

**THE CORPORATION OF THE TOWNSHIP
OF JOCELYN**

Council Meeting Agenda – August 8, 2023

**6:00 p.m. Training Session – Council –
Closed meeting**

7:00 p.m. Regular meeting of Council

LOCATION: Jocelyn Township Hall

**1125 P Line, RR #1, Richards Landing, ON
P0R 1J0**

A. ROUTINE BUSINESS

1. Call the meeting to order
2. Adoption of minutes – Not Available
3. Disclosures of Conflict of Interest (please see attached form)

B. DELEGATES

C. PUBLIC MEETING

1. NA

D. VOUCHERS

1. Township Voucher 2023.07 A, 2023.07 C
2. Recreation Voucher 2023.07 A

E. COMMITTEE REPORTS/UPDATES

- | | | |
|-------------|-----------------------|-----------------|
| 1. Roads | 5. Tenby Bay Cemetery | 9. Recreation |
| 2. Museum | 6. Fire Department | 10. Health Care |
| 3. Planning | 7. Building | 11. Trefry |
| 4. Landfill | 8. Clerk (No report) | |

F. PREVIOUS BUSINESS

1. Adoption of the 2023 Budget/Tax Rates
2. Harvest Festival Update

G. NEW BUSINESS

1. Job description for secretary/bookkeeper/receptionist

H. CORRESPONDENCE: ACTION

1. St. Joseph Island Historical Society – request for maintenance of the Historical Society signs in Jocelyn Township
2. Ministry of Municipal Affairs – request to be advised of:
 - A schedule of your regular council meetings
 - Notices of any special council meetings
 - Notices of any cancellation of meetings or changes in dates
 - Copies of all agendas for said meetings
3. Jocelyn Ratepayers for Accountable Government – questions from the July 21st Council meeting
4. Faye Stevens – question regarding use of legal services
5. St. Joseph Island Planning Board – Public Meeting for Adoption of Official Plan – require dates to be set
6. Laurie Thompson – Kokkinen – followup to July 21, Council meeting – numerous questions
7. Melanie Dorscht – questions regarding Hiring Policy
8. Mr. Pettenuzzo - Official Dog Complaint – Orrell Callahan Drive
9. Sharon Stevens - Questions regarding hiring practices
10. St. Joseph Island Planning Board – Draft Notice/email – re public meeting for Official Plan Adoption (A and B) -draft is on the website for review

I. CORRESPONDENCE: INFORMATION ITEMS

1. Gene and Sharon Farquhar – filling Township Council Vacancies and concerns
2. Ted Almdal – presentation from July 21, 2023 Council meeting for Council information
3. Town of Puslinch -Short Term Rentals

J. REPORTS AND NEWSLETTERS

1. Roads Report – July 10, 2023 – Stobies
2. OPP – Stats report for June 2023
3. Roads Report – July 19, 2023 - Stobies
4. Roads Report -July 24, 2023 – Stobies
5. Roads Report – July 26, 2023 – Stobies
6. Roads Report – July 28, 2023 – Stobies
7. Roads Report – July 26, 2023 – Stobies – Water on A Line
8. Landfill report – July, 2023

K. CLOSED SESSION 6 PM Training Session – Pursuant to Section (3.1)

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.

Content: Procedural By-Law and Councillor Roles and Responsibilities

Training provided by Michael Jagger

2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1).

L. CONFIRMATION BY-LAW

1. By-Law Adoption – 2023 – Confirmation By-law

**THE CORPORATION OF THE TOWNSHIP OF JOCELYN
DECLARATION OF PECUNIARY INTEREST FORM**

Municipal Conflict of Interest Act

I, Council member (print) _____ declare a potential (deemed/direct/indirect) pecuniary interest on:

Council Agenda including payment voucher (check) _____

Committee Agenda including Payment Voucher (check) _____

Dated: _____ Item Number: _____

Agenda description of item _____ for the following reason:

Signature of member of Council or Committee Member

Print Name

NOTE: to be recorded in a registry along with the associated Minutes and available upon request for public inspection

Definition of interests:

Indirect pecuniary interest

2. For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

(a) the member or his or her nominee,

(i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,

(ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or

(iii) is a member of a body,

that has a pecuniary interest in the matter; or

(b) the member is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

Interest of certain persons deemed that of member

3. For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, C. M.50, s. 3; 1999, C. 6, s. 41 (2); 2005, c. 5, s. 45 (3).

RECREATION

Fundraising	
Non-fundraising **	
Overhead	\$1,212.57
Sawmill/House of history repair	
Total	\$1,212.57
Pd by Grant Funding - New Groomer	

TOWNSHIP

CONSEL - FRENCH LANGUAGE SCHOOL	
Algoma District Social Services	\$ 24,486.08
Algoma District School Board/French language	
Algoma Health Unit/Health related	
Algoma Insurance - GENERAL ONLY	
Asset Management Costs	
Wages/Benefits - wsib, eht, cpp.uic, tax	\$ 13,207.80
BDO	
Building/bylaw enforcement	\$ 2,018.66
Cemetery	
Council Hon	
Donations - Trefry	
Dr. recruitment/other healthcare	
Food Bank Donations	
Legal - tax arrears - collectable - other	
Election	
Computer upgrades/r and m/support	
Library	
Landfill including recycling	\$ 1,373.83
Admin Expenses -supplies/utilities/ repairs/training/etc - incl. nsf chq	\$ 3,810.38
Office -reno/heat system	
Fire/protection	\$ 161.46
Firetruck	
MPAC	
NSF Cheque	
Parks/capital	
Planning (Insurance to be reimbursed)	
Protection - Policing	\$ 7,371.00
Roads:	\$ 28,894.04
Plow/Sand/Insurance	
Tax reimbursement -ratepayer-overpaid	
Tax Bills	
Museum levy	
Icip funding project	
Total	<u>\$ 81,323.25</u>

JULY 2023 - C

GILBERTSONS

RECREATION

Fundraising	
Non-fundraising	
Overhead	
Sawmill/House of history repair	
Total	\$0.00

TOWNSHIP

CONSEL - FRENCH LANGUAGE SCHOOL

Algoma District Social Services	
Algoma District School Board	
Algoma Health Unit/Health related	
Algoma Insurance	
Asset Management Costs	
Benefits - wsib, eht, cpp.uic, tax	
BDO	
Building -	
Cemetery	
Council Honorarium	
Donations - Trefry	
Dr. recruitment/other healthcare	
Food Bank Donations	
General Insurance	
Legal	
Election	
Computer upgrades/r and m/support	
Library	
Landfill including recycling	
Admin Expenses -supplies/utilities/ repairs/training/etc - incl. nsf chq	
Office -reno/heat system	
Fire	
Firetruck	
MPAC	
NSF Cheque	
Parks	
Planning	
Protection - Policing	
Roads: GILBERTSONS -	
Landfill and Roads	\$13,958.38
Tax Bills	
Wages -	
Museum levy	
Total	\$ 13,958.38

JOCELYN 2023 BUDGET 2023 08 08 Agenda

Pages	
1 and 2	Notes to budget
3 and 4	Budget Recap by Category
5	Sample Assessments
6	Tax Tools - median property taxes 2023 - 9.2 % levy change (residential properties only)
7	Tax Rate summary Sheet

2023 BUDGET PACKAGE - NOTES

2023.08.08 Council meeting

The original budget provided a combined tax rate representing a 1.5 % increase however, minor adjustments resulted in a 0 % increase in that budget. At the June Council meeting, a resolution was adopted to reduce the levy and the tax rate to come in line with Hilton Township's tax rate from 2022 (Resolution No. 23-108)

Therefore, the following adjustments were made (significant changes are highlighted in red):

Revenues:

Tax Revenue: **reduced by \$73,716.00 (represents a 9.2% overall levy decrease from 2022)**

OMPF Grant: increased grant in 2023 from \$298,000 to \$334,500. As noted before, this grant fluctuates

Other Grants: Includes OCIF grant, Nords grant, Groomer grant, Library Grant, and in 2023 includes an Asset Management Grant for AM plan improvement, etc.

Gas Tax: Annual allocation of funds

Miscellaneous Revenue: Various items, including interest revenue, interest on taxes, permits, application fees (zoning/shore road allowance)

Recreation Concessions: Fundraising dollars from Recreation

Expenses:

Administration: includes Council Honouriums, wages, insurances, utilities, legal and audit fees and so on. This year includes an additional cost as a result of an Asset Management Grant to update our plan.

