

THE CORPORATION OF THE TOWNSHIP OF JOCELYN
Minutes of the Regular Council Meeting
December 12, 2023
7:00 PM
JOCELYN TOWNSHIP OFFICE
3670 5th SIDE ROAD, HILTON BEACH, ON

Present: Reeve Mark Henderson Councillor Nelson Soares
 Councillor Albert Crowder Councillor Greg Gilbertson
 Councillor Jason Kennedy (Via Zoom)

Staff: DeeDee Thompson, Office Administration

A. Call to order

23-215

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do call the regular meeting of council to order at 7:00pm

Cd.

23-216

Moved by Greg Gilbertson

Seconded by Nelson Soares

Resolved that we pass by-law 2023-1558 making Dennis Sopha as Deputy Clerk
Treasurer for The Emergency Management Response.

Cd.

B. Closed Session

23-217

Moved by Greg Gilbertson

Seconded by Nelson Soares

Be it resolved that Council proceed into closed session at 7:05pm in accordance with
Section 239 of the Municipal Act, to address matters pertaining to

b) Personal matters about an identifiable individual, including municipal or local board
employees;

d) Labour relations or employee negotiations

e) Litigation or potential litigation, including matters before administrative tribunals,
affecting the municipality or local board;

f) Advice that is subject to solicitor-client privilege, including communications necessary
for that purpose

Cd.

- 1.) Tax related issue regarding identifiable person(s).
- 2.) Road and property issue regarding identifiable person(s).
- 3.) Hiring casual part-time position regarding identifiable person(s).
- 4.) Changed the current office administration position from part-time to full-time.

23-218

Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we do rise from closed session at 8:14pm

Cd.

Adoption of minutes from previous meeting

23-219

Moved By Albert Crowder

Seconded by Greg Gilbertson

Resolved that we adopt the minutes of the November 14, 2023, meeting.

Cd.

Adoption of agenda

23-220

Moved by Albert Crowder

Seconded by Nelson Soares

Be it resolved that we adopt the agenda as presented.

Cd.

C. DELEGATES

(n/a)

D. Public Meeting

(n/a)

Disclosures of Conflict of Interest

Township Vouchers were presented for approval. Reeve Henderson declared a Conflict of Interest and vacated his seat for the adoption of Voucher 2023.11 (B) and his spouse is an owner of Kentvale Merchants.

E. Vouchers

23-221

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do approve Township Voucher 2023.11.30 (A-Main) in the amount of \$127,673.94 (Expenses -- Admin - \$16,805.16, Buildings - \$3,016.54, Community Services - \$37,946.08, Consultation - \$1,984.00, Education - \$34,203.59, Fire - \$4,000.21, Integrity Commissioner - \$8,369.63, Legal - \$2,013.40, Policing - \$7,533.87, Roads - \$11,801.46)

Cd.

Councillor Gilbertson chaired the meeting for the adoption of the approval of the following Vouchers as the Reeve had declared a conflict.

23-222

Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we do approve Township Voucher 2023.11.30 (B-Kentvale) in the amount of \$372.23 to be paid to Kentvale.

Cd.

F. Committee Reports and Updates

Roads

Planning

Landfill

G. Previous Business

(n/a)

H. New Business

23-223

Moved by Albert Crowder

Seconded by Nelson Soares

Be it resolved that we approve the new steel roofing for the Jocelyn Townhall in the amount of \$2,978.07

Cd.

23-224

Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we approve the purchase of the water softener for Jocelyn Townhall in the amount of \$1,029.99.

Cd.

Reeve Henderson resumed his position as chairperson of the meeting.

23-225

Moved by Nelson Soares

Seconded by Albert Crowder

Resolved that we do approve voucher 2023.11.30 (C-Payroll) for the month of November.

Cd.

23-226

Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we complete the application to participate in the CCS Program for the Township of Jocelyn. For the following locations:

1. Township Office
2. Community Hall
3. Fire Hall

Cd.

23-227

Moved by Albert Crowder

Seconded by Greg Gilbertson

Resolved that we pass by-law 2023-1556 making Cori Murdock Deputy Clerk/Treasurer for the Recreation Committee.

Cd.

23-228

Moved by Greg Gilbertson

Seconded by Nelson Soares

Resolved that we pass by-law 2023-1557 making Rod Xilon Deputy Clerk/Treasurer for the Recreation Committee.

Cd.

23-229

Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we change DeeDee Thompson's current position as office administration from part-time to full-time.

Cd.

23-230

Moved by Nelson Soares

Seconded by Albert Crowder

Resolved that we hire Michelle Turco as casual part-time office administration.

Cd.

23-231

Moved by Greg Gilbertson

Seconded by Nelson Soares

Resolved that we sever the fire hall on the 4th concession from the landfill property.

Cd.

23-232

Moved by Greg Gilbertson

Seconded by Nelson Soares

The following resolution was presented to council to approve sending a letter of concurrence to Rogers Communication for the C4445 Rogers 90m guyed tower. After discussion this resolution was deferred to the December 14, 2023 meeting.

Deferred.

23-233

Moved by Nelson Soares

Seconded by Albert Crowder

Resolved that we authorize Rod Xilon to purchase a new Furnace from N.S.C. in the amount of \$6,937.07.

Cd.

23-234

Moved by Nelson Soares

Seconded by Albert Crowder

Resolved that council hires BDO to complete monthly bookkeeping from Jocelyn Township for a trial period of 6 months.

Cd.

23-235

Moved by Greg Gilbertson

Seconded by Nelson Soares

The following resolution was presented to council to approve sending a response letter to The Ministry of Municipal Affairs and Housing letter dated December 1, 2023. After discussion this resolution was deferred to the December 14, 2023 meeting.

Deferred.

I. Correspondence – Action

(n/a)

J. Correspondence – Information

(n/a)

K. Reports and Newsletter: Information items

(n/a)

L. Confirmation By-Law

23-236

Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we do adopt By-Law 2023-1553 being a by-law to confirm the proceeding of the meeting of Council held on October 10, 2023.

Cd.

23-237

Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we do adopt By-Law 2023-1555 being a by-law to confirm the proceeding of the meeting of Council held on December 12, 2023.

Cd.

23-238

Moved by Nelsons Soares

Seconded by Albert Crowder

Resolved that we do adopt By-Law 2023-1554 being a by-law to confirm the proceedings of the meeting of Council held on November 14, 2023.

Cd.

M. Adjourn

23-239

Moved by Nelson Soares

Seconded by Greg Gilbertson

Resolved that we do agree to adjourn and meet again on Thursday December 14, 2023 at 7:00PM or at the call of the Reeve

Cd.

Reeve Mark Henderson

Treasurer/Deputy Clerk Clive Henderson