

Schedule "A" to By-law No. 2024 – 1574
Corporation of the Township of Jocelyn
DELEGATION REQUEST FORM

Date of Meeting you wish to attend: May 14 2023

Name of Person(s) wishing to make presentation: Ted Almdal

Title/Position, if applicable: Ratepayer

Group/Organization Delegation Represents, if applicable:

Mailing Address: [REDACTED]

Postal Code: [REDACTED] Contact Telephone Number: [REDACTED]

Action/Decision being Requested: Resolved the Issue

Additional Comments, if applicable: _____

In fringement on Ratepayers Property potention Liability concerns.

Concerning up coming Mountain Maple Trail Run/Walk Event

If you require assistance completing this form, please contact: admin@jocelyn.ca

Note: Pursuant to the Procedural By-Law, delegations may be heard by Council. Matters that, in the opinion of Council, are not within their legislative authority to control, or are repetitive in nature, may be declined. Requests for inclusion must be received in writing, on this form, no later than the Tuesday of the week prior to the date of the Council meeting.

Schedule "A" to By-law No. 2024 – 1574
Corporation of the Township of Jocelyn
DELEGATION REQUEST FORM

Date of Meeting you wish to attend: May 14

Name of Person(s) wishing to make presentation: Faye Stevens

Title/Position, if applicable: _____

Group/Organization Delegation Represents, if applicable: _____

Mailing Address: [REDACTED]

Postal Code: [REDACTED] Contact Telephone Number: [REDACTED]

Action/Decision being Requested: Better physical marking of township property access to Otter Lake.

Additional Comments, if applicable: _____

If you require assistance completing this form, please contact: admin@jocelyn.ca

Note: Pursuant to the Procedural By-Law, delegations may be heard by Council. Matters that, in the opinion of Council, are not within their legislative authority to control, or are repetitive in nature, may be declined. Requests for inclusion must be received in writing, on this form, no later than the Tuesday of the week prior to the date of the Council meeting.

JOCELYN TOWNSHIP
ACCOUNTS PAYABLE
APRIL 2024
MAIN (A)

<u>Expense</u>	<u>Amount</u>
Admin Expense	\$ 10,823.61
Building Expense	\$ 1,092.48
Community Services Expense	\$ 27,108.75
Consultation Expense	\$ 5,108.45
Education Expense	\$ -
Fire Expense	\$ 5,661.41
Legal Expense	\$ 22,868.81
Policing Expense	\$ 7,371.00
Roads Expense	\$ 8,316.81
TOTAL - MAIN (A)	<u>\$ 88,351.32</u>

JOCELYN TOWNSHIP
ACCOUNTS PAYABLE
APRIL 2024
KENTVALE (B)

<u>Expense</u>	<u>Amount</u>
Office Supplies	\$ 59.03
Fire	\$ 61.00
TOTAL - KENTVALE (B)	<u>\$ 120.03</u>

New Recreation, Culture and Heritage Programming Committee Established

Council has enacted a By-Law to authorize the Establishment and Operation of a Committee for the conduct of Recreation, Culture and Heritage Programming for the Township of Jocelyn. This by-law updates and replaces a by-law enacted in 1990 to establish a community program of recreation and the operation, maintenance and management of parks and community centres. The role of the previous Recreation Committee has evolved beyond that which was envisioned when that by-law was enacted. This new by-law expands the role of the Committee to include responsibility for cultural and heritage programming and facilities, as well as the management and conduct of recreational programming and facilities.

The structure of this new Committee allows for more flexibility in appointments thereto while maintaining the provincial requirement that at least two members thereof be members Council. The maximum membership of the new Committee has been increased from 12 to 13 members to allow for the appointment of an officer or staff member of the municipality to provide support to the Committee and, if they so choose, serve as the Committee Secretary. It also encourages the participation of additional volunteers through the establishment of sub-committees and fundraising activities, while requiring adherence to municipal by-laws and policies.

A copy of the By-law establishing this new Committee (By-law No. 2024 – XXXX) and outlining their functions may be found under the Administration/Council – By-laws section of this website.

From: Mark Henderson
Sent: April 28, 2024 7:35 PM
To: Andrew Gordanier; Greg Gilbertson
Cc: Township of Jocelyn
Subject: Re: Half Load Signs

works for me!

mark

From: Andrew Gordanier <andrewgordanier@me.com>
Sent: Sunday, April 28, 2024 2:02 PM
To: Greg Gilbertson <GregGilbertson@jocelyn.ca>
Cc: Mark Henderson <ReeveHenderson@jocelyn.ca>; Township of Jocelyn <admin@jocelyn.ca>
Subject: Half Load Signs

Happy Sunday Guys,

I had planned on doing some cold patching on Tuesday. Looking like a good bit of rain tomorrow. I can remove half load signs Tuesday morning if that works?

Thx

Andrew

Sent from my iPhone

On Apr 28, 2024, at 1:18 PM, Greg Gilbertson <GregGilbertson@jocelyn.ca> wrote:

Yes

Sent from my Bell Samsung device over Canada's largest network.

From: Mark Henderson <ReeveHenderson@jocelyn.ca>
Sent: Sunday, April 28, 2024 1:01:39 PM
To: andrew gordiner <andrewgordanier@me.com>; Greg Gilbertson <GregGilbertson@jocelyn.ca>
Cc: publicworks@stjosephtownship.com <publicworks@stjosephtownship.com>
Subject: 1/2 loading

Good day, Greg and Andrew

Dan See mentioned the 1/2 loading is coming off on this Monday for his and Hilton's roads. I suggest if you two agree we do the same. regardless of the highway.

Mark



March 8, 2024

The Township of Jocelyn
3670 5th Road
RR#1 Hilton Beach, Ontario P0R 1G0

E-mail: admin@jocelyn.ca

Attention: Ms. Janet Boucher

Re: Proposal for 3 Year Annual Monitoring and Reporting Program
The Township of Jocelyn Landfill Site, Jocelyn Township, Ontario
Pinchin File: 204232.011

Pinchin Ltd. (Pinchin) is pleased to provide The Township of Jocelyn (Client) with the following proposal to complete the Annual Monitoring and Reporting Program for a 3-year term in support of the on-going operation of the Township of Jocelyn Landfill Site (the Site).

The purpose of completing the monitoring program is to assess the hydraulic media for contaminants of concern as a compliance requirement under the Site Certificate of Approval (CofA) Number **A561001** and the applicable regulatory requirements for 2024, 2025 and 2026.

In support of the on-going operation of the Site, Pinchin proposes to provide field monitoring and annual reporting services as outlined herein. It is Pinchin's opinion that a strengthened monitoring and reporting program will support the need for continual landfilling activities in an environmentally sustainable approach.

1.0 PINCHIN PROFILE

Pinchin Ltd. (Pinchin) is a multidisciplinary consulting firm that has been committed to Environmental Health and Safety for over 40 years and provides a wide range of engineering, building sciences, geosciences, environmental, and occupational health and safety solutions across Canada. We are committed to excellence and dedicated to addressing the needs of our Clients.

Pinchin was founded in 1981 by Dr. Don J. Pinchin to address the "new" issues regarding asbestos concerns in buildings and quickly expanded to address a wide variety of health and safety concerns. Pinchin expanded across Canada to deal with this increasing focus on health and safety.

From Victoria, British Columbia to St. John's, Newfoundland, Pinchin is staffed by a team of over 900 skilled and experienced professional engineers, scientists, industrial hygienists, geologists, technologists, project managers and support staff in 40 offices*

1981
est.

1100
total staff

40
offices
nation-wide



Pinchin can service all regions from coast to coast. The proximity of our offices to your site enhances our ability to provide an in-depth knowledge of local regulations, legislation, and market conditions, as well as an exceptional level of responsiveness and accountability. As such, Pinchin is well suited to offer localized solutions to complex problems.

Our company has grown over the past three decades but our commitment to our core values has remained strong.



*Offices in Quebec are part of Le Groupe Gesfor Poirier Pinchin Inc. (Quebec), established in 1988.

Pinchin recognizes that fair and honest treatment, and the well-being of each employee, is of vital importance to our company’s successful operation. Each employee takes responsibility for contributing to a positive work atmosphere, being committed to teamwork and for demonstrating total respect for the public and for the environment in which we serve.

This commitment to our values flows through to our Clients and is reflected in our work, benefiting every relationship and every project in which we are involved.

Pinchin’s Values

Our values inspire us to achieve our goals and shared success

Act with honesty, integrity and accountability

Deliver exemplary quality and service

Conduct ourselves with respect

Empower employees through professional development

Promote the health and safety of all employees

Ensure corporate social responsibility



Pinchin provides consulting to Clients in the following core technical disciplines:

- Landfill Assessment and Compliance Monitoring;
- Hydrogeological Investigations;
- Environmental Sciences, Assessments, and Approvals;
- Environmental Due Diligence and Remediation;
- Environmental Laboratory Services (Asbestos, Lead, Mould, Legionella, Odour);
- Geotechnical Engineering;
- Building Science & Sustainability and Property Condition Assessments;
- Energy Management;
- LEED Construction Support;
- Hazardous Materials Management;
- Occupational Hygiene and Health and Safety;
- Emissions Reduction and Compliance (including noise);
- Indoor Environmental Quality;
- Radon Testing and Mitigation;
- Asset Retirement and Legacy Sites;
- Mechanical Engineering and Design; and
- Training.

For three decades, Pinchin has been providing clients with solution-focused services and training to:

- Government Institutions;
- Property Managers and Developers;
- Hospitals and Health Care Facilities;
- Educational Institutions;
- Private Equity and Institutional Investors;
- Financial Institutions;
- Insurance Companies and Adjusters;
- Commercial, Industrial and Residential Properties; and
- Contractors (General, Restoration, Hazardous Materials).



Pinchin continues to build on our reputation as a highly-trusted consulting firm that is responsive to our customers in today's rapidly shifting economic, environmental, social and political terrain. From a thorough understanding of our indoor environments and the hazards that can affect both people and profits, to up-to-date expertise on assessing a company's environmental risks, Pinchin works with an increasingly diverse range of customers to provide innovative and effective services and solutions.

2.0 RELATED EXPERIENCE

Pinchin has extensive experience conducting environmental sampling at landfill Sites across Canada. Over the past year, Pinchin has been involved with annual landfill monitoring projects for over 100 different landfill Sites located across the northeastern Ontario region alone. Pinchin clientele has included both the municipal and provincial sectors, as well as private landfill operators.

The scope of work that Pinchin routinely fulfills for our landfill projects includes:

- Sampling groundwater, surface water and leachate/condensate;
- Recording field observations, including water levels, surface water flow velocity and methane vapour readings;
- Comparing groundwater, surface water and potable sample results against applicable criteria, including applicable regulatory standards;
- Preparing interim reports that include description of sampling locations, sampling methodology, results, recommendations, figures and groundwater contour drawings;
- Preparing final reports that incorporate the information of the interim reports along with trend analysis and recommendations for future monitoring or a reduction in sampling programs;
- Stakeholder and public consultations; and
- Project management meetings and progress updates.

The project staff dedicated to this project has significant background in environmental monitoring projects, particularly for groundwater, surface water, leachate and landfill gas monitoring. In addition to landfill monitoring programs, Pinchin is routinely involved with landfill well installation programs, hydrogeological assessments, closure plans, design and operating plans, fill plans, waste capacity assessments and Environmental Compliance Approval (ECA) applications. Pinchin is also involved with implementing landfill training programs which have included field training and landfill operator training courses.



The following is a most-recent list of some of the landfills/Clients in which Pinchin has provided similar landfill deliverables for. Each of the following landfills operated within a Certificate of Approval or ECA:

Township of Spanish & Sables Rivers

Address: PO Box 70, 8 Trunk Road, Spanish, Ontario

Client Contact: Kim Sloss, 705-844-2300

Contract Value: \$107,000 (5 landfills annually, including analytical fees)

Project: 2016-2023 Spanish Sables Townships Annual Waste Disposal Site Monitoring & Reporting Project

Project Description: Pinchin was retained to sample groundwater and surface water for five waste management Sites located within Spanish Sable Townships. The five year monitoring program took place starting in 2016. Pinchin has provided annual monitoring reports for each landfill which documented the field program activities, methodologies and recommendations based on data collected at each Site. The monitoring program also included a well installation and repair program and liaison with the MECP and an assessment of waste capacity.