Protection: includes Fire Department expenses

Inspections: includes policing and other expenses – the policing costs for 2023 increased slightly in 2023 (\$187.00)

Transportation: Transportation, includes winter control/summer maintenance/capital. **The capital budget was reduced to reflect the reduction in the tax levy. Due to shifts in amortization, it is not a dollar for dollar reduction in the roads capital budget.**

Environmental: Includes Landfill costs

Health Services: Health Services - (Land ambulance, Trefry Funding, Matthews Memorial Hospital and Foodbank support)

Cemetery: Tenby Bay Cemetery Maintenance

Social Services: Social services including Ontario Works/child services and Social housing

Recreation and Culture: Includes recreation/culture/museum/parks/ library

Planning and Development: Island wide planning services including Official Plan, Zoning and related expenses

The second page of the budget refers to amortization and transfers to and from reserves:

Tangible Capital Assets:

Due to reduced capital costs, the amortization total was reduced to reflect that, as was the surface treatment/roads capital line item.

Other capital line items are similar.

Transfer to Reserves:

Transfers to reserves have increased as a result of the reallocation of the NORDS and a portion of the OCIF funding that will not be spent this year. **Those funds have been received and will be set aside to use in 2024.**

TOWNSHIP OF JOCELYN 2023 BUDGET

	2022	2023 - 9.2% Levy reduction
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	Township Total	Township Total	
REVENUE:			
Tax Revenue	\$ 769,158.00	\$ 695,442.00	
Operating grant (OMPF)	\$ 298,000.00	\$ 334,500.00	
Other Grants	\$ 248,913.00	\$ 202,877.00	
Gas Tax	\$ 19,854.00	\$ 20,716.00	
Miscellaneous Revenue	\$ 46,970.00	\$ 39,457.00	
Recreation Concessions	\$ 17,191.00	\$ 25,600.00	
Total Revenue	\$ 1,400,086.00	\$ 1,318,592.00	
EXPENSES:			
General Administration	\$ 277,718.00	\$ 288,250.00	23.92%
Protection	\$ 76,080.00	\$ 72,365.00	6.00%
Inspections	\$ 105,333.00	\$ 105,997.00	8.79%
Transportation	\$ 398,068.00	\$ 273,384.00	22.68%
Environmental	\$ 73,702.00	\$ 73,060.00	6.06%
Health Services	\$ 156,231.00	\$ 161,168.00	13.37%
Cemetery	\$ 1,385.00	\$ 995.00	0.08%
Social Services	\$ 149,191.00	\$ 150,735.00	12.51%
Recreation and Culture	\$ 68,886.00	\$ 69,333.00	5.75%
Planning and Development	\$ 8,358.00	\$ 10,000.00	0.83%
Total Expenses	\$ 1,314,952.00	\$ 1,205,287.00	100.00%
Revenue Less Expenditures	\$ 85,134.00	\$ 113,305.00	

	2022	2023 - 9.2% Levy reduction
Plus Transfer from Reserves:		
Admin - transfer from efficiency reserve	\$ 9,645.00	
Covid Restart funds		
Election		
Landfill Reserve		
Roads Reserve - Gas Tax	\$ 39,354.00	
Roads - winter control		
	\$ 48,999.00	
Tangible Capital Assets		
Amortization:		
Less Capital Projects:		
Surface Treatment/Rds. Capital	\$ 216,565.00	\$ 204,269.00
Rds. Capital -other - Nords	-\$ 199,997.00	-\$ 117,732.00
Fire Equipment	-\$ 127,471.00	-\$ 13,000.00
Landfill Capital	-\$ 13,000.00	-\$ 5,000.00
Parks Capital - Groomer	-\$	-\$ 19,590.00
Admin - Office improvements		
	-\$ 123,903.00	\$ 48,947.00
Less Transfer to Reserves:		
Capital Replacement Reserves (amortization)		
Office equip - rep.	-\$ 1,630.00	
Rds. Capital -other - Nords		\$ 63,292.00
Other Capital - OCIF		\$ 86,360.00
Election		\$ 2,000.00
Cemetery	-\$ 1,100.00	\$ 600.00
Succession Planning	-\$ 5,000.00	\$ 5,000.00
Fire truck	-\$ 2,500.00	\$ 5,000.00
	-\$ 10,230.00	\$ 162,252.00
	\$	\$
Surplus/Deficit		\$

SAMPLE ASSESSMENTS - 2023 BUDGET - 0.2% LEVY DECREASE

This shows the assessment and the impact of our tax rate on sample properties in the Township

Property Samples	2021		2022		2023		2023 Taxes \$ increase/ (Decrease)	
	\$	Rate	\$	Rate	\$	Rate	\$	(Decrease)
Inland residence	\$ 185,400.00	0.0109178	\$ 2,024.16	0.0109178	\$ 185,400.00	0.00991317	\$ 1,837.90	\$ (186.26)
Inland small acreage 100 parcel	\$ 41,500.00	0.0109178	\$ 453.09	0.0109178	\$ 41,500.00	0.00991317	\$ 411.40	\$ (18.69)
Inland Residence	\$ 59,000.00	0.0109178	\$ 644.15	0.0109178	\$ 59,000.00	0.00991317	\$ 584.88	\$ (59.27)
Inland farm 100 acre parcel	\$ 121,000.00	0.0109178	\$ 1,321.05	0.0109178	\$ 121,000.00	0.00991317	\$ 1,199.49	\$ (121.56)
Shore frontage residence	\$ 86,000.00	0.0109178	\$ 938.93	0.0109178	\$ 86,000.00	0.00991317	\$ 852.53	\$ (86.40)
Inland 100 parcel	\$ 264,000.00	0.0109178	\$ 2,882.30	0.0109178	\$ 264,000.00	0.00991317	\$ 2,617.08	\$ (265.22)
Inland 100 acre parcel	\$ 96,800.00	0.0109178	\$ 1,056.84	0.0109178	\$ 96,800.00	0.00991317	\$ 959.59	\$ (7.25)
Shore frontage	\$ 60,000.00	0.0109178	\$ 655.07	0.0109178	\$ 60,000.00	0.00991317	\$ 594.79	\$ (10.28)
Shore Frontage	\$ 174,000.00	0.0109178	\$ 1,899.70	0.0109178	\$ 174,000.00	0.00991317	\$ 1,724.89	\$ (174.81)
	\$ 283,000.00	0.0109178	\$ 3,089.74	0.0109178	\$ 283,000.00	0.00991317	\$ 2,805.43	\$ (284.31)
	Based on 2023 tax rate - 0.2% decrease		taxes will be		a property valued at \$100,000		\$	\$ 991.32
	Based on 2022 tax rate				a property valued at \$100,000			\$ 1,091.78
	Based on 2021 tax rate				a property valued at \$100,000			\$ 1,091.78
	Based on 2020 tax rate				a property valued at \$100,000			\$ 1,034.25
	Based on 2019 tax rate				a property valued at \$100,000			\$ 1,077.61
	Based on 2018 Tax Rate				a property valued at \$100,000			\$ 1,131.88
	Based on 2017 Tax Rate				a property valued at \$100,000			\$ 1,146.38

Tax Tools, 2023 Tax Impact on Median/Typical Property

Jocelyn Township, 5701

2023.08.08 Budget Package

CVA - Current Value Assessment

Rollnum	RTC	RTQ	Description	Prop Code	Prop Count	2022 CVA	2023 CVA	% CVA Change	2022 Total CVA Taxes	2023 Total CVA Taxes	\$ Tax Change	% Tax Change
	R	T	Single Family Home	301	72	183,000	183,000	0.00%	1,997.96	1,814.11	-183.85	-9.20%
	R	T	Seasonal Recreational Dwelling	391	236	144,000	144,000	0.00%	1,572.16	1,427.50	-144.66	-9.20%
	R	T	Farm House	211	13	140,000	140,000	0.00%	1,528.49	1,387.84	-140.65	-9.20%
	F	T	Farmland	211	5	33,800	33,800	0.00%	92.26	83.77	-8.49	-9.20%
	T	T	Managed Forest	244	12	41,300	41,300	0.00%	112.73	102.36	-10.37	-9.20%
	C	T	Small Retail Commercial Property	410	1	162,300	162,300	0.00%	3,407.14	3,195.37	-211.77	-6.22%

The median or typical property in each group represents a property with an assessed value at or near the midpoint or median for the group and a per cent change in assessment for the year at or near the median for the group.

The property code displayed opposite the property indicates the specific subgroup to which the property belongs.

