THE CORPORATION OF THE TOWNSHIP OF JOCELYN MINUTES February 5, 2019

The regular meeting of Council was held on February 5, 2019. Attendance: Reeve Henderson, Councillor Janet Callahan, Albert Crowder, Brian Dukes and Greg Gilbertson, and Clerk Treasurer Janet Boucher.

19-11 Moved by Janet Callahan

Seconded by Albert Crowder

Resolved that we do call this regular meeting of Council to order at 7:00 p.m.

Cd.

19-12 Moved by Albert Crowder

Seconded by Janet Callahan

Resolved that we do adopt the minutes of the January 8, 2019 meeting of Council as

presented. Cd.

Reeve Henderson declared a conflict of interest and vacated his seat as Reeve for the approval and payment of *Township Voucher 2019-01B* and *Recreation Voucher 2018-12B* on the basis that his spouse is an owner of Kentvale Store.

The Township and Recreation Vouchers were presented for approval.

19-13 Moved by Janet Callahan

Seconded by Brian Dukes

Resolved that we approve Recreation Voucher 2018.12A (Part 2) in the amount of \$242.95, paid out of recreation funds.

Cd.

19-14 Moved by Janet Callahan

Seconded by Brian Dukes

Resolved that we approve Township Voucher 2019.1 (A) in the amount of \$124,047.82.

Cd

Councillor Dukes took over the chair for the adoption of the Township Voucher 2019.01(B) and Recreation Voucher 2018.12B (Part 2).

19-15 Moved by Brian Dukes

Seconded by Janet Callahan

Resolved that we approve Recreation Voucher 2018.12B (Part 2) in the amount of \$158.19, paid out of recreation funds.

Cd.

19-16 Moved by Janet Callahan

Seconded by Brian Dukes

Resolved that we approve Township Voucher 2019.1 (B) in the amount of \$367.82.

Cd.

Councillor Dukes vacated the chair, and Reeve Henderson resumed chairing the meeting.

Various verbal committee reports were provided.

The Clerk's Report was presented for approval.

19-17 Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we do adopt the Clerk's Report as presented.

Cd.

A sample of the 2019 Free Dump Day ticket was provided for Council review. The card is too small to include all restrictions but effort is made to provide as much information as possible on the card and the flyer that accompanies the ticket.

A snow removal and sand usage summary was provided for Council information. Last season (2017/2018), the plow hours were 447. To date, the plow hours (2018/2019) are 290.5.

The balance of the Clerk's Report was quite extensive as there were a number of by-laws and policies that were to be adopted by Council by March 1, 2019 to be compliant with Bill 68, the Modernizing Ontario's Municipal Legislation Act. Required items included the following:

- a) A mandatory Council Code of Conduct,
- b) All municipalities must provide their citizens access to an Integrity Commissioner, either by appointing their own, keeping one on retainer or working with another municipality through a shared served arrangement.
- c) A mandatory Staff-Council relations
- d) A mandatory policy for pregnancy and parental leave for council members
- e) A mandatory policy for the protection of the tree canopy this policy is a brief understanding of local vegetation, planting considerations and to promote best practices. This policy applies to all public properties in the Township of Jocelyn.

19-18 Moved by Albert Crowder

Seconded by Brian Dukes

Resolved that we do pass By-Law No. 2019-1417 being a by-law to adopt a Council Code of Conduct Policy for the Corporation of the Township of Jocelyn.

Cd.

19-19 Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we do pass By-Law No. 2019-1418, being a by-law to appoint Antoinette Blunt as the Integrity Commissioner for the Corporation of the Township of Jocelyn.

Cd.

19-20 Moved by Albert Crowder

Seconded by Janet Callahan

Resolved that we do pass By-Law Number 2019-1419, being by-law to adopt a "Council-Staff Relations Policy". Cd.

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19-21 Moved by Greg Gilbertson Seconded by Brian Dukes

Resolved that we pass By-Law No. 2019-1420 being a by-law to adopt a "Pregnancy Leave and Parental Leave of Members of Council Policy".

19-22 Moved by Brian Dukes

Seconded by Greg Gilbertson

Resolved that we do adopt the Jocelyn Township Tree Canopy Policy (2019.02.05) pursuant to Section 270 (1) (7) of the Municipal Act, 2001, S.O. 2001, C.25, that requires a municipality to adopt a policy that will protect and enhance the tree canopy and natural vegetation in the municipality.