Town of Englehart

Address: PO Box 399, Englehart, Ontario

Client Contact: Ryan Vickery, 705-544-2244

Contract Value: \$10,000 / year (1 landfill annually, including analytical fees)

Project: 2015-2023 Englehart Annual Waste Disposal Site Monitoring & Reporting Project

Project Description: Pinchin was retained to sample groundwater and surface water for the Englehart landfill located within the Township of Englehart. The multi-year monitoring program took place starting in 2015. Pinchin has provided annual monitoring reports for the landfill which documented the field program activities, methodologies and recommendations based on data collected at each Site. The monitoring program also included a well installation and repair program and liaison with the MECP. Pinchin has also developed a Design and Operation Plan for the Site.

Township of McGarry / Virginiatown

Address: 27 Webster Street, McGarry, Ontario

Client Contact: Clermont Lapointe, 705-634-2145

Contract Value: \$12,500 / year (1 landfill annually, including analytical fees)

Project: 2015-2023 McGarry Annual Waste Disposal Site Monitoring & Reporting Project

Project Description: Pinchin was retained to sample groundwater and surface water for the McGarry landfill located within the Township of McGarry. The multi-year monitoring program took place starting in 2015. Pinchin has provided annual monitoring reports for the landfill which documented the field program activities, methodologies and recommendations based on data collected at each Site. The monitoring



program also included a well installation and repair program and liaison with the MECP. Pinchin has also developed a Design and Operation Plan for the Site, as well as a review of the waste capacity. Pinchin has also been involved with implanting a surface water monitoring program for the Site and providing a thorough review of the groundwater flow vectors and contaminant attenuation zone.

3.0 ROLES AND RESPONSIBILITIES

3.1 Project Team

The proposed project team dedicated to this project has significant background in landfill projects, including, but not limited to Monitoring and Reporting Programs, Waste Capacity Assessments (WCA), Design and Operations (D&O) Plans, Waste Fill Plans, Closure Plans and Hydrogeological Assessments. The project team has extensive experience specifically in the waste management industry which will enable Pinchin to carry forward the project in a compliant and efficient manner. Furthermore, as presented in the select list of landfill experience provided above, it is important to note that the proposed Pinchin project team has previous site-specific landfill experience for the subject Site.

Over the past years, Pinchin has invested in recruiting seasoned and high-level environmental engineers and hydrogeologists. Pinchin has focused on investing and developing this team of highly qualified staff specifically structured to engage stakeholders on various waste management and hydrogeological requirements. The need for proper waste management strategies has allowed for Pinchin to be at the forefront of most landfill-related investigations across Ontario. As the team continues to grow, Pinchin's involvement in waste management projects has created a fluent service line for a number of clients in across Ontario.

Pinchin is capable of dispatching highly trained environmental technicians to conduct field work even at the most remote landfill sites. Pinchin's technicians are well-seasoned to complete these investigations effectively and efficiently to enable project deadlines to be met.

With over 50 years combined experience in groundwater and surface water monitoring and reporting, Pinchin's project team shall consist of the following environmental personnel:

Tim McBride, B.Sc., P.Geo., QP_{ESA}, Director, Landfill & Municipal Services

Mr. McBride will be designated as the Senior Hydrogeologist for the project. Mr. McBride has over 25 years' experience and supervised and reviewed many different kinds of projects including waste management planning studies, federal environmental assessments, waste disposal site hydrogeological studies, Design & Operations Plans, landfill monitoring (municipal and wood-waste with comparison to Guideline B-7), large diameter well installations (for drinking water, process water and landfill leachate collection), hauled sewage site monitoring and reporting, well-head protection studies, industrial stack



testing, mine tailings assessments, designated substance surveys, geotechnical investigations, soil and ground water inspections and drinking water inspections in both residential and municipal settings.

As the Senior Hydrogeologist for the project, Mr. McBride will be responsible for reviewing the hydrogeological characteristics of the Site. In addition, Mr. McBride will be responsible for reviewing the current waste management operations and recommendations for future waste management options. Mr. McBride will be involved with developing the cost-benefit analysis and will also play an instrumental part in recommending waste management solutions for the community. He will also be the lead liaison for the project.

Alana Valle, B. Eng., EIT, Project Manager

Alana Valle is a Project Manager in the Environmental Due Diligence and Remediation (EDR) group and has been employed by Pinchin Ltd. since 2019. Alana holds a Bachelor of Engineering in Environmental Engineering from the University of Guelph and is an Engineering Intern with Professional Engineers Ontario (PEO). Ms. Valle has approximately five years of environmental consulting experience and has completed many projects on behalf of Pinchin Ltd., including landfill compliance monitoring and reporting, hydrogeology assessments, waste capacity assessments, design & operations plans, landfill closure plans and waste management plans. This experience extends to industrial, commercial and government projects. Ms. Valle has been responsible for a variety of projects in which soil, ground water and surface water quality in relation to regulatory standards and compliance evaluations were investigated, analyzed and reported upon.

Cody Wheten, B.E.S., Planning (Hons), Project Coordinator

Mr. Cody Wheten is a Project Technologist in the Environmental Due Diligence and Remediation (EDR) group and has been employed by Pinchin Ltd. since 2021. Mr. Wheten has four years of environmental consulting experience and has been involved in a multitude of projects, including Environmental Site Assessments (ESAs), site investigations, compliance monitoring, landfill monitoring and hydrogeologic modelling. Mr. Wheten has been involved in field monitoring and data analysis for various landfills in Southern Ontario. He has also worked on a variety of projects that have included monitoring, analysis, and reporting and has played a part in writing technical documents. Cody has worked extensively with various groundwater and surface water monitoring programs, including large-scale programs such as the Algoma Steel Baseline/MECP programs, Waterloo landfill groundwater and surface water programs and reporting and various other landfill monitoring programs throughout Ontario.



4.0 SCOPE OF WORK

4.1 Groundwater Monitoring Requirements

As per the most recent annual monitoring report, the following groundwater monitoring recommendations were provided:

- Continue with routine monitoring of all the available groundwater monitoring wells and surface water monitoring locations. Groundwater monitoring shall be completed with analyses for the comprehensive list of parameters listed in Column 1 of Schedule 5 for the spring sampling event and Column 2 of Schedule 5 of the fall monitoring event of the MECP Landfill Standard.

4.2 Groundwater Monitoring Well Locations

The groundwater monitoring well network currently consists of 10 monitoring wells. Some monitoring well locations consist of well nests which provide groundwater quality from the shallow and deeper unconfined aquifer. The following table provides a summary of the current groundwater monitoring well network:

Monitoring Well ID	Location	Rationale
BH1	Northwest of landfill (nested with BH1A).	Background Well
BH1A	Northwest of landfill (nested with BH1).	Background Well
BH2	Central portion of landfill.	Source Well
BH3-10	South of landfill.	Downgradient Well
BH4	Southwest of the landfill (nested with BH4A).	Downgradient Well
BH4A	Southwest of the landfill (nested with BH4).	Downgradient Well
BH5	Southeast of the landfill (nested with BH5A).	Downgradient Well
BH5A	Southeast of the landfill (nested with BH5).	Downgradient Well
BH6	West central portion of landfill.	Source Well
BH7-21	West of the landfill.	Cross-gradient Well

4.3 Groundwater Monitoring Parameters

It is proposed that groundwater samples shall be collected and analyzed for the following parameters:

- Groundwater monitoring shall be completed with analyses for the comprehensive list of parameters listed in Column 1 of Schedule 5 for the spring sampling event and Column 2 of Schedule 5 of the fall monitoring event of the MECP Landfill Standard.



4.4 Groundwater Monitoring Procedures

To perform the groundwater monitoring activities, the following tasks will be conducted at the Site:

- Pinchin will review the Site-specific monitoring well locations and will notify the Client at least one week prior to field activities. Pinchin will subsequently mobilize staff to the Site for field monitoring activities during the spring and fall 2024, 2025 and 2026 monitoring events;
- A series of samples shall be collected from multiple locations using standard purging and sampling equipment an effort will be made to minimize potential for cross-contamination by initiating sampling at the lesser-contaminated monitoring well installations and progress to locations with higher potential levels of contamination;
- An inspection will be completed of each groundwater monitoring well installation for damage and/or compliance with O.Reg. 903. Confirmatory measurements of the well construction details will be collected to confirm the well installation details. Pinchin will replace dedicated sampling equipment as required;
- The UTM coordinates will be collected at each monitoring well using a hand-held GPS;
- Static groundwater levels shall be collected at all monitoring well locations during the monitoring event using a 100-metre water level tape. Measurements will be collected from the top of riser pipe (which is assumed to have been previously surveyed) and will be compared to previously collected data to determine the water-table trends and anomalies, the hydraulic vectors and gradients and to determine whether rising or falling groundwater elevations significantly affect contaminant migration. At a minimum, two replicate readings shall be collected no less than three minutes apart to ensure level stabilization;
- Each monitoring well shall be purged during the sampling event prior to the collection of sample. Monitoring wells shall be purged using new or existing 3/8" High Density Polyethylene (HDPE) tubing sampling equipment which will be replaced where required (Pinchin is to ensure that existing tubing is reliable in both performance and quality and may need to be replaced). Pinchin shall purge a minimum of three (3) well volumes to a maximum of six (6) well volumes using new Pinchin-supplied sampling equipment until the well volume column is representative of the surrounding formation;



- During purging activities, additional groundwater monitoring parameters shall be collected from each monitoring well using a calibrated YSI-556 water quality meter for real-time in-situ measurement of field parameters including:
 - Dissolved Oxygen (DO);
 - Conductivity;
 - pH;
 - Temperature;
 - Total Dissolved Solids (TDS); and
 - Oxidation-Reduction Potential (ORP).
- Purged water will be disposed to ground surface, on-site and up-gradient within the landfill confines;
- Groundwater samples shall be collected from each groundwater monitoring installation in accordance with the MECP Sampling Document. Dissolved parameters will be field-filtered using an in-line 0.45 micron disposable filter. Upon completion of field sampling and monitoring activities, all samples collected shall be submitted for analyses to a laboratory accredited by the Canadian Association for Laboratory Accreditation (CALA) in accordance with the International Standards ISO/IEC 17025 "*General Requirement for the Competence of Testing and Calibration Laboratories*", dated December 15, 1999. All parameters will be tested using MECP approved procedures and the analytical methods prescribed in the "*Protocol for Analytical Methods Used in the Assessment of Properties under Part XV.1 of the Environmental Protection Act*" dated March 9, 2004, amended July 1, 2011;
- All groundwater samples will be analysed during the monitoring events at the pre-determined monitoring well locations for the comprehensive list of parameters listed in Column 1 of Schedule 5 for the spring sampling event and Column 2 of Schedule 5 of the fall monitoring event of the MECP Landfill Standard; and
- Pinchin shall collect and submit one groundwater field duplicate per ten samples recovered for quality assurance and quality control purposes (QA/QC), per sampling round.

4.5 Surface Water Monitoring Requirements

The Site has one historically designated surface water monitoring location located along the southwest toe of the waste mound. The surface water has been identified as an expression of the local water table.



As per the most recent annual monitoring report, the following surface water monitoring recommendations were provided:

- Surface water monitoring shall be completed with analyses for the comprehensive list of parameters listed in Column 3 for the spring monitoring events and Column 4 for the fall monitoring event of Schedule 5 of the MECP Landfill Standard.

4.6 Surface Water Monitoring Location

One surface water monitoring station is located at the Site:

- SW is located along the southwest toe of the waste mound.

4.7 Surface Water Monitoring Parameters

It is proposed that surface water samples shall be collected and analyzed for the following parameters:

- The comprehensive list of parameters listed in Column 3 for the spring monitoring events and Column 4 for the fall monitoring events of Schedule 5 of the MECP Landfill Standard.