Single Family Home is a single family detached house not on water (RTC/RTQ = RT, Property Code 301)

Seasonal Recreational Dwelling can be a cottage on water (RTC/RTQ = RT, Property Code 391), a cottage with access to water (RTC/RTQ = RT, Property Code 392) or a cottage without access to water (RTC/RTQ = RT, Property Code 395)

Farm House can be a house on a farm that may have secondary structures but no farm buildings (RTC/RTQ = RT, Property Code 201) or a house on a farm that has secondary structures and farm buildings (RTC/RTQ = RT, Property Code 211)

Farmland can be land on a farm on which there is also a house that may have secondary structures but no farm buildings (RTC/RTQ = FT, Property Code 201) or land on a farm on which there is also a house, secondary structures and farm buildings (RTC/RTQ = FT, Property Code 211)

Managed Forest can be vacant land not on water (RTC/RTQ = TT, Property Code 240), vacant land on water (RTC/RTQ = TT, Property Code 241), land on which there is also a cottage not on water (RTC/RTQ = TT, Property Code 242), land on which there is also a cottage on water (RTC/RTQ = TT, Property Code 243), land on which there is also a house not on water (RTC/RTQ = TT, Property Code 244) or land on which there is also a house on water (RTC/RTQ = TT, Property Code 245)

Small Retail Commercial Property is a one storey retail property under 10,000 sq. ft. (RTC = C that pays both education and municipal taxes, excludes vacant/excess land, Property Code 410)

Standard Industrial Property is an industrial property not identified by type or use (RTC = I that pays both education and municipal taxes, excludes vacant/excess land, Property Code 520)

Commercial Small Business Property is a commercial property that qualifies for the small business subclass (RTC/RTQ = C8)

2023 Tax Rates Summary

PER 2023.08.08 BUDGET

	Residential		Commercial		Industrial		Landfills		Farm		Managed Forests	
	Occupied	Occupied	Excess Land	Vacant Land	Occupied	Excess Land	Vacant Land	Occupied	Occupied	Occupied	Occupied	Occupied
Tax Ratios	1.000000	1.298800			1.054100			1.298800	0.250000			0.250000
Jocelyn Township, 5701												
Education	0.00153000	0.00880000	0.00880000	0.00880000	0.00880000	0.00880000	0.00880000	0.00880000	0.0038250			0.00038250
General	0.00838317	0.01088806	0.00762164	0.00762164	0.00883670	0.00574385	0.00574385	0.01088806	0.00209579			0.00209579
	<u>0.00991317</u>	<u>0.01968806</u>	<u>0.01642164</u>	<u>0.01642164</u>	<u>0.01763670</u>	<u>0.01454385</u>	<u>0.01454385</u>	<u>0.01968806</u>	<u>0.00247829</u>			<u>0.00247829</u>

William Clarke
St. Joseph Island Historical Society
1409 Littleton St., P.O. Box 182
Richards Landing, ON P0R 1J0
(705) 246-7757

June 29, 2023

Council of Jocelyn Township
3670 5th Side Road
R.R #1
Hilton Beach, ON P0R 1G0

Request for Maintenance of the Immediate Area around St. Joseph Island Historical Society Signs

Dear Council Members,

We hope this letter finds you in good health and high spirits. We are writing to you as concerned citizens and passionate advocates for the preservation of our local heritage on St. Joseph Island. It is with great admiration for our shared history and a strong desire to maintain the beauty of our townships that I bring to your attention an important matter regarding the upkeep of the immediate area surrounding the St. Joseph Island Historical Society Signs in each of our respective townships.

The Historical Society signs serve as an essential link to our past, offering valuable insights into the rich history, culture, and stories that have shaped our communities over the years. These signs act as gateways to the past, capturing the essence of our ancestors' struggles, achievements, and contributions to the development of our beloved island.

However, it has come to our attention that the immediate areas surrounding these significant landmarks have been neglected in terms of maintenance and upkeep. As these signs are often located in highly visible areas, such as parks, towns, or other prominent populated spots, their surroundings contribute to the overall impression and aesthetic appeal for residents and visitors alike.

We kindly request that the Councils of the St. Joseph Island Townships prioritize the maintenance and beautification of the immediate areas around the Historical Society signs in your respective jurisdictions. This would involve regular landscaping, trimming of vegetation, removal of debris, and general upkeep to ensure that the area surrounding these signs is clean, welcoming, and befitting of their historical importance.

By investing in the preservation and enhancement of these areas, we not only uphold the dignity of our historical sites, but also create a positive environment for both residents, and visitors to enjoy. The well-maintained surroundings will encourage exploration and engagement with our local history, fostering a sense of pride and connection among community members.

We understand that municipal budgets may be limited, and various projects compete for funding. However, I believe that safeguarding our heritage should be a shared priority for our townships. We encourage you to explore potential partnerships with local businesses, organizations, or even interested citizens who may be willing to contribute their time, resources, or expertise to help maintain these areas. Collaborative efforts can go a long way in preserving our heritage for future generations.

Thank you for considering the St. Joseph Island Historical Society request. I trust that the Councils of St. Joseph Island Townships will recognize the value in maintaining the immediate area surrounding the Historical Society signs and take the necessary steps to ensure their upkeep. Together, we can preserve our island's unique history and continue to create a vibrant and welcoming community.

Should you require any further information or assistance in this matter, please do not hesitate to contact us. We are more than willing to provide any support we can offer.


Yours sincerely,

William (Will) S. Clarke

President of the St. Joseph Island Historical Society

Location of Historical Site Markers by Township

Jocelyn Township	
Marker Number	Description
10	Dew Drop Inn & K Line Dock Area: At End of the K Line on the Shore
11	Jocelyn School S.S. #1 & Area: At the corner of the A Line & Hilton Road.
12	Axworthy Lake & Area: At the corner of the A Line & Otter Lake Road
13	Tenby Bay Community: At the Tenby Bay Cemetery site on the 5 th Side Rd.
14	Loch Rains or Adcock's Lake: At the corner of the 5 th Side Rd. & Orrell Callahan Drive.
15	Sterling Bay Community: On Stirling Bay Drive & the 5 th Side Rd.
18	Carterton: At the corner of the 10 th Side Rd. & the P Line
19	Poverty Hill: on the 10 th Side Rd. Between the P Line & the Hilton Rd.

Agenda Date: August 08, 2023

Item H.2

From: Horgan, Kathy (MMAH) <kathy.horgan@ontario.ca>
Sent: Friday, July 21, 2023 8:13 AM
To: Township of Jocelyn <admin@jocelyn.ca>
Cc: Prosperi, Paul (MMAH) <Paul.Prospieri@ontario.ca>; Schulte-Hostedde, Bridget (MMAH) <Bridget.Schulte-Hostedde@ontario.ca>; Cormier, Sarah (MMAH) <Sarah.Cormier@ontario.ca>
Subject: MMAH Attendance at Jocelyn Township Council Meetings

Hi Janet,

I am writing to advise that, at the request of the Minister of Municipal Affairs and Housing, staff from the ministry's Northern Municipal Services Office (MSON) in Sudbury will be attending all open public council meetings as an observer.

As such, we ask that you ensure that I, along with your Municipal Advisor, Paul Prosperi (copied on this email) are provided with:

- A schedule of your regular council meetings
- Notices of any special council meetings
- Notices of any cancellation of meetings or changes in dates
- Copies of all agendas for said meetings

As observers we will not be making presentations, speaking at meetings, or responding to questions from the audience/council during the meetings about council procedural or business-related matters.

Note that Sarah Cormier, Municipal Advisor in MSON (Sudbury), will be attending the special council meeting scheduled for this evening, Friday, July 21, 2023.

If you or council has any questions, please do not hesitate to contact me.

Thank you in advance for your cooperation and assistance.

Kathy Horgan

Manager, Local Government and Housing
Ministry of Municipal Affairs and Housing
159 Cedar Street, Suite 401
Sudbury ON P3E 6H9
Cell: 705-677-8167
Email: kathy.horgan@ontario.ca

Ontario 

Agenda Date: August 08, 2023

Item H.3

From: Melanie Dorscht <melaniehooker50@gmail.com>

Sent: Tuesday, July 25, 2023 2:38 PM

To: Township of Jocelyn <admin@jocelyn.ca>; Mark Henderson <garageplus@yahoo.ca>

Cc: vkasowski@ombudsman.on.ca; Antoinette Blunt <ironsideconsult@outlook.com>; Paul.Proseri@ontario.ca; MMantha-CO@ola.org

Subject: Delegate Notes from July 21, 2023 Jocelyn Township Council Meeting

Hello

Attached are the delegate notes and letter from the *Jocelyn Ratepayers for Accountable Government* as presented by Melanie Dorscht.

The questions were not answered at the meetings as per Jocelyn Township procedural bylaw, so I am sending them so they can be answered now, as was the instruction at the meeting from the Reeve.

Thank you

Melanie Dorscht

JOCELYN RATEPAYERS FOR ACCOUNTABLE GOVERNMENT

3444 Huron Line
Richard's Landing, On.
705-246-0188

The Corporation of the Township of Jocelyn
3670 5th Side Road, RR#1
Hilton Beach, On.

