerk

These minutes are a draft until approved by Council at our next meeting.

Call to Order

24-342

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do call the regular meeting of council to order at 7:04pm
Cd.

Adoption of Agenda

24-343

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved that we adopt the agenda and two addendums as presented.
Cd.

Closed Session

24-344

Moved by Jason Kennedy

Seconded by Nelson Soares

Be it resolved that Council proceed into closed session at 7:04pm in accordance with Section 239 of the Municipal Act, to address matters pertaining to

b) Personal matters about an identifiable individual, including municipal or local board employees;

c) A proposed or pending acquisition or disposition of land by the municipal or local board employees.

Cd.

24-345

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do rise from closed session at 8:23pm.

Cd.

As a result of the closed session Council adopted the following resolutions.

24-346

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved council advises the office staff to respond to all delegate request forms advising approval or denial as well as requesting revised request form where needed.
Cd.

24-347

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved council requests the office staff to provide a report to aid in the response to delegate request pertaining to office hours and changes being implemented.
Cd.

24-348

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved that council approves the office staff reimburse Roll # 19200 is the amount of \$2,260.38 for overpayments of taxes which were made in error.
Cd.

Delegates

Ron Dorscht provided a presentation to Council on Bird Friendly Roadside Brushing in Jocelyn Township.

Conflict of Interest

There are no conflicts of interest to report.

New Business

24-349

Moved by Reeve Henderson

Seconded by Nelson Soares

Be it resolved that we authorize Island Consultant to draft a policy to where possible limit road side brushing outside of April 15th to August 25th.
Cd.

24-350

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved that council approves the deletion of the current Jocelyn Recreation Jocelyn Township Facebook account and for Cori Murdock to create a new Jocelyn Township Facebook page.

Cd.

24-351

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved that council has no issues or concerns with Rick Sirvio being the temporary fire chief for Hilton Township & Hilton Beach Township.

Cd.

24-352

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved that council authorizes Kevin Ibbitson to complete brush cutting effective immediately.

Cd.

24-353

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved that council does appoint:

Carla Beier

John Brescacin

Jerry Bourk

Carolyn Kottick

Christine Bourk

To the Township of Jocelyn Recreation, Culture and Heritage Committee.

Cd.

24-354

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved that council would like to extend an invitation to all previous volunteers through a notice on the Jocelyn website to a gathering at the Harvest Gest grounds.

Date and time yet to be determined.

Cd.

Confirmation By-Law

24-355

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do pass By-Law 2024-1583 to confirm the proceedings of the meeting of Council held on April 16, 2024.

Cd.

Adjourn

24-356

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do agree to adjourn and meet again on April 27, 2024 at 10:00am or at the call of the Reeve

Cd.

Reeve Mark Henderson

Treasurer/Deputy Clerk Clive Henderson

THE CORPORATION OF THE TOWNSHIP OF JOCELYN
Minutes of the Special Meeting of Council
April 27, 2024
10:00 AM
JOCELYN TOWNHALL
1125 P Line Rd, Hilton Beach, ON

Present: Reeve Mark Henderson Councillor Nelson Soares
 Councillor Greg Gilbertson Councillor Jason Kennedy
 Councillor Albert Crowder
Staff: DeeDee Thompson, Deputy Clerk

These minutes are a draft until approved by Council at our next meeting.

Call to Order

24-357

Moved by Nelson Soares

Seconded by Jason Kennedy

Resolved that we do call the special meeting of council to order at 10:01am
Cd.

Adoption of Agenda

24-358

Moved by Greg Gilbertson

Seconded by Albert Crowder

Be it resolved that we adopt the agenda and two addendums as presented.
Cd.

Conflict of Interest

There are no conflicts of interest to report.

Delegates

1. Ted Almdal decided to rescind his previous request to be a delegate
2. Allison Kottick read her delegation request "Why is it that our office administrator is working full time hours but the office is only open one full day and two-part days during a week?
Deputy Clerk DeeDee Thompson read a report from the office staff providing a status of the office from September to present. Which provided insight into why the office staff work full time but the office is only open one full day and two-part days.
3. Jennifer Kottick read her delegation request expressing her support to Reeve Henderson and Council.
4. Peter Barnas presented to council a statement he wrote regarding his family moving to Jocelyn in the summer of 2023.

Confirmation By-Law

24-359

Moved by Albert Crowder

Seconded by Greg Gilbertson

Resolved that we do pass By-Law 2024-1584 to confirm the proceedings of the meeting of Council held on April 27, 2024.

Cd.

Adjourn

24-360

Moved by Jason Kennedy

Seconded by Nelson Soares

Resolved that we do agree to adjourn and meet again on May 14, 2024 at 7:00pm or at the call of the Reeve

Cd.

Reeve Mark Henderson

Treasurer/Deputy Clerk Clive Henderson

DRAFT