4.8 Surface Water Monitoring Procedures

During the monitoring events, the following tasks of the surface water monitoring activities will be conducted at the Site in the spring and fall of 2024, 2025 and 2026:

- Pinchin will review the Site-specific surface water monitoring location and will notify the Client at least one week prior to field activities. Pinchin will subsequently mobilize staff to the Site for field monitoring activities;
- All field activities will be initiated at the down-stream locations working up-stream to avoid sediment disturbance and influencing sample integrity;
- Wherever practical, Pinchin will collect samples and field monitoring at mid-stream rather than nearshore locations. Samples collected from mid-stream reduce the possibilities of contamination (i.e., shore effects - back eddies, seepage from near shore soils, atmospheric components such as pollen concentrating in slow moving water, etc.). Samples will not be taken in back eddies or brackish waters unless required by the monitoring program objectives. If the flow is sufficiently slow that the collector can wade into the stream without risk, then the sample will be collected at a depth that does not pose a threat. If conditions dictate that the sample be taken from the stream bank, any deviations from the standard protocol will be accurately documented;



- During field measurement collection, surface water monitoring parameters shall be collected from each location using a YSI-556 water quality meter real-time in-situ measurement of field parameters including:
 - DO;
 - Conductivity;
 - pH;
 - Temperature;
 - TDS; and
 - ORP
- Water samples shall be collected from the specified surface water monitoring locations mid-stream and mid-depth to minimize sediment in accordance with the MECP Sampling Document. Upon completion of field sampling and monitoring activities, all samples collected shall be submitted for analyses to a laboratory accredited by CALA. All parameters will be tested for using MECP approved procedures and the analytical methods prescribed in the "*Protocol for Analytical Methods Used in the Assessment of Properties under Part XV.1 of the Environmental Protection Act*", dated March 9, 2004, amended July 1, 2011;
- All surface water samples shall be analysed during the monitoring events at the pre-determined surface water monitoring locations for the comprehensive list of parameters listed in Column 3 for the spring monitoring events and Column 4 for the fall monitoring event of Schedule 5 of the MECP Landfill Standard;
- Pinchin will only report parameter analyses results as per the supplied parameter lists although some laboratory packages may include additional testing parameters.

4.9 Quality Assurance and Quality Control

In order to provide confidence in the data obtained, a comprehensive QA/QC component is included in the sampling program. The QA/QC procedures developed for this monitoring program are prepared in accordance with MECP Sampling Documents and in most cases, exceed the minimum requirements. The project laboratory has its own internal QA/QC program, which is not fully described in detail here; however, general laboratory and Pinchin QA/QC procedures are briefly summarized below:

- **Laboratory QA/QC:** Routine QA/QC by the project laboratory will be undertaken and includes the following for every ten samples (a batch): analytical method blank, laboratory duplicate (detailed above), spike blank and matrix blank. Only laboratories accredited by



the CALA in accordance with the "*International Standards ISO/IEC 17025 – General Requirement for the Competence of Testing and Calibration Laboratories*", dated December 15, 1999, will be used. The contaminants will be tested for using MECP approved procedures and the analytical methods prescribed in the "*Protocol for Analytical Methods Used in the Assessment of Properties under Part XV.1 of the Environmental Protection Act*", dated March 9, 2004;

- **Field Equipment:** The calibration and maintenance of field equipment is also an integral component of QA/QC. All equipment will be kept clean and in good working condition, using the techniques described by the manufacturer. Calibrations, prior to the sampling event, will be performed under the same instrumental and chemical conditions as those that will exist at the sampling site. The frequency of calibration depends on the accuracy requirements of the investigation and the stability of the instrument. To ensure a high standard of QA/QC, monitoring personnel have been adequately trained and supervised;
- Each piece of equipment will be calibrated to a primary standard prior to each monitoring event with a daily functional check against a secondary standard. Each water level meter will be inspected prior to each monitoring event with a daily functional check to ensure proper visual and audible function and be visually inspected for tape damage. Rental equipment is expected to come pre-calibrated to a primary standard; however, functional checks to a secondary standard should also occur daily. When equipment is used at more than one sampling location (e.g., water level meter), the equipment is used first at the location which is assumed to have lesser contamination concentrations, progressing to locations with anticipated higher contamination levels. Common equipment is cleaned using Alconox, methanol and disposable paper towels and rinsed with distilled water in the field between each sampling location;
- **Sample Collection:** All sample containers are provided by the laboratory (certified clean) and will be appropriate for the parameters being analyzed. All sample containers will be labelled with their respective sampling locations, date and time and sampler name. Sample collection equipment (bailers and samplers) will be dedicated to one sampling location only. Water samples will be collected using clean disposable nitrile gloves. Field-filtering and preservation is done as soon as possible during sampling. Samples are kept cool by storing and transporting them in a cooler with ice;
- **Blind Duplicate Samples:** During each sampling event, a duplicate sample will be collected at a minimum frequency of 10% (i.e., one duplicate sample for every ten samples) to test for reproducibility of the sampling and analytical procedure and representativeness of the sample quality. Samples are collected in sequence and the



duplicate is labelled with a fictitious sampling location, so the duplicate is not known to the laboratory, but the location where the duplicate sample is collected is recorded to allow comparison of analytical results. Blind duplicate sample containers are filled immediately after the original sample container for each analysis has been filled;

- Shipment: Samples are packed in a cooler complete with ice packs for shipment to the analytical laboratory. The packing is suitable to ensure bottles are not damaged in transit, and the cooler(s) are sealed at the site. All samples are submitted to the laboratory under a chain of custody procedure. References on the chain of custody to specific samples match sample identifications on the sample bottles. Samples are not shipped on a day preceding a weekend or holiday to ensure sample shipment and arrival and resulting storage time prior to laboratory analysis does not exceed allowable limits. Samples are stored in a dedicated sample refrigerator prior to shipment; and
- Relative Percent Differences (RPDs): During data analysis, field and laboratory duplicate samples are compared to original samples using RPDs which is the preferred estimator of variability between two uncertain values. This is a commonly accepted method to evaluate variability between a sample and a duplicate. RPDs are defined as the difference in concentration divided by the average concentration of the sample and duplicate. RPDs are typically only applied when the measured concentrations are at least five times the Method Detection Limit (MDL) which is commonly referred to as the Practical Quantification Limit (PQL). Reported concentrations of less than the PQL are considered to be quantitatively unreliable, and RPDs are not applied when the reported concentrations are below this level.

4.10 Reporting

It is Pinchin's understanding that the reporting requirements will consist of annual monitoring reports completed for the reporting periods 2024, 2025 and 2026.

Pinchin proposes to carry out the reporting requirement in accordance with the following documents:

- Ministry of Environment (MOE), November 2010, "*Monitoring and Reporting for Waste Disposal Sites, Groundwater and Surface Water, Technical Guidance Document*" (MOE Landfill Document);
- MOE, January 2012, "*Landfill Standards: A Guideline on the Regulatory and Approval Requirements for New or Expanding Landfilling Sites*" (MOE Landfill Standards);
- Ontario Regulation (O. Reg.) 232/98, "*Landfilling Sites*", under the Environmental Protection Act; and



- MOE, December 1996, "Guidance on Sampling and Analytical Methods for Use at Contaminated Sites in Ontario" (MOE Sampling Document).

The annual monitoring reports shall be prepared, signed and stamped by a Qualified Person (QP) who shall take professional responsibility for its content and the accuracy of the information contained within.

NOTE: To fulfill the reporting requirements of the (i.e., historical comparison of data, trend analysis, etc.), Pinchin will require historical Annual Monitoring Reports for review, as well as any other pertinent information for the Site required to develop the report (i.e., surveys, monitoring well elevations, historical borehole logs, operational data, etc.).

4.11 Limitations

It should be noted that the estimated cost to complete the monitoring program is based on Pinchin's current knowledge of Site conditions. Should conditions vary during the course of the investigation, such as additional work time from unforeseen ground conditions, Site constraints (wrong keys for locked gate and well access) and additional sampling not included in this proposal. Pinchin reserves the right to modify the work program; however, no budgetary changes will be made without notification and consent from the Client. Pinchin will utilize our Standard Rates and Disbursement Schedule for such additional costs. The estimated cost presented is for the proposed scope of work as outlined herein and does not include clearing/brush cutting access roads and/or bedrock coring and permitting.

5.0 PROJECT ESTIMATED COST

The estimated costs to implement the recommended work program detailed above are presented below:

DELIVERABLE	LUMP SUM COST (HST Extra)	ESTIMATED SCHEDULE
Spring 2024 Field Monitoring Program (includes laboratory fees, project management, travel and disbursements)	\$4,750	Spring 2024
Fall 2024 Field Monitoring Program (includes laboratory fees, project management, travel and disbursements)	\$3,875	Fall 2024
2024 Annual Monitoring Report	\$3,300	Winter 2025
Spring 2025 Field Monitoring Program (includes laboratory fees, project management, travel and disbursements)	\$4,750	Spring 2025
Fall 2025 Field Monitoring Program (includes laboratory fees, project management, travel and disbursements)	\$3,875	Fall 2025



DELIVERABLE	LUMP SUM COST (HST Extra)	ESTIMATED SCHEDULE
2025 Annual Monitoring Report	\$3,300	Winter 2026
Spring 2026 Field Monitoring Program (includes laboratory fees, project management, travel and disbursements)	\$4,750	Spring 2026
Fall 2026 Field Monitoring Program (includes laboratory fees, project management, travel and disbursements)	\$3,875	Fall 2026
2026 Annual Monitoring Report	\$3,300	Winter 2027

In addition, it should be noted that the estimated cost is based on Pinchin's current knowledge of Site conditions. Should conditions vary during the course of the investigation, such as additional work time from unforeseen constraints, Pinchin reserves the right to modify the work program; however, no budgetary changes will be made without notification and consent from the Client. Pinchin will utilize our Standard Rates and Disbursement Schedule for such additional costs. The estimated cost presented is for the proposed scope of work as outlined herein and does not include Client meetings, obtaining municipal or other required permits, preparation of proposals/cost estimates for follow-up work or remediation activities, or additional work beyond the scope of work.

Pinchin will provide Client with an invoice for all work performed to date, including any necessary reasonable de-mobilization costs, and Client agrees to pay such invoice according to the payment terms of the contract or sooner as mutually agreed.

Payment Methods Accepted by Pinchin

Pay by Cheque	Pay by EFT or Wire Payments	Pay by Interac E-Transfer
Remit payment to: Pinchin Ltd. 2360 Meadowpine Blvd, Unit 2, Mississauga, ON L5N 6S2	Remitters in Canada: Pinchin Ltd. Canadian Imperial Bank of Commerce, Meadowvale Banking Centre 6975 Meadowvale Town Centre Circle, Unit N1, Mississauga, ON L5N 2W7 Account # 6627919 Institution # 010 Transit # 08222 SWIFT/BIC: CIBCCATT Deposit confirmations and/or remittance advice to be sent to accountsreceivable@pinchin.com	Contact Pinchin's Accounts Receivable Coordinator (info below). The Accounts Receivable Coordinator will send a Request Money link in order to execute this transaction.



Payment Methods Accepted by Pinchin

Pay by Cheque	Pay by EFT or Wire Payments	Pay by Interac E-Transfer
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All payment methods must include reference to the **Pinchin Invoice Number** or the **Pinchin File Number**.
 For assistance, contact an Accounts Receivable Coordinator accountsreceivable@pinchin.com or 905.363.0678 and option 5.

The proposed work program is offered subject to the Terms and Conditions given in the "Authorization to Proceed" contract form (attached as Appendix I).

6.0 CLOSING

We trust that the information provided herein is sufficient for the Client to evaluate Pinchin's proposal. To authorize Pinchin to initiate the work outlined herein, please sign and date the attached Authorization to Proceed (Appendix I) and e-mail an electronic (pdf) copy of the executed Authorization to Proceed to Cody Wheten at cwheten@pinchin.com If you have any questions, or require additional information, please do not hesitate to contact the undersigned.

We look forward to working with you on this assignment.

Sincerely,

Pinchin Ltd.