July 20, 2023

Attention: Reeve Henderson and Council

Resolution 23-118 June 29, 2023

We are writing today to register our **strong objection** to the action of withdrawing the offer made to Mr. Scott Eddy to be seated as a counsellor in the Township of Jocelyn.

As per 23-118, council resolved to offer seats to those whom had participated in campaigning for council in the municipal election in October 2022.

Mr. Eddy was subsequently offered a position on June 30th, and was happy to accommodate and accept that position a few days later.

On July 11th, Reeve Henderson unilaterally decided that seating Mr. Eddy was a conflict of interest, **knowing** that conflicts of interest must be declared by each counsellor/reeve on a case-by-case basis in matters of pecuniary interest, in which this was not.

On that same day, you had two new counsellors in mind for the seats, namely Jason Kennedy and Nelson Soares, which the ratepayers at the meeting strongly objected to.

This **disconcerting about-face** on what was resolved and then the alternative has left this group wondering what exactly changed in the timeframe between the offer to Mr. Eddy and the clandestine recruitment of new council hopefuls appearing at the July 11th meeting. There was also enthusiastic support to move to a democratic election to fill the vacant seats, however that was also quickly bypassed.

Moving quickly to **personally hand pick** replacements other than inviting the people who campaigned for the job, or moving to elect counsellors is **not what transparency in government looks like**.

In closing, **our 40+ members** respectfully ask to have Mr. Eddy re-instated at the council table, or move to an election to seat the vacancies.

Regards,

Melanie Hooker-Dorscht
Sec.

Since the inaugural meeting of the Jocelyn Ratepayers for Accountable Government (9 days ago) 66 ratepayers have signed up. The group was formed after there was a call from many ratepayers to band together to seek ways to professionally and transparently find a communal voice that we hope will be heard by the current municipal elected officials. At the first meeting, the first hour or more was dedicated to several people sharing their stories of how they were treated and their troubles brought on by the current government. This was requested by several ratepayers who wanted to understand the situation the best they could. Then the conversation turned to the July 11th Jocelyn Council meeting held the night before. Though several aspects of that meeting were thoroughly discussed, at this time, the group decided to focus their efforts on backing Scott Eddy to fill one of the councillor vacancies. I will read the letter from the Jocelyn Ratepayers for Accountable Government.

The Corporation of the Township of Jocelyn
3670 5 th Side Road, RR#1
Hilton Beach, On.
July 20, 2023

Attention: Reeve Henderson and Council
Resolution 23-118 June 29, 2023

We are writing today to register our strong objection to the action of withdrawing the offer made to Mr. Scott Eddy to be seated as a counsellor in the Township of Jocelyn. As per 23-118, council resolved to offer seats to those whom had participated in campaigning for council in the municipal election in October 2022.

Mr. Eddy was subsequently offered a position on July 4, 2023, and was happy to accommodate and accept that position a few days later.

On July 11 th, Reeve Henderson unilaterally decided that seating Mr. Eddy was a conflict of interest, knowing that conflicts of interest must be declared by each counsellor/reeve on a case-by-case basis in matters of pecuniary interest, in which this was not.

On that same day, you had two new counsellors in mind for the seats, namely Jason Kennedy and Nelson Soares, which the ratepayers at the meeting strongly objected to. This disconcerting about-face on what was resolved and then the alternative has left this group wondering what exactly changed in the timeframe between the offer to Mr. Eddy and

From here I have a few questions to ask the Reeve and then the two Councillors..

1. Did You not follow your own resolution, as stated in the Minutes of the Special Meeting of Council of June 29, 2023 resolution #23-118 and offer Scott Eddy, the next day, on June 30th, to join council, as the next runner up in the 2022 municipal election?

Moved by Albert Crowder

Seconded by Greg Gilbertson

Resolved that we do accept the resignations of Councillor Janet Callahan and Councillor Faye Stevens with regret;

And that the Reeve communicate with the two other candidates that had been involved

in the 2022 municipal election to determine their interest in sitting on Council.

2. A few days later. Did Scott Eddie not accept the offer in writing?
3. At the July 11th council meeting, did you state that Scott Eddy had a conflict of interest? And can you explain what it was again?
4. Do you still believe that you, as Reeve, have the authority to state that Scott Eddy has a conflict of interest? Did you know, in fact, it is up to the individual to state if there is a conflict and to remove themselves. It is not the Reeve's. We were told from the Ministry of Municipal Affairs, as you'll mostly likely hear several times this evening, it is up to the councillor to declare their conflict of interest. I think that is why there is a Signed oath, saying that the Reeve and councillors will follow the rules in the Municipal act.

Excerpt of the Municipal conflict of Interest Act

When present at meeting at which matter considered

5 (1) Where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council or local board at which the matter is the subject of consideration, the member,

(a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof;

(b) shall not take part in the discussion of, or vote on any question in respect of the matter; and

(c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

R.S.O. 1990, c. M.50, s. 5 (1).

Where member to leave closed meeting

(2) Where the meeting referred to in subsection (1) is not open to the public, in addition to complying with the requirements

of that subsection, the member shall forthwith leave the meeting or the part of the meeting during which the matter is under

consideration. R.S.O. 1990, c. M.50, s. 5 (2).

In that case, let it be noted, that we believe that Scott was formally asked to be on councillor, he did accept the invitation from the Reeve, has no more conflicts of interest than the Reeve and other councillors and we request that he be sworn in as a councillor within days of this meeting to fill one of the two vacancies.

I have a few questions for councillors Gilbertson and Crowder. And then I will be done.

1. Did you Albert and Greg know of these two councillors that the Reeve put forward to fill the vacancies, in other words, did you ever hear of these two people before the July 11th council meeting was in session? Does it not seem odd that these two candidates were not mentioned in the agenda package?

- Does it not seem strange that the vacancies were not advertised soon after one runner up in the election declined the position, so people like Ted Almdal who could be also a very competent councillor, could not get notice to apply?

2. Secondly, when and with who did you meet the two candidates that the Reeve found on his own?

I am under the impression, but cannot factually say, that gatherings happen frequently in this township that should by law be open council meetings. Here's why

The Municipal Act, 2001, s. 238(1) defines "meeting" as any regular, special or other meeting of a

council, of a local board or of a committee of either of them, where:

- a) A quorum of members is present, and
- b) Members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the council, local board, or committee.

Does the term "meeting" include informal gatherings outside of council chambers?

Informal gatherings for social purposes are not considered to be "meetings." However, if participants

in the gathering discuss business of the council, local board or committee and/or make decisions, it

is more likely to be deemed a "meeting" that is subject to the open meeting requirements.

The purpose of the open meeting rules is not to discourage council members from informal or social

interactions, but to ensure such gatherings are not used as a pretext for conducting council business

away from public view.

Agenda Date: August 08, 2023

Item H.4

From: Faye Stevens <stevensfayejoe@gmail.com>
Sent: Monday, July 24, 2023 3:49 PM
To: Township of Jocelyn <admin@jocelyn.ca>
Subject: Legal Fees

It has occurred to me and many others to ask this question:

Why,
when Janet Boucher is still working in the office,
Mike Jagger is hired as a paid consultant,
several copies of "The Municipal Act" have been purchased for new staff and councillors,
and is also readily available online,

why then, was it necessary to engage the municipality's lawyer to write a letter regarding
hiring/appointing which resulted in neither advice nor opinion, but essentially a reiteration of a section
of the Municipal Act?

It seems to me that simply following all sections of the Municipal Act as clearly written would, over the
course of a year, save the administration a lot of time, and the taxpayers a significant amount of money.

Faye Stevens
bcc'd to the Jocelyn Ratepayers for Accountable Gov't

Agenda Date: August 08, 2023

Item H.5

From: Michael Jagger <sjiplanningboard@gmail.com>

Sent: Tuesday, July 25, 2023 2:05 PM

To: Amanda Richardson <clerkadmin@stjosephtownship.com>; Township of Hilton <admin@hiltontownship.ca>; Township of Jocelyn <admin@jocelyn.ca>; Jillian Hayes <jillian@hiltonbeach.com>

Subject: New Official Plan

At our meeting last evening, the Planning Board passed a resolution to approve the proposed New Official Plan subject to one minor amendment. They also recommended adoption of that Plan, as amended, by all four municipalities, and requested that this be done by **September 15th**.

