

**THE CORPORATION OF THE TOWNSHIP OF JOCELYN**  
**Minutes of the Regular Council Meeting**  
**February 6, 2024**  
**7:00 PM**  
**JOCELYN TOWNSHIP OFFICE**  
**3670 5<sup>th</sup> SIDE ROAD, HILTON BEACH, ON**

Present: Reeve Mark Henderson                      Councillor Nelson Soares  
            Councillor Greg Gilbertson                Councillor Jason Kennedy - Via Zoom  
Staff:        DeeDee Thompson, Office Administration

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**Call to Order**

24-270

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do call the regular meeting of council to order at 7:05pm

Cd.

**Adoption of Agenda**

24-271

Moved by Greg Gilbertson

Seconded by Nelson Soares

Be it resolved that we adopt the agenda as presented.

Cd.

**Adoption of Minutes**

24-272

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we adopt the minutes from the meetings held on December 14, 2023 and January 9, 2024.

Cd.

**Closed Session**

24-273

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved that Council proceed into closed session at 7:07pm in accordance with Section 239 of the Municipal Act, to address matters pertaining to

b) Personal matters about an identifiable individual, including municipal or local board employees;

Cd.

24-274

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do rise from closed session at 8:15PM

Cd.

**C. DELEGATES**

(n/a)

**D. Public Meeting**

(n/a)

**Disclosures of Conflict of Interest**

Township Vouchers were presented for approval. Reeve Henderson declared a Conflict of Interest and vacated his seat for the adoption of Township Voucher 2024.01.31 (B) and Recreation Committee Voucher 2024.01.31 as his spouse is an owner of Kentvale Merchants. Councillor Greg Gilbertson declared a Conflict of Interest and vacated his seat for the adoption of Township Voucher 2024.01.31 (C) as he has an interest in Gilbertson Enterprises.

Councillor Gilbertson chaired the meeting for the adoption of the approval of the following Voucher as the Reeve had declared a conflict.

**E. Vouchers**

24-275

Moved by Greg Gilbertson

Seconded by Nelson Soares

Resolved that we do approve voucher 2024.01.31 Kentvale (B) in the amount of \$132.83.

Cd.

Reeve Henderson resumed his position as chairperson of the meeting.

24-276

Moved by Nelson Soares

Seconded by Mark Henderson

Resolved that we do approve voucher 2024.01.31 Gilbertsons (C) in the amount of \$2,373.00.

Cd.

24-277

Moved by Mark Henderson

Seconded by Greg Gilbertson

Be it resolved that we do approve voucher 2024.01.31 Payroll (D) for the month of December.

Cd.

24-278

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do approve voucher 2024.01.31 Main (A) in the amount of \$110,362.62.

Cd.

Councillor Gilbertson chaired the meeting for the adoption of the approval of the following Voucher as the Reeve had declared a conflict.

24-279

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do approve the recreation committee voucher 2024.01.31 in the amount of \$3,362.89

Cd.

Reeve Henderson resumed his position as chairperson of the meeting.

**F. Committee Reports and Updates**

(n/a)

**G. Previous Business**

24-281

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved to make amendment to the December 14, 2023 resolution #23-252 to change the time frame from 2016 through to 2023 to be 2018 through to 2023.

Cd.

**H. New Business**

24-280

Moved by Greg Gilbertson

Seconded by Nelson Soares

Resolved to have the office staff contact Gord Hawdon to create a replacement sign at the landfill and to obtain a quote to replace the main sign at the landfill entrance.

Cd.

24-282

Moved by Nelson Soares

Seconded by Greg Gilbertson

Be it resolved that Council adopt treasurer's report and recommendations with regards to tax correction, on P Line property Roll # 5701-000000-10800-0000

Cd.

24-283

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do adopt by-law 2024-1561 being a by-law to adopt the 2024 Jocelyn Township Asset Management Plan.

Cd.

24-284

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do adopt by-law 2024-1562 being a by-law to provide for an interim tax levy and to provide for payments of taxes and to provide for penalty and interest of 1.25 percent.

Cd.

24-285

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do adopt by-law 2024-1563 being a by-law to set Tax Classes and the Tax Ratios for Municipal purposes for the year 2024.

Cd.

24-286

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved to have office staff get a quote from EncompassIT for electronic document storage.

Cd.

24-287

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do adopt by-law 2024-1564 being a by-law to adopt optional tools for the purpose of administering limits for the Commercial, Industrial and Multi-Residential Property Classes for the year 2024.

Cd.

24-288

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do adopt by-law 2024-1565 being a by-law to appoint DeeDee Thompson Deputy Clerk

Cd.

24-289

Moved by Greg Gilbertson

Seconded by Nelson Soares

Resolved to appoint Laura Barnas and Dennis Sopha to the recreation committee.

Cd.

24-290

Moved by Greg Gilbertson

Seconded by Nelson Soares

Resolved to have office staff draft a letter with concerns to the MTO regarding their suggested detour on the A Line.

Cd.

24-291

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do adopt by-law 2024-1566 being a by-law to appoint Reeve Henderson head of MFFIPA for the Township of Jocelyn.

Cd.

24-292

Moved by Greg Gilbertson

Seconded by Nelson Soares

Resolved to tender for a new integrity commissioner.

Cd.

**I. Correspondence – Action**

(n/a)

**J. Correspondence – Information**

(n/a)

**K. Reports and Newsletter: Information items**

(n/a)

**L. Confirmation By-Law**

24-293

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do pass By-Law 2024-1567 to confirm the proceedings of the meeting of Council held on February 6, 2024.

Cd.

**M. Adjourn**

24-294

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do agree to adjourn and meet again on March 5, 2024 at 7:00PM or at the call of the Reeve

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Reeve Mark Henderson

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Treasurer/Deputy Clerk Clive Henderson