Prepared by:

Stuart Chisholm
 Project Technologist
 807.631.6105
schisholm@pinchin.com

Reviewed by:

Tim McBride, B.Sc., P.Geo., QP_{ESA}
 Practice Specialist – Hydrogeology
 Director, Landfill and Municipal Services
 Director, Northern Ontario
 705.521.0560
tmcbride@pinchin.com

Encl.: Appendix I – Authorization to Proceed, Limitation of Liability and Terms of Engagement

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Template: Phase II ESA Stage II PSI Proposal Template, EDR, January 25, 2024

APPENDIX I

Authorization to Proceed, Limitation of Liability and Terms of Engagement



Authorization to Proceed, Limitation of Liability & Terms of Engagement

Date: March 8, 2024	Pinchin Project Name: 2024 Annual Monitoring and Reporting	
Client: Jocelyn Township	Pinchin Project Number: 204232.011	Project Value: \$35,775.00 (plus applicable taxes)
Site Address: Jocelyn Township Landfill, Jocelyn Township, Ontario	Pinchin Project Manager: Cody Wheten	
	Pinchin Project Manager e-mail: cwheten@pinchin.com	

This confirms Jocelyn Township (Client) authorizes Pinchin Ltd. (Pinchin) to proceed with the performance of services as outlined in our proposal dated March 8, 2024, for a value of \$35,575.00 (plus applicable taxes). The proposal (if any) and the terms of this Authorization to Proceed, Limitation of Liability and Terms of Engagement constitute the entire agreement between Pinchin and Client.

MECP FOI review fees, TSSA archival research fees greater than \$100.00 and Opta fees greater than \$250.00 are extra.

Terms and Conditions

- Client is to identify all known actual and potential hazardous conditions that exist within the building, on the property or in the area of work including but not limited to the presence of confined spaces, work at heights, areas causing heat stress, traffic, pinch points and actual or potential environmental contamination. Client is to identify any specific training required for access and entry to the building, property and area of work and to provide any necessary site-specific training at its own cost to Pinchin staff, its contractors and subcontractors. Client must provide safe access to the site and compliance with all applicable safety codes and standards for matters under the control of Client which could affect the safety of Pinchin staff, its contractors and subcontractors on site.
- Pinchin makes no representations or warranties whatsoever, either expressed or implied, as to its findings, recommendations, plans, specifications or professional advice and including concerning the legal significance of its findings, or as to other legal matters touched on in the report, including but not limited to ownership of any property or the application of any law to the facts set forth herein. With respect to regulatory compliance issues, regulatory statutes are subject to interpretations and these interpretations may change over time and Pinchin undertakes no, and expressly disclaims, any obligation to advise Client of such change.
- In the event of any claim of any nature whatsoever by Client against Pinchin, its staff, officers, directors, shareholders, agents, contractors and subcontractors (collectively "Pinchin"), including but not limited to claims based on negligence and/or breach of contract, the total aggregate liability of Pinchin shall be limited to the lesser of: (i) any actual damages incurred by the client. (ii) all fees actually paid by Client to Pinchin in connection with the specific project in respect of which the claim is being made.**
- Pinchin will not be responsible for any consequential, incidental or indirect damages, including but not limited to financial losses, credit and property transactions, financing costs, property values, loss of profit or revenue, permitting/licensing issues, follow-up actions and costs. Pinchin shall not be liable for the failure of any manufactured product or system of components which are supplied by Pinchin to perform in accordance with the manufacturer's specifications or other product literature on which Pinchin reasonably relied. Pinchin will only be liable for direct damages resulting from negligence and/or breach of contract of Pinchin. Pinchin will not be liable for any losses or damage if Client has failed, within a period of two (2) years following the date upon which the claim is discovered, to commence legal proceedings against Pinchin to recover such losses or damage ("Claim Period") unless the laws of the jurisdiction which governs the limitation period which is applicable to such claim provides that the applicable limitation period is greater than the Claim Period and cannot be abridged by this Agreement, in which case the Claim Period shall be deemed to be extended by the shortest additional period which results in this provision being legally enforceable.**
- If Client brings any form of claim against any third party relating to the work and if the third party claims against Pinchin for contribution and indemnity, Client shall not seek to recover and waives any right to recover from the third party any portion of any losses or damage which may be attributed to the fault or negligence of Pinchin.
- Pinchin's proposal was prepared for the consideration of Client only. Its contents may not be used by or disclosed to any party without prior written consent from Pinchin.
- Pinchin's proposal shall be open for acceptance for a period of thirty (30) days from date of issue. The acceptance period may be extended by mutual agreement of the Client and Pinchin in writing. Pinchin reserves the right to revise the proposal beyond the stated acceptance period.



8. Any work performed by Pinchin will be conducted in accordance with generally accepted engineering or scientific practices current in this geographical area at the time the work is performed.
9. Client acknowledges that risks arise from subsurface and hidden conditions that even comprehensive testing and analysis may fail to detect and that actual conditions may differ from those inferred from inspection, testing and analysis. Pinchin can only comment on the conditions observed on the date(s) the assessment is performed.
10. The work will be limited to those locations and/or areas and/or materials of concern identified by Client or scope of work as outlined in our proposal. Other areas of concern may exist but will not be investigated within the scope of this assignment.
11. Any budget and work estimates provided are preliminary and subject to verification and change unless otherwise agreed.
12. Information provided by Pinchin is intended for Client use only. Pinchin will not provide copies of reports, results or information to any party other than Client, unless Client, in writing, requests information to be provided to a third party or unless disclosure by Pinchin is required by law. Unless consented to by Pinchin, which consent may be unreasonably and/or arbitrarily withheld, any use by a third party, of reports or documents authored by Pinchin, or any reliance by a third party on or decisions made by a third party based on the findings described in said documents, is the sole responsibility of such third parties. Pinchin accepts no responsibility for damages, suffered by any third party as a result of decisions made or actions conducted by any party.
13. As used in this Agreement, "Work Product", means without limitation all reports, plans, data, writings, notes, drawings, art work, templates, documents, products, ideas, formulas, inventions, research, programs, derivative works, processes, procedures, techniques, scientific methods, designs, technologies, forms, formulas, discoveries, know-how, improvements and any and all products of any type, including all rights and claims, prepared in part or in full by Pinchin.
14. Pinchin shall exclusively own the copyright and all other intellectual property rights in all "Work Product" including rights to claim Scientific Research and Development Tax Claims. The services and documents provided by Pinchin under the terms of this agreement are "Work Made for Hire" and are the sole and exclusive property of Pinchin; they are provided to Client for one time use only. To the extent that any other Intellectual Property Rights of, or under the control of, Pinchin are embodied or otherwise required to exploit the "Work Product", Pinchin grants Client a revocable worldwide, exclusive, one-time license under all such Intellectual Property Rights as required, in accordance with the terms of this agreement.
15. Notwithstanding any other provision, Pinchin reserves the exclusive right to pool data provided by, or produced for, Client at its sole discretion and to use that data to aid in the completion of any and all future projects. Pinchin will utilize de-identification processes which may include, but are not limited to, pseudonymizing or anonymizing the data to preserve client confidentiality. Pinchin will ensure that all identifiable and pooled data is protected and stored securely through the use of appropriate processes and technologies, which may include, but are not limited to, data encryption and the use of the principle of least privilege.
16. Client agrees to indemnify, defend, and hold harmless Pinchin, its affiliates, and their officers, directors, employees, agents, and subcontractors against all claims, demands, suits, liabilities, costs, expenses (including reasonably incurred legal fees), damages and losses suffered or incurred by Pinchin arising out of any actual or alleged infringement of intellectual property rights arising out of Client's use of "Work Product" or any other items provided by Pinchin to Client.
17. Invoices will be issued monthly or upon project completion unless otherwise agreed. Applicable taxes (GST, HST, QST) are additional. Amounts not received within thirty 30 days of invoice date will bear interest thereafter at a rate of 1.5% per month (18% per annum) until paid.

Acceptance Authorizes:

1. The release, to Pinchin, of information requested in connection with this work. Pinchin undertakes to maintain the confidentiality of all such information ("Information").
2. The release by Pinchin of Information to others necessary to perform the work.
3. Entry and access to all areas of the property and buildings on the property, by Pinchin staff or representatives, as required, to perform the proposed services. Client shall identify limitations, conditions or terms regarding entry and access ("Access Restrictions").

It is understood that Client will be liable for all additional costs incurred by Pinchin in the performance of the proposed work caused by changes to the terms, delays, postponements or cancellations or other unseen or unknown conditions that are beyond the control of Pinchin including, without limitation, delays caused by failure to provide Information on a timely basis or Access Restrictions not revealed to Pinchin prior to the date hereof.



By signing below Client provides authorization to proceed and accepts the terms and conditions outlined above and in the referenced proposal (if applicable). In the event Pinchin provides services requested by Client, in addition to those identified above or in the proposal (where applicable), Client agrees to compensate Pinchin either on a time and material basis using the Pinchin standard rates (in effect at the time the service is provided), or as per a written amendment to the terms and conditions originally agreed upon.

Authorized Representative Acceptance of Contract:

Signature:	
Name, Title:	
Company Name:	
Date:	

Address Pinchin's Invoice to:

PO Number:	
Company Name and Mailing Address:	
Contact Name (responsible for approving the invoice for payment):	
Contact Phone Number:	
Contact Email Address:	
Email Invoice to (if different than contact above e.g. ap@pinchin.com):	

Billing: 2360 Meadowpine Blvd. Unit 2, Mississauga, ON L5N 6S2, | PH: 1.855.746.2446

Pinchin Project Manager: Cody Wheten	Pinchin Project Number: 204232.011	Project Value: \$35,775.00 (plus applicable taxes)
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\\PIN-SSM-FS01\job\204000s\0204232.000 JOCELYNTWP, JocelynTownshipLandfill, Monit\0204232.011 JocelynTWSP, JocelynTwp\WDS, EDR, 2024AMR\Contract Admin\Proposals\ATP - EDR Only.docx

Template: Master Authorization to Proceed, EDR ONLY, HO, July 12, 2022



Payment Methods Accepted by Pinchin

Pay by Cheque	Pay by EFT or Wire Payments	Pay by Interac E-Transfer
Remit payment to: Pinchin Ltd. 2360 Meadowpine Blvd, Unit 2, Mississauga, ON, L5N 6S2	Remitters in Canada: Pinchin Ltd. Canadian Imperial Bank of Commerce, Meadowvale Banking Centre 6975 Meadowvale Town Centre Circle, Unit N1, Mississauga, ON, L5N 2W7 Account # 6627919 Institution # 010 Transit # 08222 SWIFT/BIC: CIBCCATT Deposit confirmations and/or remittance advice to be sent to accountsreceivable@pinchin.com	Contact Pinchin's Accounts Receivable Coordinator (info below). The Accounts Receivable Coordinator will send a Request Money link in order to execute this transaction.

All payment methods must include reference to the **Pinchin Invoice Number** or the **Pinchin File Number**.

For assistance, contact an Accounts Receivable Coordinator accountsreceivable@pinchin.com or
905.363.0678 and option 5.

The Corporation of the Township of Jocelyn

NEW BUSINESS
Item #4

BY-LAW NO. 2024-xxxx

Being a By-law to establish an Environmental Services Committee for the Township of Jocelyn

Whereas section 10(2) 5. of the Municipal Act, 2001 permits municipalities to pass by-laws for; economic, social and environmental well-being of the municipality,;

And Whereas the Council of the Corporation of the Township of Jocelyn has determined that it is desirable and in the public interest to establish a committee to advise Council on environmental matters;

Now Therefore the Council of the Corporation of the Township of Jocelyn hereby enacts as follows:

1. An advisory committee to be called the Jocelyn Township Environmental Services Committee is hereby established to provide advice to staff and Council on environmental matters, including operation and maintenance of the municipal landfill and share shed.

2. The Jocelyn Township Environmental Services Committee (the Committee) shall be an advisory committee of Council, and shall be composed of up to five (5) members appointed by Council as follows:

2.1 One member of Council, who shall be appointed as soon as possible following the commencement of the term of Council and for the term of Council

2.2 Up to four residents/ratepayers of the Township of Jocelyn, who shall be appointed annually.

2.3 Members shall continue in their role until their successor is appointed.

2.4 When choosing residents/ratepayers for appointment to the Committee, experience in, or knowledge of environmental matters, ecology, biology and natural resources shall be considered.