Before adopting the new OP, each Council will be required to hold a statutory public meeting to give the public another opportunity to make representations in respect to the Plan. While it is the Council's responsibility, we expect that representatives of the Planning Board will be able to attend and provide support at each of these meetings, and that our consultants (Fotenn Consultants Inc.) will be available to participate electronically (e.g. telephone or video conferencing).. We will also be requesting our consultants to assist with the development of public notices for these meetings and preparation of the by-laws necessary for adoption of the Plan

At this time, we ask that you and your council consider potential timing of the required statutory public meeting and perhaps provide a list of potential meeting dates that we can then review with our consultants.

Thanks,

Mike

--

Michael Jagger
Secretary-Treasurer
St. Joseph Island Planning Board
P.O. Box 290
Richards Landing, ON
P0R 1J0

Telephone: 705-542-4606

Email: sjiplanningboard@gmail.com

Agenda Date: August 08, 2023

Item H.6

From: Laurie Thompson <laurie.thompson18@gmail.com>
Sent: Monday, July 24, 2023 9:20 AM
To: Township of Jocelyn <admin@jocelyn.ca>
Subject: Kari - questions requiring answers

Hi Kari,

I'm following up from the council meeting on July 21 where Reeve Henderson would not answer any questions from delegates and directed all questions to go directly to the office.

Reeve Henderson also committed that you would provide answers back within a week or two. I know there is a substantial workload for a municipal Clerk and expect you must be overwhelmed with learning all your new responsibilities in this position as an officer of the municipality. With the pressure you must be under to ensure your work is ethical, transparent, and follows municipal policy, I will understand if my questions don't get answered until the end of the 2 week period that was committed to. I've added that date to my calendar so I don't follow up too soon.

I've attached the notes I used as a delegate at the July 21 meeting and highlighted the questions to make it easier for you. Please let me know if you have any questions.

Thanks for your outstanding commitment to the community to be willing to work what is traditionally a full time job for free. I'm sure once you have a couple of years experience in the Clerk role here there will be paying job opportunities in other local municipalities.

Sincerely,
Laurie Thompson-Kokkinen

Agenda Date: August 08, 2023

Item H.6

Notes for being delegate at Jocelyn council special meeting July 21, 2023

Here to talk about:

#3 – To rescind the resolution from June 29th to appoint a Clerk/Treasurer

#4 – To pass a resolution to hire office staff with book keeping and secretarial skills

I want to help myself and others in the room understand the staffing plan for the twp. You might get more support if the process is transparent and we know what is going on.

Resolution from June 29 -

Whereas the Clerk Treasurer provided her resignation on June 12, 2023. Therefore, council accepts the resignation of Janet Boucher with regret AND agrees to advertise for the position of Clerk Treasurer.

Then on July 11 -

Kari Ujanen was appointed Clerk, but the position was never advertised, nor was the hiring policy followed

Question

What is the purpose of rescinding the resolution to appoint a Clerk Treasurer?

At the same meeting to appoint the Clerk, 2 Acting Deputy Clerks were appointed, also no advertising or hiring policy followed

Question

What is recorded as the length of employment term for the deputy clerks?

Apparently these 3 new employees are working for free. This is a highly unusual staffing plan for a municipality.

Minutes from June 29 –

State that Mike Jagger, Island Resources Development Consultants, was to be hired for advice on municipal matters.

Questions

Has Mike been asked to provide advice on this staffing plan?|

What did he suggest?

Does he agree that it is sustainable to have a Clerk and 2 Deputy Clerks working for free?

Has legal advice been received to ensure that having 3 unqualified volunteers being officers of the municipality isn't setting you up for trouble down the road?

Agenda Date: August 08, 2023

Item H.6

Second Part

#4 – To pass a resolution to hire office staff with book keeping and other necessary secretarial skills – to report to the Clerk and Treasurer

Questions

We traditionally operated with a Clerk and Deputy Clerk, now we are up to a Clerk and 2 Deputy Clerks, why do we need additional staff?

The resolution says to hire staff – how many staff does it mean?

Will it be advertised?

Will it be a paid position?

Do you see having the same staffing structure at this time next year? The year after?

Action -

Commit in resolution to hire a permanent qualified Clerk, and an Acting Deputy clerk

Timeline for hiring

Agree to follow hiring policy

Set criteria for selecting applicants for interviews and scoring interviews

Be publicly transparent

July 28, 2023

To Jocelyn Township Council and Administration

I am writing Jocelyn Township today to ask some questions that have been asked by others already, but the answers, if any, were vague and unhelpful. I am quite concerned with the hiring (for no pay) of the clerk and the two deputy clerks. Though I have no objection to them on a personal level, I do object to the manner in which they were hired and that it seems quite likely that very few of the necessary aspects in the township's own Policy for Hiring were followed.

At the July 21st Jocelyn Township Council Meeting a letter from the lawyer was read aloud. Unfortunately, I do not have that letter in my possession, but it seems like the lawyer was saying that the rules around the Reeve hiring his own sibling were not followed and subtly suggested that the hiring code should be changed because of that. This seems backwards and extremely untransparent if ratepayers cannot count on their township to follow their own policies (that seem well thought out) and are advised to change them after the fact, because of poor hiring practises. The Township's own lawyer's lack of transparent and ethical behaviour is compounding the avalanche of years of bad behaviour.

The Jocelyn Township Hiring Policy states:

- "No employee, councillor or Local Board Member will participate in the hiring or discipline of an employee to whom they are a relative" The Reeve hired his own brother. I will attach the Hiring Policy, because I feel every policy pertaining to hiring a relative (section B) has not been, nor is being followed. Seeing that the Reeve's brother, who is now hired by the township, was reportedly excused (by the Reeve) from getting a building permit for his home, I cannot see how we can trust anything the Reeve does in relation to his brother.
- Under the heading of "Administrative Procedures" of the Township's Hiring Policy, A. Application and Selection Process #1, it states that "The corporation's objective is always to hire the most competent and qualified applicant. The selection process will be based on qualifications, skills, training, and the ability to perform the work". I believe none of the three new employees hold proper qualifications. I've been told by people going into the office or who have phoned the office that the two deputy clerks say they know nothing and will not (or have not the qualifications) to answer questions. In reading the "Administrative Responsibilities" in the township's Hiring Policy there appears to be many responsibilities that were ignored.
 - Under the same section #11, it states "All new employees will be required to provide a copy of a current criminal record check prior to commencing employment with the Corporation." The 3 individuals were hired within days of the clerk's resignation. Could a criminal record check be done in this time frame?

Many ratepayers I have talked to are concerned by these individuals' lack of qualifications, have concerns pertaining to criminal record checks and wonder what steps have been taken to secure the privacy and integrity of personal information at the township office.

After stating SOME of my concerns I will now ask these questions

1. Do the Clerk, and two Deputy clerks have current police checks?
2. When do the Jocelyn elected officials plan to properly hire a qualified Clerk, and Deputy Clerk?
3. Can I please get a copy of the lawyer's letter that was read at the July 21st Jocelyn Township Council Meeting? Seeing it was read at a public meeting it must be public information.

Thank you
Melanie Dorscht

Agenda Date: August 08, 2023

Item H.8

-----Original Message-----

From: Eddie Pettenuzzo <ejpettenuzzo@shaw.ca>
Sent: Monday, July 31, 2023 9:52 AM
To: Township of Jocelyn <admin@jocelyn.ca>
Subject: Dogs on Loose 1464 Orrell Callahan Dr

Good morning,

I want to make the township aware of the dogs who weren't on any leash and on the road on Sunday July 30th.

My 86 year old dad, 28 year old son and me 63 years old were on our morning bike ride when a German Shepard and an unknown breed came darting towards us from the property of 1464 Orrel Callahan Dr. We stopped in our tracks because if we had not we were fearful those dogs would have bitten our legs. The owner, Soffa, came up the driveway with a Pitbull on a leash and never once called the dogs off but seemed to enjoy it. We could not walk away or ride away because when we turned our backs they would run towards us. This went on for about 15 minutes, never once did he call those dogs off. We told him to. I want to report this incident. I'll be calling the township on Wednesday to talk about this incident and if there is any rules that the dog owner should have been following. This can't be tolerated. We all want to be able to enjoy our walks and bike rides and not be harassed and intimidated by those dogs at 1464 Orrell Callahan drive.

Thank you,
Sincerely,

Eddie Pettenuzzo

Agenda Date: August 08, 2023
Item H.9

From: Sharon Stevens <wesley_stevens@hotmail.com>

Date: August 3, 2023 at 3:58:47 PM EDT

To: "jocelyntwp1 xplornet.ca" <jocelyntwp1@xplornet.ca>, Mark Henderson <garageplus@yahoo.ca>

Subject: Questions regarding hiring practices

Having received no response to my letter dated July 16 and rec'd by the office on July 19th I am now submitting written questions.

It seems this may be the only way to get any information.