Cd.

The following three yearend resolutions were passed to authorize transfers of any surplus or deficits funds be transferred to their respective reserves.

19-23 Moved by Greg Gilbertson

Seconded by Brian Dukes

Resolved that we do transfer any surplus funds in the roads operating budget to roads reserve account for 2018.

19-24 Moved by Janet Callahan

Seconded by Albert Crowder

Resolved that we do transfer any surplus funds from the landfill budget to the landfill reserve.

Cd.

19-25 Moved by Albert Crowder

Seconded by Brian Dukes

Resolved that we do transfer any surplus or deficit for the 2018 year to the working fund reserve.

Cd.

2019 interim tax collections by-laws were passed. The due date for the interim bill will be March 29, 2019.

19-26 Moved by Janet Callahan

Seconded by Albert Crowder

Resolved that we do pass By-Law No. 2019-1421 being a by-law to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent. Cd.

19-27 Moved by Janet Callahan

Seconded by Greg Gilbertson

Resolved that we do pass By-Law No. 2019-1422 being aby-law to set tax classes and the tax ratios for municipal purposes for the year 2019.

Cd.

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19-28

Moved by Brian Dukes

Seconded by Greg Gilbertson

Resolved that we do pass By-Law No. 2019-1423 being a by-law to adopt optional tools for the purposes of administering limits for the commercial, industrial and multi-residential property classes for the year 2019.

Cd.

Roads matters were discussed. The following resolution was adopted regarding the 2019 amalgamated tender. At this time, the 10th Side Road extension as well as the P Line between the 10th Side Road and Highway 548 are scheduled for surface treatment. This is subject to change.

19-29 Moved by Greg Gilbertson

Seconded by Albert Crowder

Resolved that we do tender the following items through the EARSA amalgamated tender:

Surface treatment with polymer -

P-line – 14490 metres (double)

10th Side Road Extension – 7980 metres (single)

Subject to change

Cd.

The Fire Chief report was presented for approval.

19-30 Moved by Albert Crowder

Seconded by Janet Callahan

Resolved that we do adopt the Fire Chief Report as presented.

Cd.

Correspondence was received from the Algoma Trad regarding a funding application to the Canadian Heritage Fund for funding for a festival. Council requested that the Clerk provide this correspondence to the Jocelyn Recreation Committee. The following resolution was passed.

19-31 Moved by Greg Gilbertson Seconded by Brian Dukes

Resolved that we do acknowledge receipt of correspondence from Algoma Trad, regarding their application to the Canadian Heritage Fund for the 2019 Fall Heritage Festival; and resolved that the Clerk Treasurer be authorized to submit a confirmation of support to the Canadian Heritage BCAH grant in support of the 2019 Algoma Trad Fall Heritage Festival. Cd.

Other Correspondence received:

Ministry of Finance – OMPF – released the first quarter funds to assist cash flow administration, however this does not reflect the actual 2019 OMPF allocation

 Johnson Township Farm's Market – Bridging the Gap between Farm and Market – session – meeting Tuesday February 12, 2019 at Johnson Township Community Centre.

- 2) St. Joseph Island Planning Board passed a resolution confirming their position regarding shore road allowance. The resolution states that in the SJIPB's position, "shore road allowance should only be sold to the owners of the lot in front of which they lay, and should be added to and combined on title with those lots so that they may not be sold separately in the future"
- 3) St. Joseph Planning Board Budget for 2019 (no allocation available at this time)
- 4) Thank you note from Ken Ward, former Councillor of Jocelyn Township
- 5) MPAC –township wide assessment has increased by 5% this increase is not as a result of new development
- 6) MP Carol Hughes Congratulatory note to Council on being elected

19-32 Moved by Brian Dukes

Seconded by Greg Gilbertson

Resolved that we pass By-Law No. 2019-1424 being a by-law to confirm the proceedings of the meeting of Council held on February 5, 2019.

Cd.

19-33 Moved by Greg Gilbertson Seconded by Janet Callahan

Resolved that we agree to adjourn and meet again on March 5, 2019 or at the call of the Reeve. Cd.

Reeve: Mark Henderson
Clerk: Janet Boucher