3.1 Committee members shall serve without remuneration.

4.1 The Committee shall consider environmental matters and initiatives as from time to time identified by staff and/or Council of the Corporation of the Township of Jocelyn, and shall:

4.2 Assist in formulating and recommending environmental policies, plans and practices, by:

a) providing feedback to municipal Council on environmental issues;

b) promoting environmental awareness and education on environmental issues; and

c) spearheading and supporting programs/campaigns to reduce waste and protect the environment.

4.3 Encourage and support municipal initiatives and activities in environmental matters.

5.1 At its first meeting in each calendar year, the Committee shall appoint from its membership a Chair and a Vice-Chair, and a Secretary who shall be responsible to record the official minutes of Committee meetings. The Chair, Vice-Chair and Secretary shall hold their positions for one-year. Terms shall be renewable.

5.2 The Chair shall preside over each meeting, ensuring the rules of procedure are followed as the Township's Procedure By-law. The Chair, where required, shall serve as the committee's representative and signing officer. The Chair shall assist staff in identifying items for the meeting agenda and liaise with staff as required. The Vice-Chair, in the absence of the Chair, shall have all the same rights and privileges as the Chair.

6.1 The Committee may, from time to time, temporarily establish sub-committees, of not fewer than three people appointed at the Committee's discretion, with such terms of reference as the Committee considers desirable. At least one member of each sub-committee shall be a member of the Environmental Services Committee.

7.1 Committee meetings shall be held monthly when warranted or on an as needed basis, at a date and time agreed upon by the Committee.

7.2 Meetings shall be held as per the open meeting provisions of the Municipal Act, 2001.

7.3 The Township of Jocelyn's Procedure By-law shall govern the meeting proceedings of the Committee.

7.4 Meeting agendas shall be published and circulated to Committee members through the Clerk's Office

8.1 Township staff/officers will support the committee, provide the Committee with procedural advice, and may attend meetings of the Committee, if required.

8.2 Where required, staff will bring forward to Council, matters from the Committee, through a staff report to Council.

8.3 Staff may arrange for presentations from community groups and agencies and bring reports to the Committee seeking advice before taking a matter to Council.

8.4 Staff may circulate items to the Committee for advice and comment at the same time comments are being sought from other internal/external organizations and bodies.

PASSED in Open Council this day of , 2024

Reeve

Clerk

Township	Resolution Details
Kitchener	Ontario Heritage Act
Town of Cobourg	Council Resolution regarding a Request to the Province to Amend the Blue Box Regulation
Goderich	Resolution regarding Legislative amendments to improve the Municipal Code of Conduct.
Goderich	Resolution regarding the OW and ODSP Rates.
Goderich	Resolution regarding the phase-out of free well water testing in the 2023 Auditor General's Report.
Horton	Social and Economic Prosperity Review
Richmond Hill	Extension of the Deadline for Listed Non-Designated Heritage Properties
County of Prince Edward	Blue Box for 'ineligible' sources
Sault Ste Marie	resolution - intimate partner violence and coercive control.
Loyalist	Affordability of Water and Wastewater Rates
Plympton-Wyoming	Resolution - Request to Increase Tile Drain Loan Amount
Laird	Land Purchasing Policy
Plympton-Wyoming	motion regarding securing access to natural gas for our community and Ontario
Plympton-Wyoming	motion supporting the resolution from the Municipality of St. Charles regarding municipalities retaining surplus from tax sales
Plympton-Wyoming	motion supporting the resolution from Terrace Bay regarding Energy Transition
Clearview	Bill C-63 Endorsement
Peterborough	requesting a Bill to amend the Ombudsman Act
St. Charles	Res. 2024-071 - Support - Household Food Insecurity
St. Charles	Res. 2024-072 - Economic Prosperity and Quality of Life
St. Charles	Res. 2024-073 - Support - Provincial and National Fire Fighting Strategy
St. Charles	Res. 2024-074 - Support - Catch and Release Justice
St. Charles	Res. 2024-070 - Support - Expanding the Life of Fire Apparatus
St. Charles	Res. 2024-075 - Support - Conservation Officer Reclassification
St. Charles	Res. 2024-076 - Support - Carbon Tax
Huron Shores	resolution #24-12-02, passed by the Municipality of Huron Shores Council, Wednesday, April 10, 2024, urging the government to promptly resume assessment cycle.
West Perth	resolution from the Municipality of West Perth regarding Ministry of Natural Resources and Forestry's proposal Regulation detailing new Minister's Permit and Review powers under the Conservation Authorities Act.
Lanark Highlands	Resolution from the Township of Lanark Highlands Council regarding the Return to combined ROMA and OGRA Conferences.
Hastings County	Motion Re: Sustainable Infrastructure Funding for Small Rural Municipalities

Port Colborne	Support Township of Clearview Re Cemetery Transfer/Abandonment Administration & Management Support
Wawa	resolution of support from the Municipality of Wawa regarding funding the 2024 Municipal Equipment Operator Course in support to the Township of Greater Madawaska.
Elliot Lake	Request for Support Re: Closure of 6 Public Health Labs
Bracebridge	Resolution: Provincial Support for Cemetery Operations
Bracebridge	Resolution: Declaring Genera-Based Violence and Intimate Partner Violence an Epidemic
Wawa	Resolution Support 'Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer'
St. Catharines	Provincial Regulations Needed to Restrict Keeping of Non-native ("exotic") Wild Animals
Grimsbly	Review of the OW and ODSF Financial Assistance Rates
Archipelago	Public Health Ontario proposes phasing out free water testing for private wells
Loyalist	Housing Funding
Loyalist	Accessible Ontario by 2025
Loyalist	Resolution regarding Public Health Laboratories
Alnwick/Halifax	Use of Long Term Care Funding to Support Community Care Services
Stratford	Proposed Amendment to Subsection 27(16) of the OHA
Trent Hills	Motion on Funding Social Services in Ontario
Stratford	endorsement of the Township of Amaranth resolution regarding operational budget funding.
Smiths Falls	Basic Income Guarantee
Stratford	Intimate Partner Violence - Coercive Control
Stratford	Support of OEB to End Subsidization of Fossil Gas
Stratford	Urgent Need for Increased Funding to Libraries and Museums in Ontario
Alnwick/Halifax	Municipal Freedom of Information and Protection of Privacy Act
Welland	Urgent Need for Increased Funding to Libraries and Museums in Ontario
Brudenell, Lyndoch, Raglan	Letter of Support - Operational Budget Funding
Arran-Elderslie	Letter from the Multi-Municipal Energy Working Group Re: Unwilling Host Declaration
Alnwick/Halifax	Support Resolution - Expand Life Span of Fire Apparatus
Brudenell, Lyndoch, Raglan	Letter of Support Re: Request to the Province of Ontario for New Provincial Municipal Fiscal Framework
Brudenell, Lyndoch, Raglan	Letter of Support Re: Mental Health Services of Renfrew County (MHSRC) Hoarding Program
Stirling Rawson	Resolution Support - Sustainable Infrastructure Funding for Small Rural Municipalities
Alnwick/Halifax	Support Resolution - Request Province to Undertake with AMO a Comprehensive Review of Municipal Finances Across Ontario
Alnwick/Halifax	Support Resolution - Provincial National Fire Fighting Strategy

Town or Orangeville	Ontario Heritage Act
Manitouwadge	Endorsement RE: Town of Goderich Resolution - Review of the OW and ODSP Financial Assistance Rates
Brudenell, Lyndoch, Raglan	Amenity Sharing Memorandum of Understanding (MOU) with School Boards for Evening/Weekend Gymnasium Use
North Glengarry	Resolution - Request to the Province to Amend Blue Box Regulations for "Ineligible Sources"
Alnwick/Halfrmand	Motion to Call on Province for Funding of Housing, Shelters and other Social Services
South Bruce Peninsula	Request to Amend Blue Box Regulations
South Bruce Peninsula	Cemetery Transfer/Abandonment Administration and Management Support
Puslinch	letter of support regarding Phase Out of Free Well Water Testing
Puslinch	Resolution No. 2024-124 regarding Operational Budget Funding
Puslinch	Resolution 2024-123 regarding Request an Amendment of Subsection 27(16) of the Ontario Heritage Act
County of Prince Edward	Help End the National Housing Affordability Crisis

June is Seniors Month

Working for Seniors

Information for Seniors in Ontario

The Ministry for Seniors and Accessibility works with community organizations to offer supports and services to help seniors stay active, well, safe and socially connected through a range of programs and services. This year, the theme for Seniors Month is Working for Seniors.

Seniors Community Grants

This program funds local not-for-profit community groups and organizations to deliver projects, supports and resources for seniors that provide opportunities for greater social inclusion, volunteerism and community engagement.

Find information about the program online.

Seniors Active Living Fairs

Seniors can find information about government programs and services, as well as information about healthy aging and active lifestyles to keep them active and engaged.

Learn more about seniors fairs in your community.

Seniors Active Living Centre programs

Seniors Active Living Centre programs help local seniors stay active, become more involved in their community, and meet new friends in person or online. These programs include:

- unique social activities
- learning and educational opportunities
- recreational programming
- the Seniors Centre Without Walls virtual program
- online video sessions.

There are 316 programs across the province serving seniors annually.

To find a Seniors Active Living Centre program, please:

- visit the Seniors Active Living Centre locator map
- contact your municipality
- call 2-1-1.

June is Seniors Month

Working for Seniors

Age-friendly communities

Age-Friendly Communities are inclusive, accessible environments with programs and services that help seniors stay connected. These communities can include improved transit and housing, as well as opportunities for civic and social participation.

Learn more at ontario.ca/agefriendly.

Health811

Health811 is a free, secure and confidential service Ontarians can call or access online 24 hours a day, 7 days a week to receive health advice from qualified health professionals, such as a registered nurse, locate local health services and find trusted health information.

This service is available in both English and French, with translation support offered in other languages.

- Call: 811
- Toll-free TTY: 1-866-797-0007
- Chat live online
- Visit ontario.ca/Health811

Seniors Safety Line

Seniors Safety Line is a 24/7, confidential and free resource. It provides counselling, information, safety planning and referrals in 240 languages for seniors in Ontario who are experiencing, or are at risk of, any type of abuse or neglect.

Call Toll-free: 1-866-299-1011 or
TTY: 1-866-299-0088.

More information

Learn more about:

- Seniors Month at ontario.ca/SeniorsMonth.
- ministry programs and services at ontario.ca/seniors.
- resources for seniors with the updated [Guide to Programs and Services for Seniors in Ontario](#).
- other programs and services available in your area at: 211ontario.ca.
- Seniors' INFOline
Call: 416-326-7076
Toll-free: 1-888-910-1999
TTY: 1-800-387-5559

Follow us on social  [@SeniorsON](#)  [@SeniorsOntario](#)  [@Seniors and Accessibility](#)

Treasury Board Secretariat

Emergency Management Ontario

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1200

Secrétariat du Conseil du Trésor

de la gestion des situations d'urgence Ontario

25, rue Morton Shulman
Toronto ON M7A 1Y6
Tél.: 647-329-1200



DATE : April 9, 2024

MEMORANDUM TO: Community Emergency Management Coordinators (CEMCs)

FROM: Bernie Derible
Deputy Minister and Commissioner of Emergency
Management
Treasury Board Secretariat

SUBJECT: **Ontario's Provincial Emergency Management Strategy
and Action Plan: 2023 Annual Report**

I am pleased to share with you Ontario's Provincial Emergency Management Strategy and Action Plan: 2023 Annual Report.

The Provincial Emergency Management Strategy and Action Plan, which was released last year, is the province's roadmap for a whole-of-Ontario approach to emergency management to keep the people of Ontario safe, practiced and prepared.

The annual report shows the progress made in the last year to keep communities ready and prepared as well as continued actions moving forward. Key actions highlighted in the annual report include:

- Strengthened collaboration through coordinated responses to emergencies across the province, including during challenging flood and wildland fire seasons.
- Enhanced public education and support for emergency management partners, including the delivery of 336 emergency management courses for 13,847 participants and launch of the "Exercise in a Box" program.
- Launched the Community Emergency Preparedness Grant to help communities and organizations across Ontario purchase critical supplies, equipment and deliver training and services towards local emergency preparation and response as part of \$110 million over the next three years announced in the 2023 Ontario Budget.