1. Have Criminal Record Checks been verified and Confidentiality and Privacy agreements been signed by office staff
2. Has training for Ministry standard certifications been done
3. If Neither 1 or 2 have been done can insight be provided as to why not for people handling confidential information
4. As 3 new office staff have been hired why are there less days the office is open.

I await your timely response by August 10th

Sharon Stevens

Sent from my iPad

Agenda Date: August 08, 2023

Item H.10

From: Michael Jagger <sjiplanningboard@gmail.com>
Sent: Thursday, August 03, 2023 4:04 PM
To: Township of Hilton <admin@hiltontownship.ca>; Amanda Richardson <clerkadmin@stjosephtownship.com>; Jillian Hayes <jillian@hiltonbeach.com>; Township of Jocelyn <admin@jocelyn.ca>
Cc: Village of Hilton Beach <info@hiltonbeach.com>
Subject: Adoption of New Official Plan

Attached, for each municipality, are a draft Notice for your statutory public meeting on the new Official Plan and a draft By-law for adoption of the Plan once that meeting has been held. You will need to modify these documents depending on the date and location of your public meetings and insert the by-law number and date of passing the by-laws.

As noted previously, the Notice of Public Meeting must be issued at least 20 days prior to the date of the meeting and should be posted and published on the date it is issued.

A copy of the Final Version of the Final Draft OP will be sent separately. This version of the new Official Plan includes changes from the draft Official Plan currently displayed on your websites, etc, so it should be posted to your websites and made available for viewing in your offices as soon as possible.

If you have any questions, please give me a call.

Mike

--

Michael Jagger
Secretary-Treasurer
St. Joseph Island Planning Board
P.O. Box 290
Richards Landing, ON
P0R 1J0

Telephone: 705-542-4606

Email: sjiplanningboard@gmail.com

Agenda Date: August 08, 2023

Item H.10 (b)



PUBLIC MEETING OFFICIAL PLAN



August 23rd, 2023 from 7:00 to 8:30 p.m.

**JOCELYN TOWNSHIP OFFICE
3670 5TH Side Road, Hilton Beach, ON.**

The St. Joseph Island Planning Board and Fotenn Planning + Design have prepared a new Official Plan for St. Joseph Island. The St. Joseph Island Planning Board is recommending approval of the draft Official Plan by Jocelyn Township.

The next step, as required under the Planning Act, is for Jocelyn Township to hold a Public Meeting to allow residents to make representation regarding the proposed draft Official Plan.

An Official Plan describes how land in the community should be used. It is being prepared with input from residents and will help to ensure that future planning and development will meet the specific needs of the community.

All landowners and residents of the Jocelyn Township are invited to attend this Public Meeting to make comment on the draft Official Plan, which encompasses the entirety of St. Joseph Island, before it is considered for adoption by Council.

To view the Official Plan document and Land Use Schedules prior to the Public Meeting, please visit the Jocelyn Township Municipal Office or the Township website:
www.jocelyn.ca

Jocelyn Township
3670 5th Side Road, R.R #1, Hilton Beach, ON.
(705) 246-2025 or email at admin@jocelyn.ca

For more information about this matter, including information about appeal rights, contact Michael Jagger, Secretary-Treasurer of the St. Joseph Planning Board.

Michael Jagger, Secretary-Treasurer
St. Joseph Planning Board
P.O. Box 290
Richards Landing, ON. P0R 1J0
sjiplanningboard@gmail.com

Agenda Date: August 08, 2023

Item I. 1

From: Sharon Farquhar <sharonfarquhar@ymail.com>
Sent: Thursday, July 20, 2023 4:25 PM
To: Township of Jocelyn <admin@jocelyn.ca>
Subject: In regards to filling Jocelyn Township Council vacancies

July 20, 2023
Jocelyn Township
3670 5th Side Road
Hilton beach, ON
P0R 1G0

Reeve and Council

As residents of Jocelyn Township, we would like to take this opportunity to express our concern regarding the appointment of councillors, Clerk and Deputy Clerk positions. The Reeve has appointed acquaintances and family, which is against township hiring policy, to the positions of Clerk and Deputy Clerk.

We believe vacant positions should be advertised in order to have the most qualified people for the jobs, not to mention per Jocelyn Townships hiring policy.

Also has a formal interview process occurred? Have criminal record checks been verified and confidentiality and privacy agreements been signed? As well as all other ministry standard certifications completed?
(AODA, 4 step H & S etc).

We have great concerns about the privacy of my information and that of all other ratepayers.

The fact that they are working "Pro Bono" does not change the fact that they are in positions of great responsibility with access to Township files and records containing financial information.

Regards,

Sharon & Gene Farquhar

BCC

Ombudsman
Integrity Commissioner
Municipal Advisor
MPP Mike Mantha

As Read

Would like to Thank the Council for the opportunity to speak on consent to accept the office if 2023.07.21 appointed, as outlined in the Municipal Act Section Six Article 263 (1A).

I would like to start by reminding Council as outlined in The Corporation of the Township of Jocelyn By-Law 2019-1417: which reads in part.....

The Corporation of the Township of Jocelyn By-law No. 2019-1417

Schedule A

Subject: Code of Conduct (Council and Local Boards)
To: Reeve and Council
Source: By-law 2019-1417
Date: February 5, 2019

Purpose:

A written Code of Conduct for Council and local boards helps to ensure that the members of Council, advisory committees, and local boards of the municipality (as defined in the *Municipal Act*) share a common basis for acceptable conduct. This Code is designed to provide a reference guide and a supplement to the legislative parameters within which the members must operate. These standards should enhance public confidence that The Corporation of the Township of Jocelyn's elected and appointed representatives operate from a base of integrity, justice and courtesy. The key principles underlining the Code of Conduct are:

- a. All members shall serve and be seen to serve their constituents in a conscientious and diligent manner;
- b. Members should be committed to performing their functions with integrity and to avoiding the improper use of the influence of their office, and conflicts of interest, both real and apparent;
- c. Members are expected to perform their duties in office in a manner that promotes public confidence and will bear close public scrutiny;
- d. Members shall seek to serve the public interest by upholding both the letter and the spirit of the laws and policies established by the Federal Parliament, Ontario Legislature and Council.

Municipal Council members hold positions of privilege; therefore, they must discharge their duties in a manner that recognizes a fundamental commitment to the wellbeing of the community and regard for the integrity of the Corporation. The purpose of the Code of Conduct is to: protect the public interest; encourage high ethical standards among members of The Corporation of the Township of Jocelyn Council and local boards; provide a universal understanding of the fundamental rights, privileges, and obligations of members of The Corporation of the Township of Jocelyn Council and local boards; provide a means for members of The Corporation of the Township of Jocelyn

Therefore it is my Contention that Council erred in their Disqualification of Mr. Eddy to proceed in the Process as outlined in the Municipal Act, Section Six article 263 (A), If a vacancy occurs in the office of a member of council, the MUNICIPALITY (members of Council) **shall fill** the vacancy by appointing a person who has CONSENTED to accept the office if appointed.

I further contend to Council it is up to the newly appointed Councillor to provide a Declaration of Pecuniary Interest Form, and not Council, I contend Councils declaration that Mr. Eddy is disqualified

because of too many conflicts of interest , is not only baseless and without merit but gives the impression of Bias and prejudice towards Mr. Eddy. Further it denies Mr. Eddy his right to due process, and clearly nullifies the disqualification on its merits. This arguably, is a violation of the Human Rights Act. Both I and Mr. Eddy have given our consent in writing to the Council, plain and simple we have both meet that requirement to the Municipality and must be considered, without bias or prejudice by the Council. If Council wants to disqualify Mr. Eddy from continuing in the process then bring forth a valid fact based argument.

In the interest of Transparency I would expect the other two applicants have provided the same written consent and should have the courtesy to introduce themselves today.

It is my contention the four applicants up for considerations are subject to a Recorded Vote by Council (by elimination and vacancy if needed) as example 1st vacancy is voted on each applicant is voted on, the Applicant receiving the most votes would be Appointed. It is my contention, in the interest of Integrity and Public confidence Council seats should NOT BE ARBITRARY appointed.

Again I remind Council and in reference to their own code of conduct ... Elected and appointed representatives operate from a base of integrity, justice and courtesy. So in closing in regards to Items Three and Four on the agenda I would submit Council abide by The Corporation of the Township of Jocelyn By-LAW 2004-1050 Policy for hiring and refrain from demonstrating an Autocratic policy to hiring.

This is Council's opportunity to demonstrate to the Ratepayers of Jocelyn if you are a Democratic Council or an Autocratic Council..... Gentlemen the decision is up to you. History will decide your Legacy.

Thank You

A handwritten signature in cursive script, appearing to read "Ted Almdal". The signature is written in dark ink on a white background.