Best practice initiatives led by emergency management partners across Ontario are also profiled in the annual report which exemplify collective work towards safer and more prepared communities across the province.

This progress is made possible because of the collaboration, coordination, and commitment of municipal partners across Ontario. Thank you for your valued partnership through engagements and discussions to move emergency management goals forward.

If you have any questions regarding the annual report, please contact your local Field Officer. A copy of this memorandum has also been shared with your municipality's Chief Administrative Officer.

I appreciate your continued support and partnership as we work together towards a safe, practiced and prepared Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bernie Derible', with a stylized, cursive script.

Bernie Derible
Deputy Minister and Commissioner of Emergency Management
Treasury Board Secretariat

Cc:

Eric Everett, Assistant Deputy Minister, Emergency Management Strategy, Monitoring and Intelligence Division, Emergency Management Ontario, Treasury Board Secretariat

Heather Levecque, Assistant Deputy Minister, Emergency Management Operations Division, Emergency Management Ontario, Treasury Board Secretariat

Lisa Priest, Assistant Deputy Minister, Emergency Management Preparedness, Programs and Planning Division, Emergency Management Ontario, Treasury Board Secretariat

Michelle Astill, Director, Emergency Management Policy and Governance Branch, Emergency Management Strategy, Monitoring and Intelligence Division, Emergency Management Ontario, Treasury Board Secretariat

Treasury Board Secretariat Secrétariat du Conseil du Trésor

Office of the President

Bureau de la présidente

Whitney Block, Room 4320
99 Wellesley Street West
Toronto ON M7A 1W3
Tel.: 416 327-2333

Édifrice Whitney, bureau 4320
99, rue Wellesley Ouest
Toronto ON M7A 1W3
Tél. : 416 327-2333



Dear Head of Council:

Today I am proud to release Ontario's first annual report on the *Provincial Emergency Management Strategy and Action Plan*, reporting on progress made to move emergency management forward in collaboration with our partners.

The report highlights key actions the province is taking in collaboration with partners to ensure that communities across Ontario are as safe and prepared as possible before, during and after emergencies. It also sets out future priorities that will guide our work moving forward to keep Ontarians safe.

We have made substantial investments, created new grant programs and expanded training opportunities to ensure that emergency management partners across Ontario have the resources and tools necessary to prepare for, and respond to, emergencies such as floods, wildland fires and cyber attacks.

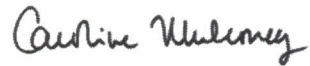
The province collaborated with municipal and Indigenous partners to highlight the progress we have made since releasing our plan in 2023. Those accomplishments include:

- Launching the Community Emergency Preparedness Grant to help communities and organizations purchase critical emergency equipment and supplies.
- Leading and participating in 85 emergency exercises and drills with government and non-governmental partners to strengthen emergency practice and preparedness.
- Launching the Provincial Exercise Program, a multi-year plan to exercise, test and strengthen multi-sector emergency plans and whole-of-government emergency response.
- Providing municipalities and provincial partners with resources to help them plan, set up and coordinate emergency exercises on their own.

The report demonstrates Ontario's leadership as the first jurisdiction in Canada to require annual and public reporting on progress made towards emergency management goals.

We are grateful for your valued partnership and look forward to continuing to work together to move emergency management forward.

Sincerely,

A handwritten signature in black ink that reads "Caroline Mulroney". The signature is written in a cursive, flowing style.

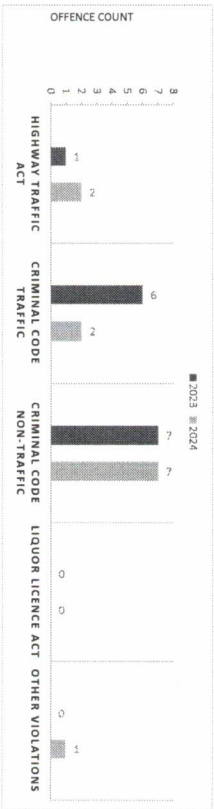
The Honourable Caroline Mulroney
President of the Treasury Board
Minister responsible for Emergency Management

c: Bernie Derible, Deputy Minister and Commissioner of Emergency Management,
Treasury Board Secretariat

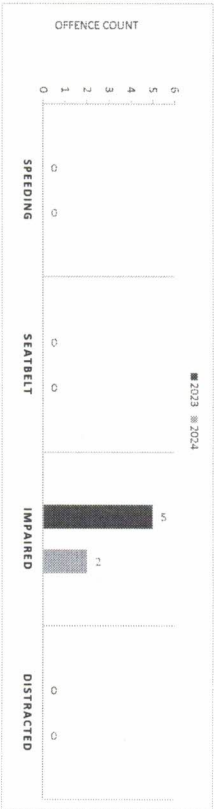
Starting Year	2024
Starting Month	February
Ending Month	February

Police Services Board Report for Jocelyn
Integrated Court Offence Network
February - 2024

Offence Count	February - 2024		Year to Date - February	
	2023	2024	2023	2024
Highway Traffic Act	1	2	2	2
Criminal Code Traffic	6	2	8	6
Criminal Code Non-Traffic	7	7	16	35
Liquor Licence Act	0	0	0	0
Other Violations	0	1	0	1
All violations	14	12	26	44



Offence Count	February - 2024		Year to Date - February	
	2023	2024	2023	2024
Speeding	0	0	1	0
Seatbelt	0	0	0	0
Impaired	5	2	7	6
Distracted	0	0	0	0
All violations	5	2	8	6



Integrated Court Offence Network data is updated on a monthly basis. Data could be as much as a month and a half behind.
Data Utilized
Ministry of Attorney General, Integrated Court Offence Network
Integrated Court Offence Network Business Intelligence Cube

Detachment:	4810
Data Source Date:	25-Apr-24
Report Generated On:	25-Apr-24
Report Generated By	



Toronto Office
720 Bathurst Street, Toronto, ON M5S 2R4
Tel: 416.222.6930 | 1.877.346.HOPE(4673)
Fax: 416.222.6930

CORRESPONDENCE: INFORMATION ITEMS
Item #5

April 8, 2024

Dear The Board of Directors for the Federation of Northern Ontario Municipalities,

As you know, Hope Air has been tirelessly dedicated to providing access to healthcare by facilitating free travel arrangements for patients living in your community. We ensure that individuals can reach life-saving medical treatment far from home, regardless of distance or financial means.

We want to thank you for your support last year in our advocacy to the Ontario government, for funding to Hope to enable our charity to meet the ongoing and growing demand for our programs. In 2023, Hope Air supported over 3,300 travel arrangements for patients across Northern Ontario. We remain in discussions with the Ministry of Health on a potential funding partnership

On **June 7th**, Hope Air is working with municipalities across Northern Ontario to declare this day, "**Hope Air Day**" in Ontario. We are choosing this day to shine the spotlight on the unique medical travel needs of thousands of residents each year. In turn, we must continue to bring awareness to the issue of equitable access to health care for all.

I am writing to request your consideration that your Municipality adopt the attached proclamation declaring June 7th, Hope Air Day. We would be grateful for this support, in joining cities and towns across the North to recognize the impact of Hope Air.

I have attached a draft of the proclamation for your review.

Please let know if you have any questions with regard to this proclamation,

Warm Regards,

Mark Rubinstein

Mark Rubinstein
CEO
Hope Air

cc. Kristina De Marzio

Manager, Community Engagement

Municipal Proclamation

Hope Air Day

June 7, 2024

Whereas, access to healthcare is a fundamental right for all citizens, regardless of their geographic location;

Whereas, Hope Air, a charitable organization, has been tirelessly dedicated to providing access to healthcare by facilitating free flights and other services for patients living in rural and under-served communities in Ontario, ensuring they can receive vital medical treatment regardless of distance or financial means;

Whereas, Hope Air has been instrumental in bridging the gap between smaller communities and hospitals far from home, reducing the barriers that often prevent individuals from reaching medical care;

Whereas, the impact of Hope Air extends beyond the individual patients served, positively affecting families, communities, and the healthcare system as a whole by promoting wellness and reducing the burden of untreated medical conditions;

Whereas, the compassion, dedication, and commitment demonstrated by Hope Air and its volunteers embody the spirit of community and the belief in the inherent value of every individual's well-being;

Now, therefore, be it proclaimed by the [Name of Municipality] that June 7th, 2024, shall be known as "Hope Air Day" in recognition of the invaluable contributions made by Hope Air to the health and well-being of individuals in Ontario's remote and rural communities.

We urge all citizens to join us in celebrating Hope Air Day and to reflect on the significance of ensuring equitable access to healthcare for all members of our society. Let us reaffirm our commitment to supporting initiatives that promote health equity and extend our gratitude to Hope Air for their unwavering dedication to serving those in need.

Signed,

[Mayor's Signature]

[Mayor's Name]

Mayor of [Name of Municipality]

[Seal of the Municipality]

East Algoma Road Superintendents Association

Meeting Minutes

Wednesday, February 14, 2024

Opening

The regular meeting of the East Algoma Road Superintendents Association was held at Laird Township. Meeting opened at 10:06 a.m. by Al May & Lyn Garside. Attendees: Harry Hadikin, Julie Edwards, Dan See, Lyn Garside, Mike Pigeon, Cody Jarell, Elijah Leterman, Tom Phillips, Terry Phillips, Dave Pollari, Kevin R, Jamie Chillman, Jonathan Brunett, Desiree (Service Rentals)

Amalgamated tender submittal, Sand Tender discussion, Budget

New Business

1. Harry discussed EARSA budget and final balance for 2023
2. New EARSA policy being put in place for Bullying and Harassment
3. EARSA Constitution discussed for April submission
4. Harry discussed Manitoulin Island Surface Treatment tender and procedures
5. Discussion around Surface Treatment tender; leave float or sweep float?
6. NEW Surface Treatment tender revisions for 2024. Vote was Majority
7. Harry spoke with regards to Sudbury vs. Supreme Court ruling aired on Television
8. Desiree from Service Rental spoke with regards to Rental Services they provide. Gave out information packages

Agenda for Next Meeting

1. Tender Open
2. Special meeting to be set up for Townships only – Vote on Policies

Meeting closed at 1:03 pm by Mike Pigeon & Dan See

Minutes submitted by:

Julie Edwards, Secretary Treasurer

From: Melanie Dorscht
Sent: April 10, 2024 6:42 PM
To: Township of Jocelyn; Mark Henderson; Greg Gilbertson; Albert Crowder; Nelson Soares; Jason Kennedy
Cc: Paraco, Enrique (MMAH)
Subject: Letter of Concern after the April 9th Jocelyn Council Meeting

I wanted to touch base after last night's meeting. Please add this letter to next month's agenda package.

I am not on the Recreation committee, but as an outsider looking in I cannot help but see how again our government has little good will and respect for long time volunteers. I realize that on both sides there have been adjustments and things said that probably should not have been said. I realize that a group of new people ran Harvest Fest last year with success. I also know that at a recent Rec meeting there was a willingness of the Recreation Committee to help out this year with Harvest Fest in conjunction with some of those who ran it last year. There are probably more factual details that I am not aware of, but, with a few bumps in the road everyone was trying to find a way forward.

Now, at last night's council meeting, council appointed, without it being voted on at a Recreation committee meeting, a "Czar" of Harvest Fest. This is where many ratepayers' hopes for inclusion and transparency yet again have been dashed. Why not put this on the Rec agenda first and talk with the Recreation Committee? Why not spread good will, instead of using dictatorial tactics? Using the word "Czar" made me cringe. A Czar is a dictator, and has absolute rule. Other meanings of the word all deal with extreme political maneuvering. It is an absurd word to use, but does show your intentions quite clearly.

The Recreation Committee was a delegate at the June 19th, 2023 council meetings to talk about their budget and ask for help with Harvest Fest, but for unknown reasons were surprisingly told by the Reeve they could not speak. Soon after that council meeting, two other Recreation Committee members asked to have a meeting with the Reeve and were denied again. As it happened last June, it has turned again into a play for absolute power by our Reeve, again alienating ratepayers.