Hon. Steve Clark
777 Bay St
17th Floor, Toronto
ON M5G 2E5
VIA EMAIL:
steve.clark@pc.ola.org

Hon. Ted Arnott, MPP
181 St. Andrew St. East
2nd Floor, Fergus
ON N1M 1P9
VIA EMAIL:
ted.arnottco@pc.ola.org

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

Hon. Matthew Rae, MPP
55 Lorne Ave. E
Stratford,
ON N5A 6S4
VIA EMAIL:
Matthew.Rae@pc.ola.org

August 3, 2023

RE: Consent Agenda Item 6.48 Selwyn Township - Short Term Rentals

Please be advised that Township of Puslinch Council, at its meeting held on July 12, 2023 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2023-226: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.48 listed for JULY, 2023 Council meeting be received; and

Whereas the Township of Puslinch is in receipt of Selwyn Township resolution of June 27, 2023;

Be it resolved that the Township of Puslinch also supports the resolution and also requests that the Province move forward as soon as possible to legislate that all third party Short Term Rental brokerage companies, for example Airbnb and VRBO, appropriately manage and be responsible for their listings and to compel compliance that the Province establish the requirement for STR companies to require each rental listing to be registered and to pay an appropriate annual fee and that STR company provide this registry along with the collected fees to the municipality in which the STR properties are located which allows the municipality to be aware of all registered STR properties and to have access to funds for municipal expenses to enforce/respond to issues at a STR property; and further



That the Province require the STR company to de-list/remove the property from the company's listings so that the property cannot be rented where a municipality has identified and verified life, health and/or nuisance infractions including noise, fire safety, septic, etc.; and

That a copy of this resolution be sent to all Ontario municipalities for support as well as to the Minister of Municipal Affairs and Housing Steve Clark, Speaker Ted Arnott, and MPP Matthew Rae.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Courtenay Hoytfox
Municipal Clerk

June 29, 2023

Hon. Doug Ford
Premier of Ontario
Room 4620
99 Wellesley St. W.,
Toronto, Ontario M7A 1A1

Via Email: premier@ontario.ca

Please be advised that at its meeting held on the 27th day of June 2023, the Council of the Township of Selwyn passed the following resolution:

Resolution No. 2023 – 143 – Notice of Motion – Short-Term Rentals

Councillor Brian Henry – Councillor John Boyko –

Whereas the demand for alternative accommodations has resulted in an increased prominence of residential properties being advertised for short term accommodations through third party companies such as Airbnb and VRBO; a shift from the 'traditional' cottage rental historically managed by a property owner; and

Whereas over the past decade a flood of properties have been removed from the ownership and long-term rental market (*Canada Research Chair in Urban Governance at McGill University*) contributing to housing shortages, increased housing demands and increased housing costs resulting in housing affordability issues, including affordable rentals; and

Whereas short term rentals (STR) can be beneficial, when operated appropriately, by providing solutions for the accommodation industry that supports local tourism and small businesses as well as providing an opportunity for property owners to generate income from their residence (permanent or seasonal) using a convenient third-party system; and

Whereas STR's can create nuisances including noise, parking, high volumes of visitors attending a property, septic capacity and fire safety, for adjacent residential property owners who wish to experience quiet enjoyment of their property; and

Whereas research indicates that demand for STR's is increasing, in part due to vacationers choosing domestic travel options as well as the financial benefits to property owners, demonstrating that STR's are here to stay; and

Mailing Address
PO Box 270
Bridgenorth
Ontario K0L 1H0

Tel: 705 292 9507
Fax: 705 292 8964

Whereas there are no Provincial regulations in place governing third party STR companies resulting in a variety of regulations/guidelines being implemented at the local municipal level which creates inconsistencies, confusion and frustrations for both consumers and residents across the Province;

That the Township of Selwyn request that the Province move forward as soon as possible to legislate that all third party Short Term Rental brokerage companies, for example Airbnb and VRBO, appropriately manage and be responsible for their listings and to compel compliance that the Province establish the requirement for STR companies to require each rental listing to be registered and to pay an appropriate annual fee and that STR company provide this registry along with the collected fees to the municipality in which the STR properties are located which allows the municipality to be aware of all registered STR properties and to have access to funds for municipal expenses to enforce/respond to issues at a STR property; and further

That the Province require the STR company to de-list/remove the property from the company's listings so that the property cannot be rented where a municipality has identified and verified life, health and/or nuisance infractions including noise, fire safety, septic, etc...

That a copy of this resolution be sent to all Ontario municipalities for support as well as to Minister of Municipal Affairs and Housing Steve Clark, local M.P.P. Dave Smith and M.P. Michelle Ferreri.

Carried.

If you have any questions, please do not hesitate to contact us.

Sincerely,

Megin Hunter

Megin Hunter
Office Assistant/Receptionist
mhunter@selwyntownship.ca

cc: steve.clark@pc.ola.org
michelle.ferreri@parl.gc.ca
dave.smithco@pc.ola.org
All Ontario Municipalities

Agenda Date: August 08, 2023
Item J. 1

From: Andrew Gordanier <andrewgordanier@me.com>
Sent: Monday, July 10, 2023 9:00 AM
To: Mark Henderson <garageplus@yahoo.ca>
Cc: Township of Jocelyn <admin@jocelyn.ca>
Subject: Re: roads

Morning Mark

Worked at K Line a couple part days due to weather. I'm out of Emulsion now. There's more on the way.

On another project today. Will be back at township tomorrow with a patrol with cold patch. Then I'd like to put reflectors on the cable guard rails on Hilton rd and P line so I can see in the winter where they are. Then I'd like to put some Asphalt Grindings in a few spots where the wing got the road in the winter.

Thx

Andrew



Calls For Service (CFS) Billing Summary Report

**Joceyln
June - 2023**

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2023				2022			
		June	Year to Date	Time Standard	Year To Date Weighted Hours	June	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Theft under - Other Theft	0	0		0.0	0	1	6.4	6.4
	Fraud - Other	0	0		0.0	1	1	6.4	6.4
	Property Damage	1	1	6.4	6.4	0	0		0.0
	Total	1	1	6.4	6.4	1	2	6.4	12.8
Operational	Suspicious Person	0	1	3.8	3.8	0	1	3.8	3.8
	Lost Property -Master code	0	1	3.8	3.8	0	0		0.0
	Lost-Personal Accessories	0	1	3.8	3.8	0	0		0.0
	Assist Public	0	0		0.0	0	1	3.8	3.8
	Total	0	3	3.8	11.4	0	2	3.8	7.6
Operational2	False Alarm -Cancelled	1	1	1.4	1.4	0	0		0.0
	911 call / 911 hang up	1	3	1.4	4.2	0	0		0.0
	911 call - Dropped Cell	0	1	1.4	1.4	0	0		0.0
	Total	2	5	1.4	7.0	0	0		0.0
Traffic	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	0	0		0.0	0	1	3.7	3.7
	Total	0	0		0.0	0	1	3.7	3.7
Total		3	9		24.8	1	5		24.1

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2023 billing period.

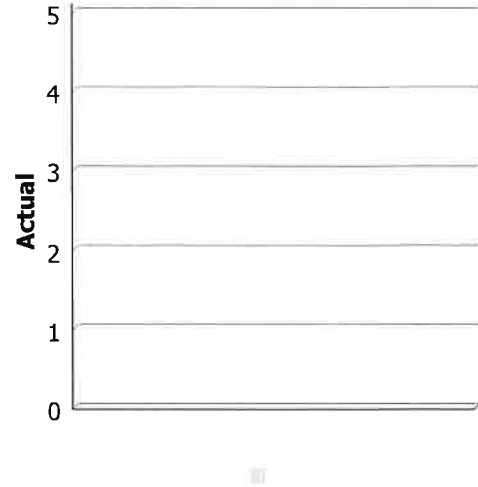
Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

**Police Services Board Report for Jocelyn
Records Management System
June - 2023**

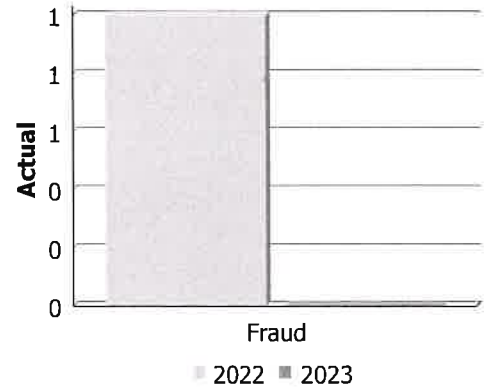
Violent Crime

Actual	June			Year to Date - June		
	2022	2023	% Change	2022	2023	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	0	0	--
Assault	0	0	--	0	0	--
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
Total	0	0	--	0	0	--