I do not want to live in the past. I want to move forward, but council seems to not learn from the past and keeps coming up with new ways to be the opposite of transparent and to forgo professionalism and kindness.

I do respect the work being done in the office and am happy that council meetings will be available via Zoom. I liked that at least Greg has the decency to look at the public audience during meetings and talk to them as equals. Hopefully, gone are the days of the Reeve getting upset with counsellors for trying to interact with those they serve.

Last night there was a statement made by a councillor that the public started to settle down at public council meetings once the MMAH started attending. In fact, it was at a ratepayers meeting held on July 12th, before MMAH started coming to meetings, that we urged everyone to be respectful. At that time, we did not even know that the MMAH was going to be attending meetings, as they still do. The June 19th public budget meeting was horrible. People were so shocked and angered by the surprise of a undocumented budget and by the Reeve's authoritarian behaviour. At that meeting one budget was handed out to the councillors and to the public and then another unwritten budget, with a few vague details, was pushed through. As to be expected, tensions rose. Instead of trying to diffuse the situation the Reeve made it much worse.

I had no idea going into last night's meeting that I would be writing this letter today. But I feel I must reiterate that council works for the people. We may not always love your decisions and you may not always love our ideas, but we

deserve to be heard and answered through the proper channels: as delegates, at committee meetings, through letter writing and conversation.

Thank you
Melanie Dorscht

From: Carly Wetzl <carly.wetzl@pc.gc.ca>
Sent: May 10, 2024 10:09 AM
To: Township of Jocelyn
Cc: Michael Small; Megan Miller
Subject: Notification of prescribed fire test at Fort St. Joseph NHS
Attachments: Parks Canada FSJ Prescribed Fire Test Plan 2023.pdf

Good morning,

I am reaching out to you today to notify Jocelyn Township of the intent to implement a Prescribed Fire Test for the betterment of monarch butterfly habitat at Fort St. Joseph National Historic Site. This fire test was originally planned for last spring, however, due to weather conditions we were unable to complete it at that time.

The details of the project are listed below:

Objectives

1. Introduce the use of a low intensity prescribed fire as a vegetation restoration option for the Fort St. Joseph Monarch Butterfly Enhancement Project (Nature Legacy Connectivity Initiative).
2. Introduce the use of a low intensity prescribed fire as an alternative landscape management practice to maintain open habitat characteristics of the meadow land on the site of the Fort St. Joseph Ruins.

Timing

The project is planned to occur today, Friday, May 10th as the site is now snow-free, and grasses are dry and cured. Clear weather, with light south-west winds and good ventilation are required for prescribed fire operations. Fire specialists will only ignite under pre-determined conditions to ensure a well managed, successful prescribed fire.

Potential Impacts and Mitigations

- An archaeological test pit assessment has occurred within the area, and no resources were found. Archaeologists will monitor the area after the prescribed fire to document any unforeseen impacts on cultural resources.
- A survey for species at risk and breeding birds will occur prior to operations.
- Vegetation in the surrounding area will be cut and wetted to maintain the prescribed fire within the designated area only.
- Fire behaviour will be monitored, and video/ photographs will be recorded using a drone.

Location

Identified on the map below. The plot is 20x30m in size.



We do not anticipate that this fire will have any negative impacts on the residents of St. Joseph Island, however, residents that live near Fort St. Joseph may notice light smoke in the area. The Jocelyn Township Fire Department has been notified and may attend the prescribed fire test.

Please find the attached Fire Management Plan, which contains greater details of this project. Please note that although the plan was approved in 2023, it is still valid for 2024.

If you have any questions, please direct them to Fire Information Officer, Megan Miller, and Fire Management Officer, Mike Small who are cc'd on this email.

Thank you and have a great day,

Carly Wetzl

Pronouns: She/Her

Pronom: Elle

A/National Historic Sites Manager/Visitor Experience Manager
Fort St. Joseph/Sault Ste. Marie Canal National Historic Sites of Canada
1 Canal Drive, Sault Ste. Marie ON P6A 6W4
carly.wetzl@pc.gc.ca / Tel: 705-941-6216 / Cell : 705-971-3659

A/Gestionnaire, Lieu historique national et expérience du visiteur
Lieu historique national du Canada du Fort-St. Joseph/ Canal-de-Sault Ste. Marie
1 promenade du Canal, Sault Ste. Marie ON P6A 6W4
carly.wetzl@pc.gc.ca / Tél. : 705-941-6216 / Cell : 705-971-3659

Parks Canada – 450 000 km² of memories
Parcs Canada – 450 000 km² de souvenirs

From: Algoma Public Health
Sent: April 5, 2024 1:46 PM
To: Township of Jocelyn
Subject: Hello from Algoma Public Health

[View this email in your browser](#)



Algoma
PUBLIC HEALTH
Santé publique Algoma

Local Public Health Update

April 2024

Hello from Algoma Public Health

Welcome to the first edition of public health at work in Algoma newsletter. We're excited to keep our municipalities informed about the impactful work taking place in our communities.

Connect with the office of the Medical Officer of Health

Questions or comments about content in this issue

In this update:

- [Medical Officer of Health coverage update](#)
- [School immunizations](#)
- [Measles](#)
- [Toxic drugs workshop](#)
- [Solar eclipse](#)
- [The cost of eating well in Algoma](#)
- [Public Health Champions 2023](#)

Coverage update from Algoma municipalities'

local medical officer of health:

As of April 5, 2024, Dr. Jennifer Loo will be taking maternity

leave. Coverage will be provided by Dr. John Harding as Acting Medical Officer of Health, and Rick Webb as Acting CEO until May 20, 2024. After May 20, 2024, APH welcomes Dr. John Tuinema back from his parental leave, and Dr. Tuinema will serve as Acting MOH/CEO until Dr. Loo returns in 2025.



Immunization of School Pupils Act
It's time to get caught up!

School immunizations

Algoma Public Health (APH) is working with parents across the region on the importance of staying up to date on childhood vaccines. Roughly 4000 letters have been sent to parents and guardians who either need to update immunization records with APH or have their child receive updated immunizations.

Under the Immunization of School Pupil's Act (ISPA), all children and

adolescents under the age of 18 attending elementary or secondary school must be immunized with Ontario's required vaccines, or have a valid immunization exemption on file with APH.

Those who do not meet these requirements will be suspended from school for up to 20 days. The suspension may be re-issued for additional periods of up to 20 days if the information is not received.

APH recognizes that there are currently difficulties in accessing healthcare providers and we will not suspend students if parents/guardians inform APH that a plan is in place for immunization.

If an appointment is scheduled, they must call APH to have their child be removed from the suspension list. Due to high demand, appointments at APH clinics may not be available until after the suspension date.

If parents/guardians or students have specific questions about their records or suspension please call APH at 705-759-5409 or Toll-Free 1-866-892-0172, ext. 5409

We are currently experiencing a high volume of calls. Please leave a message and someone will return your call within 1–2 business days.

Learn more about school [immunizations](#).



The prevention of infectious diseases through immunization is a key component of ensuring a safe school environment. High rates of vaccination are imperative for achieving herd immunity and protecting our children from severe diseases.

Dr. John Harding, Public Health Physician



Measles

Global measles cases are rising, including in Canada and Ontario.

The Chief Public Health Officer of Canada recently advised everyone in Canada to ensure they are vaccinated with two doses of a measles vaccine, especially before travelling.

Measles is a highly contagious airborne virus that can cause serious disease. Over 90% of people who are not immune to measles and who come into contact with the virus will become infected. Infection can lead to severe complications, including deafness and brain damage caused by inflammation of the brain, and can be fatal. Children less than 5 years of age, pregnant people and people who are immunocompromised are at higher risk of complications from measles.

If you have not had this disease and you were born in 1970 or later, make sure your measles immunization is up to date. Persons born prior to 1970 are assumed to have immunity to measles from natural infection.

Learn more about measles.

Toxic Drugs Workshop

On February 27th, 38 participants from across the Algoma region came together for a collaborate workshop aimed at addressing toxic drugs in Algoma. Representatives working in a variety of settings, including health, social and legal services, education, Indigenous communities, and municipal government attended.

Attendees heard from a variety of community partners about the work happening in our communities and identified actionable steps to tackle this pressing issue. It was heartening to witness the dedication from all partners who want to make a difference and helped make this an impactful event.

However, it's important to recognize that the issue persists, reminding us that there is still lots of work to be done. Let's continue our collective

efforts to drive positive change and improve the well-being of our communities.

A summary of the event will be available soon.



Solar Eclipse

On Monday, April 8, 2024, parts of Ontario will receive a total solar eclipse.

A total solar eclipse is a rare celestial event where the moon passes between Earth and the Sun, casting a shadow on the Earth's surface. This moving shadow, called 'the path of totality', will pass over many municipalities in Ontario.

However, municipalities in Algoma will not be in the 'path of totality' meaning that residents will only experience a partial eclipse.

The timeline for the eclipse for Algoma municipalities is from 2:00 pm – 4:30 pm.

Dangers of Viewing a Partial or Total Solar Eclipse Without Proper Eye Protection

- Even looking at a small sliver of the Sun during a solar eclipse can be harmful to your vision.
- Health impacts may include retinal burns, blurred vision, and loss of eyesight (immediate or delayed onset).

-
- Regular sunglasses will not protect people’s eyes.
 - It is not safe to view the eclipse through a camera/phone lens, telescope, binoculars, or any other optical device.
 - If appropriate eye protection is not available, alternate viewing strategies should be considered, such as an eclipse box or a LiveStream.
 - Eye damage may not be immediately apparent, and symptoms can take 12–48 hours to appear.

Learn more about the solar eclipse.

Food Affordability & Food Insecurity in Algoma



Each year Algoma Public Health (APH) monitors food affordability using the Nutritious Food Basket (NFB) survey.

The process starts in May when Registered Dietitians record and average the price of 61 food items that are consistent with Canada’s

Food Guide at grocery stores across Algoma. Income scenarios for various households are then used to determine food affordability. For each income scenario, the monthly food cost and the average rental costs for the region are deducted from the household's monthly income to identify how much money is left over for other essential expenses, such as childcare, transportation and household bills.

Monitoring Food Affordability in Algoma

Income Scenarios	Amount leftover after rent and food
Single parent with two children on Ontario Works	\$627
Family of four on Ontario Works	\$420
Single person on Ontario Works	-\$260
Single pregnant person on ODSP	\$108



Adapted from pg. 6 of the 2023 Food Affordability & Food Insecurity in Algoma report

The NFB results show that low-income households, especially those receiving social assistance, struggle to afford the basic costs of living and are particularly vulnerable to increasing food prices. This highlights the need for evidence-based policy responses that focus on adequate income and social assistance rates.

In June 2023, the Board of Health of Algoma Public Health passed a resolution to endorse income-based policy interventions to effectively reduce food insecurity and sent letters calling on the provincial government to implement income-based policies.

At the federal level, there are currently two bills (Bill S-233 and Bill C-223) being considered to develop a national framework for a guaranteed livable basic income.

Municipalities can help by:

- Advocating for federal and provincial income-related policies.
- Becoming a living wage employer.
- Investing in local programs and services that make life more affordable.
- Prioritizing food insecurity and poverty.

Read the full [Food Affordability & Insecurity report](#).



Introducing our Public Health Champions for 2023

Shining a light on those who make our community healthier.

The Public Health Champion award is given to an individual or organization that has helped to protect and promote community health and advance health equity in Algoma, whether through leading, collaborating, innovating, or fostering opportunities for health for all, together.

The 2023 Public Health Champion(s) were awarded to: Shawna Mornix, Sault Community Career Centre, New Northern Mentality.

Shawna Mornix

Shawna Mornix is mental health support specialist whose personal struggles have inspired her in the startup of Kickstart Mental Health.

Shawna also volunteers her time serving on the Board of Directors for the Brain Injury Association, Pauline's Place, and Strive. Through Kickstart Mental Health, Shawna has become a beacon of hope, embodying the belief that wellness is not just a destination but a continuous journey for both individuals and communities.



Sault Community Career Centre

Recognizing the multifaceted needs of newcomers, Sault Community Career Centre extends its support to various critical areas, including housing, healthcare, education, language training, skill enhancement, and employment support. By addressing these diverse essential needs, Sault Community Career Centre ensures that newcomers receive comprehensive assistance, setting the stage for a successful and fulfilling life in their new community.

By coordinating newcomer cultural and social events in the community, Sault Community Career Centre not only fosters a sense of belonging

for newcomers but facilitates meaningful social connections, which improves health and overall well-being.



The New Northern Mentality Youth Group

The New Northern Mentality Youth Group is on the cutting edge of youth-led advocacy in Sault Ste. Marie. Their passion and dedication for eliminating stigma and breaking down barriers in mental health extends across their thirteen (13) members. They are also a large proponent of the new Youth Wellness Hub; a newly formed 'one-stop shop' for youth ages 12 - 25, located at 124 Dennis Street in Sault Ste. Marie.



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PRESS RELEASE

For immediate release April 10, 2024

North Shore Health Network & Nogdawindamin Family and Community Services Sign Protocol Agreement

Blind River, ON – In an event held at the North Shore Health Network (NSHN) Blind River Site on April 9, 2024, NSHN and Nogdawindamin Family & Community Services (Nogdawindamin) officially signed a protocol agreement, sealing their commitment to collaborative and responsible partnerships in the greater safety and protection of Anishnawbek children.

NSHN and Nogdawindamin will collaborate to ensure that all children are safe and receive appropriate, consistent services, respecting their families' and their communities' inherent authority to care for their children based on unity, traditions, values, beliefs and customs.

Nogdawindamin provides prevention and child welfare services to members of the 7 First Nation communities within NSHN's catchment area, including residents who reside on and off reserves within the Algoma and Sudbury districts. The seven First Nations include: Batchewana First Nation, Garden River First Nation, Thessalon First Nation, Mississauga First Nation, Serpent River First Nation, Sagamok Anishnawbek and Atikameksheng Anishnawbeck.

This collaboration aims to improve cooperation, coordination and communication among all systems and professionals to ensure a consistent, effective and integrated response to child abuse and neglect grounded in Anishnawbek values.

"This agreement formalizes the existing relationship NSHN has had for many years with Nogdawindamin. It is an important opportunity to recommit ourselves to serving children and families across the North Shore in a culturally appropriate way, with the support of the team at Nogdawindamin" stated Tim Vine, NSHN President and CEO. "In addition to agreements with other Indigenous service providers, this protocol agreement, and the continued and strengthening relation it represents, helps move NSHN toward creating a culturally safe space for Indigenous patients, residents, and clients."

"Our collaboration with North Shore Health Network marks a significant step towards ensuring the safety and protection of Anishnawbek children. By working together with NSHN, we are dedicated to providing culturally appropriate services that respect the inherent authority of families and communities to care for their children based on unity, traditions, values, beliefs, and customs. This partnership aims to enhance cooperation, coordination, and communication to offer a consistent and integrated response rooted in Anishnawbek values" stated Karen Kennedy, Senior Director of Services, Nogdawindamin Family and Community Services.

Attached Photo Details: NSHN President & CEO Tim Vine presents a gift to Karen Kennedy, Senior Director of Services, Nogdawindamin Family and Community Services, in honour of signing the protocol agreement between the two organizations.

-30-

Media Contact:

*Melanie Kubatlija, Chief Risk and Communications Officer,
North Shore Health Network
mkubatlija@nshn.care*

*Jonathan Boyer-Nolan, Communications Manager,
Nogdawindamin Family and Community Services
jbovernolan@nog.ca*



SAULT STE. MARIE

News Release

For Immediate Release

Get Ready for the 2024 City Nature Challenge!

Sault Ste. Marie, ON (2024 04 17) –The City of Sault Ste. Marie, Kensington Conservancy, Sault Naturalists, and the Sault Ste. Marie Region Conservation Authority invite area residents to participate in the 2024 City Nature Challenge, a global competition amongst 691 cities in 51 countries competing to gather the most observations about local plants and wildlife. This year, participants in the Algoma District and Chippewa County will compete as an international team. The competition is from April 26 to April 29, 2024. Identification will be completed between April 30 to May 4, and results announced May 6.

Observations can be submitted by downloading the iNaturalist app from the App Store or Google Play and creating an account. From April 26 to April 29, click Observe and take pictures of wild plants, animals, and record sounds. Visit the City Nature Challenge page at www.citynaturechallenge.org for instructions and tips. Participants who submit at least five observations will be entered into a draw to win one of two \$100 Visa gift cards and a one-year membership to the Sault Naturalists. Registration is required and can be done online.

A series of group activities have been organized to encourage event participation:

- **Friday, April 26 – 9 a.m. at Fort St. Joseph and Monday, April 29 – 9 a.m. at Archibald Homestead** lead by the Kensington Conservancy. Visit kensingtonconservancy.org to register.

- **Saturday, April 27 – 10 a.m. at Finn Hill** lead by the Sault Naturalists. Non members are required to complete the Sault Naturalists Waiver. Contact Val Walker at valwalker8@yahoo.ca for more information.

The City Nature Challenge was started in 2016 as a competition between Los Angeles and San Francisco and has grown into an international event motivating people around the world to find and document wildlife. For more information on the Sault Ste. Marie City Nature Challenge, contact Emily Cormier, Sustainability Coordinator at 705-989-8748 or email e.cormier2@cityssm.on.ca.

-30-

Media Contact:

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Corporate Communications
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t.vecchio@cityssm.on.ca

City of Sault Ste. Marie Contact:

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e.cormier2@cityssm.on.ca

Sault Naturalists

Ron Prickett
President
Sault Naturalists
ron_prickett@yahoo.ca

The Kensington Conservancy Contact

Carter Dorscht
Executive Director
The Kensington Conservancy
705-782-2200
carter.dorscht@kensingtonconservancy.org

**Sault Ste. Marie Region
Conservation Authority Contact**

Christine Ropeter
Assistant Manager / Communications
Sault Ste. Marie Region
Conservation Authority
705-946-8530 ext.# 1001
cropeter@ssmrca.ca

From: Ontario One Call <DigS
Sent: April 18, 2024 1:00 PM
To: Township of Jocelyn
Subject: A helpful guide to the new regulations coming into effect

No images? [Click here](#)



New Regulations Guide

Dear Stakeholder,

New regulations are coming into effect **May 1, 2024**. These changes affect all stakeholders.

What are the regulation changes?

- **Advanced Locate Requests:** Large excavation or dig site that have more than one civic address or no civic address will have 10 business days, instead of 5 business days, for infrastructure owners and operators to complete their locates.
- **Administrative Penalties:** This regulation will give Ontario One Call the ability to include administrative penalties among their available compliance tools. The organization's compliance activities are aimed at promoting safe excavation practices and supporting industry locate performance improvement.

What are the changes happening at Ontario One Call?

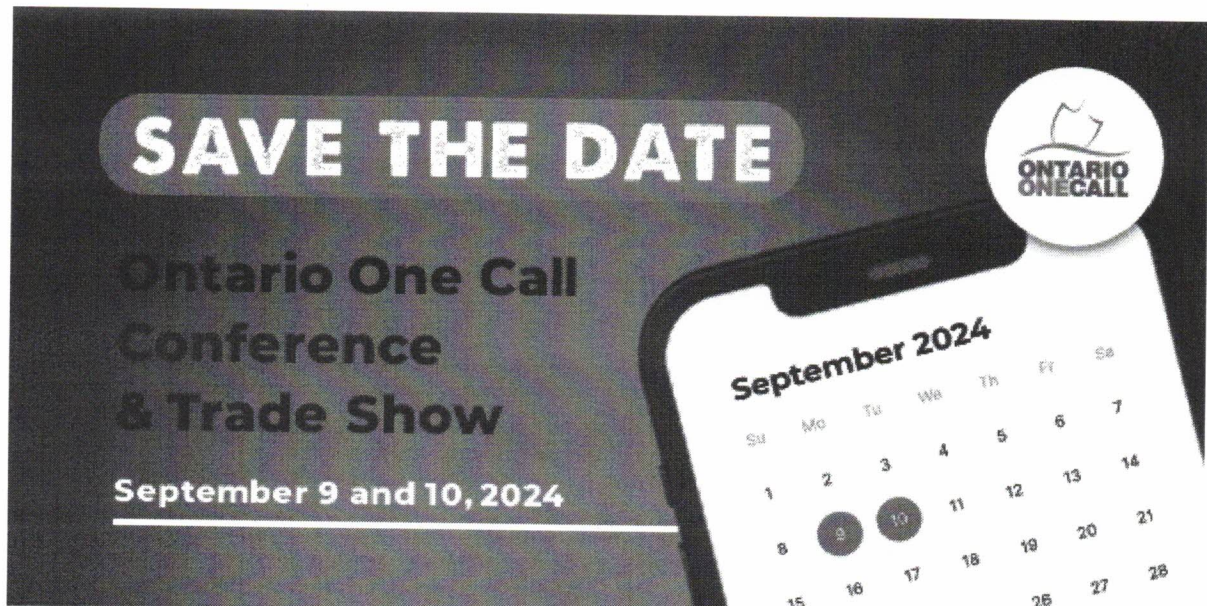
Ontario One Call is making updates to its web portal to integrate these new requirements. These updates include:

- Added descriptions and details about expected completion timeframes when submitting requests.
- Added map validations to ensure the type of request being made is correct (advanced locate request(s) or standard locate request(s)).
- Large excavation or dig site (classified in the OOC system as Advanced Locate Requests) will have a 10-business day work-to-begin day default.

Resources

- To review past webinar regarding specified locate regulation click [here](#).
- To review past webinar on administrative penalties click [here](#).
- To learn more about the regulation click [here](#).
- To assist you in navigating these changes and understanding how to create a request for a specified locate/advance request, we have prepared a comprehensive how-to video. This video provides step-by-step instructions on utilizing Ontario One Call's web portal to submit your requests seamlessly.

How To Video



Available 24/7 | 1.800.400.2255 | OntarioOneCall.ca

[Unsubscribe](#)

From: Act ON Litter (MECP) <ActON@mecp.gov.on.ca>
Sent: May 9, 2024 2:55 PM
To: Act ON Litter (MECP)
Subject: Reminder: Provincial Day of Action on Litter (May 14, 2024) | Rappel : Journée provinciale d'action contre les débris (14 mai 2024)

Good afternoon,

Ontario's fifth annual Provincial Day of Action on Litter is just around the corner, taking place next week on **Tuesday, May 14, 2024**.

We hope that you will join us in taking part in a community cleanup and raise awareness on the impacts of litter. If available, we encourage organizers to cut down on plastic waste by using reusable containers for litter collection, before combining it in plastic bags for disposal or recycling.

To show our gratitude for your actions and support, we will email you a Certificate of Participation when you share the details of your 2024 Day of Action on Litter cleanup activity with us through the [Litter Cleanup Reporting Form](#). Be sure to include your email address in the form if you wish to receive a Certificate of Participation. We will contact you about your certificate approximately 2 to 3 weeks after we receive your cleanup form.

Please also remember to share results and photos of your cleanup efforts with the rest of Ontario by posting on your social media accounts to officially recognize the day, using the hashtag #actONLitter. **Your voice has power, and every action can have a big impact!**

If you have any questions, please reach out to actONLitter@ontario.ca.

Thank you for helping us keep our land and waterways clean, contributing to a safer and healthier province now and for future generations.

Sincerely,

The Day of Action on Litter Team
Ministry of the Environment, Conservation and Parks

Bonjour,

La cinquième Journée provinciale d'action contre les débris de l'Ontario aura lieu la semaine prochaine, soit le **mardi 14 mai 2024**.

Nous espérons que vous allez participer à un ramassage collectif de débris et sensibiliser le public sur l'impact des débris. Nous invitons les organisateurs à réduire, si possible, les déchets plastiques en ramassant les déchets dans des contenants réutilisables, avant de les mettre dans des sacs en plastique pour être jetés ou recyclés.