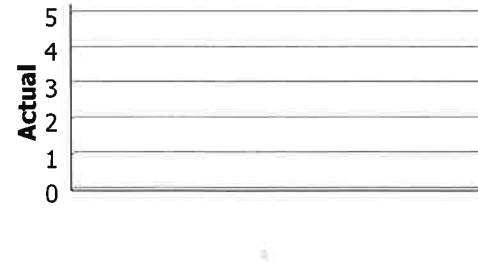
Property Crime

Actual	June			Year to Date - June		
	2022	2023	% Change	2022	2023	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	0	0	--
Theft Over	0	0	--	0	0	--
Theft Under	0	0	--	1	0	-100.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	1	0	-100.0%	1	0	-100.0%
Mischief	0	0	--	0	0	--
Total	1	0	-100.0%	2	0	-100.0%



Drug Crime

Actual	June			Year to Date - June		
	2022	2023	% Change	2022	2023	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	0	0	--	0	0	--



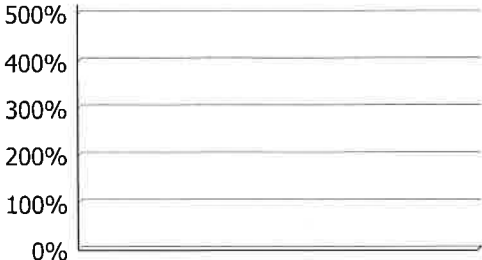
Detachment: 4B - EAST ALGOMA (Blind River)
Location code(s): 4B10 - EAST ALGOMA (Thessalon)
Area code(s): 4010 - Joceyln
Data source date: 2023/07/01

Report Generated by:
Bowles, Natalie

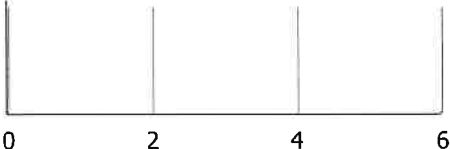
Report Generated on:
17-Jul-23 2:34:19 PM
PP-CSC-Operational Planning-4300

**Police Services Board Report for Jocelyn
Records Management System
June - 2023**

Clearance Rate						
Clearance Rate	June			Year to Date - June		
	2022	2023	Difference	2022	2023	Difference
Violent Crime	--	--	--	--	--	--
Property Crime	0.0%	--	--	0.0%	--	--
Drug Crime	--	--	--	--	--	--
Total (Violent, Property & Drug)	0.0%	--	--	0.0%	--	--



Unfounded						
Unfounded	June			Year to Date - June		
	2022	2023	% Change	2022	2023	% Change
Total (Violent, Property & Drug)	0	0	--	0	0	--



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4B - EAST ALGOMA (Blind River)
Location code(s): 4B10 - EAST ALGOMA (Thessalon)
Area code(s): 4010 - Joceyln
Data source date: 2023/07/01

Report Generated by:
Bowles, Natalie

Report Generated on:
17-Jul-23 2:34:19 PM
PP-CSC-Operational Planning-4300

Agenda Date: August 08, 2023

Item J. 3

-----Original Message-----

From: Andrew Gordanier <andrewgordanier@me.com>

Sent: Wednesday, July 19, 2023 3:47 PM

To: Mark Henderson <garageplus@yahoo.ca>; Township of Jocelyn <admin@jocelyn.ca>

Cc: Anthony Reader <stobear@outlook.com>; Andrew Gordanier <andrewgordanier@me.com>

Subject: Sweeping Intersections

Hi Mark

Was out this morning to sweep intersections. We did Hilton Rd and 10SR to start. Then moved up the mountain to P Line and 10SR. There is simply too much sand and small stones in the intersections to sweep by hand. We will not be able to sweep them clean. It would be much better to use a power sweeper or water if that's an option.

I loaded the chip and dip wagon with two fresh barrels and grit and will be back at that tomorrow if weather allows.

Thanks
Andrew

Sent from my iPhone

Agenda Date: August 08, 2023

Item J. 4

-----Original Message-----

From: Andrew Gordanier <andrewgordanier@me.com>

Sent: Monday, July 24, 2023 8:25 AM

To: Mark Henderson <garageplus@yahoo.ca>; Township of Jocelyn <admin@jocelyn.ca>

Cc: Anthony Reader <stobear@outlook.com>; Andrew Gordanier <andrewgordanier@me.com>

Subject: Update July 24

Morning

Last week we put some Asphalt Grindings on a washout on Hilton Rd west of FMC across from cable guardrail. Put up reflectors to mark cable guard rails on Hilton Rd and P Line. And worked at chip and dip on K Line, Green Lane, M and N and Rose Lane.

Headed today to do a patrol. I've got Asphalt Grindings on board to put at Huron Line and Otter Lake Rd. Also brought pole saw with me to trim a few branches that are hanging low around the township. After that we will get back at Chip and dip.

Thanks
Andrew

Sent from my iPhone

Agenda Date: August 08, 2023

Item J. 5

-----Original Message-----

From: Andrew Gordanier <andrewgordanier@me.com>

Sent: Tuesday, July 25, 2023 8:14 AM

To: Mark Henderson <garageplus@yahoo.ca>; Township of Jocelyn <admin@jocelyn.ca>

Cc: Anthony Reader <stobear@outlook.com>; Andrew Gordanier <andrewgordanier@me.com>

Subject: 10 SR

Mornin Mark

On our patrol yesterday we trimming a number of low branches and put Asphalt Grindings in at Otter Lake/Huron Line corner and the curve on Jocelyn Dr. Headed to Jocelyn dr with another scoop right now.

A place of concern needing attention is the washouts on 10SR. We talked earlier in the season about shoulder work up the Mountain. In the short term it many be best to fill those washouts the same as I did on Hilton Rd west of FMC. I didn't want to go ahead with that if you had another plan in motion. Let me know if you'd like the washout filled. I would go do that straight away if wanted.

Thanks
Andrew

Agenda Date: August 08, 2023

Item J. 6

-----Original Message-----

From: Andrew Gordanier <andrewgordanier@me.com>

Sent: Friday, July 28, 2023 1:59 PM

To: Mark Henderson <garageplus@yahoo.ca>; Township of Jocelyn <admin@jocelyn.ca>

Cc: Anthony Reader <stobear@outlook.com>; Andrew Gordanier <andrewgordanier@me.com>

Subject: July 28th Update

Hi Mark

-Patched Jocelyn Dr curve and Otter Lake/Huron Line curve with Grindings -filled washouts on 10SR with Grindings, that took a lot more than I expected but is in much better shape now.

-topped Jocelyn Dr Grindings on curve with Chip/Dip -I am off next week, if you need anything please call Anthony Reader 705-971-7972 -I will be back Tuesday, August, 8th

-will get back to focus on Chip/Dip. Thinking topping Huron/Otter curve first then A Line (Gilbertson Patch). Then on from there.

Thx

Andrew

Agenda Date: August 08, 2023

Item J. 7

-----Original Message-----

From: Andrew Gordanier <andrewgordanier@me.com>

Sent: Wednesday, July 26, 2023 1:39 PM

To: Mark Henderson <garageplus@yahoo.ca>; Township of Jocelyn <admin@jocelyn.ca>

Subject: A Line Beavers

Hi Mark

Beavers have a culvert on A Line near U Line plugged. It's a 30" I'd say. I tried to work some material away from end of culvert but couldn't get water flowing. It's coming over road. Certainly not an emergency but needs attention with a backhoe. I don't have any "Stevens Beaver Grates" that are that big.

Thx

Andrew

JOCELYN LANDFILL SITE
MONTHLY REPORT
COUNCIL

2023/08/01
AGENDA DATE: 8
ITEM NUMBER: J8

REPORTING PERIOD (Month) July 2023
1088

Number of Vehicles using site for disposal:

Number of HOUSEHOLD GARBAGE BAGS 1627

Number of Vehicles JUST at Share Shed (not depositing garbage) 141

Commercial Vehicles : No.

Yes Number Amount of Waste Half Ton

One Ton Dual-Axel Tri-Axel Commercial Dumpster

Tipping Fees Collected (amount)

Incidents or Problems:

Visual Inspection Completed: Yes No (if no please note reason)

Any Deficiencies Yes No

If yes please list

Recommendations:

Unacceptable Waste Received Yes No.

If yes - Type of Waste Amount

Steps Taken to Remove Waste

Action Taken to Prevent Recurrence

Spills: Yes No If yes: Date of Spill: Date Reported to MOE: Actions Taken:

Reported Completed by: Sally M. Hooker

Date: July 30 2023